

MINUTES
Capitan Board of Education
Regular Board Meeting
October 20, 2025

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

I. Introduction

A. Call to Order/ Roll Call – Mr. Rich, Board President, called the session to order at 6:00pm. Roll Call was taken.

1. **Ascertain a Quorum** – Mr. Rich ascertained that there was a quorum with the following members present:

Dennis Rich	President
Jim Nesbitt	Vice President
Zeke Greer	Secretary
Wes Hacker	Member
Dr. Joseph Fraley	Member

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Leslie Shepperd – Administration Assistant, Briana Gibson – Elementary Principal, Becky Huey – MS/HS Principal*

No Guest attending

Guests and Staff are given the option to view all meetings virtually on the District Facebook Page and the District YouTube channel.

I. Introduction – President Rich

B. Pledge of Allegiance – Mr. Rich led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. Prayer – Dr. Fraley offered a prayer over the meeting.

D. Approval of Agenda – Ability to float items within the agenda (Action)

Mr. Lee recommended the approval to float items within the agenda. A motion to approve the agenda with the ability to float items within, was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

E. Approval of Minutes from the September 19, 2025, Regular Board Meeting

Mr. Lee recommended the minutes from the September 19, 2025, Regular Board Meeting be approved, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

II. Presentations/Recognitions

1. **Tiger Excellence Student Success Report – B Gibson, CES Principal**

2. **Tiger Excellence Student Success Report – B Huey, CMS/HS Principal**

Mrs. Gibson and Ms. Huey presented together the testing scores for all students for spring and fall testing.

III. Finance

A. Discussion and Possible Action on the Following items:

1. *Cash Balance Report (Action)
2. *MTD Expenditures in Check Voucher Report (Action)
3. *Payroll Fund Totals (Action)

4. *Budget Adjustment Requests (Action)
5. *Utility Comparison (Action)
6. *Large Donations (Action)
7. *Approval of Consent Agenda (Action)

Mr. Nesbitt reported he did not see any concerns within the finance reports. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) No comments

V. Board Items

1. Old Business - None
2. New Business

A. Discussion regarding CMS Board Policy G-0850/GBEBB Staff Conduct with Students and supporting Regulation and Exhibit – First Reading (Discussion Only)

Mr. Lee presented the Board with this new policy for discussion. This would be for insurance purposes. The Board agreed to review the policy.

B. Discussion and possible action to approve proposal for professional services – Administration Building HVAC Repairs (Discussion/Action)

Mr. Lee presented information for repairs needed on the Administration building. Mr. Rich requested to check if we could have PSFA cover the 47% of the proposed \$78,000 within the current proposal. A motion to approve was offered by Mr. Greer, contingent on the PSFA award, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

C. Discussion and action to approve Out-of-State travel for 3 staff members to travel to Orlando, FL from October 22 – October 28, 2025 for Pre-K Professional Development (Discussion/Action)

Mr. Lee presented the Board with the travel request and recommended approval, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

D. Discussion and action to approve Out-of-State travel for 2 students and 1 teacher to travel to Indianapolis, IN from October 28 - November 1, 2025 for the National FFA Convention (Discussion/Action)

Mr. Lee presented the Board with the travel request and recommended approval, as presented. A motion to approve was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

E. Discussion and possible action to approve V26-020, 2025-26 Measurement and Verification Project Agreement with the NM PSCOC (Discussion/Action)

Mr. Lee presented the Board with the NM PSCOC agreement and recommended approval, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

F. Discussion and possible action to approve the disposition of obsolete equipment (Discussion/Action)

Mr. Lee presented the Board with a list of obsolete equipment for review and recommended approval, as presented. A motion to approve was offered by Mr. Nesbitt,

seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

**G. Discussion regarding revisions to CMS Board Policy J-1850/JHCA Closed/Open Campus –
First Reading (Discussion Only)**

Mr. Lee presented the Board with this policy for review. It will be brought back for action in the November meeting. The Board agreed to review the policy.

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) – No comments.

VII. Superintendents Report – Mr. Lee

- A. General Obligation Bond Election Update – Mr. Lee reported he attended 4 meetings with a presentation on the G.O Bond. He had a lot of positive feedback from all parties.**
- B. Tiger Stadium Renovations – Track is done, waiting for striping. Students have been using the track. All are happy with the completion. Scoreboard and play clocks should be installed after football season is complete. Holes for the posts have been dug.**
- C. Current Opening (2025-26) – Math Instructional Coach (1), Educational Assistant – (2)**
- D. Current Enrollment Report – CES – 206, CMS – 102, CHS – 152, Total is 461.**
- E. ENMSF – Very proud of our FFA and 4H students who participated.**
- F. Upcoming Events**

- 1. 10/29 – Fall Picture Day
- 2. 10/30 – CES – Emergency Services Day
- 3. 10/30 – CMS/HS Career Day
- 4. 10/30 – Trunk r Treat
- 5. 11/4 – Election Day – District Closed
- 6. 11/7 – Friday School

VIII. New Agenda Items for Next Meeting – Board Members

A. Getting a quote for a new marquee from Watch Fire.

B. Meals/Cafeteria has been better, breakfasts are better. Lots of students are going for seconds.

D. Would like to see the Weight room door be painted with the Tiger or Powerlifting theme.

IX. Adjournment – at 7:07 PM, a motion to adjourn was made by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

APPROVED:

President, Dennis Rich

Secretary, Zeke Greer