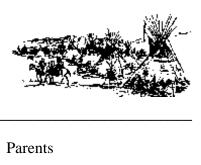
Browning Public Schools **Board Agenda Request**Meeting To Be Held: January 25, 2017



Recognit	tion: Students	Staff	Parents	
Informa	tion:	Old Business	Superintendent	's Report
Action:	Resignation	Hiring	Contract Servic	e Agreements
	Travel Out-of-State	Travel In State	Approvals	
	Termination	Legal Matters	Other:	
	This action request pertains t	o Elementary (onl	y) High School/Di	strict Wide
Date:	January 13, 2017			
To:	John Rouse	From:	Jason Andreas	
	Superintendent of Schools	Title:	HR Director	
Subject:	Hire Maintenance positions	for the 2016-2017 Fis	scal Year:	
Descript	tion: Richard Sanchez, Mainte	nance Supervisor, reco	mmends the following his	re:
↓ M	Marvin Mad Plume, Maintenan	ce Assistant, Maintena	nce, L2/SP, \$13.09/hr.	
Financia	al Impact: Per Classified Lab	or Agreement		
Attachm	nent(s): Hiring Selection Repo	rts		
Superint	tendent Action: Approve	d Do	enied Deferred	Initial & date:
Commer	nts:			
Board A	ection: N/A (Info)	Approved De	enied Tabled to:	



Browning Public Schools **Hiring Selection Report**

Position		Applicant Recommend	led
Maintenance Assistant		Marvin Mad Pl	ume
Department/Location		Supervisor	
Maintenance		Richard Sanch	ez
Type of Position	Starting Date		Term
Classified	01/26/2017		2016-2017 Fiscal Year

Recruiting Date Posted: n/a Closing Date: n/a

Comments: Interviews not conducted. Please reference Board Policy 5120, Exceptions: The competitive selection process may be unnecessary in the following circumstances:

- A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).
- B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.
- C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
N/A					

Interview Committee					
Name	Title	Name	Title		
N/A					

Recommendation: Marvin has been in the position for about 2 months and knows the job well; therefore I will not need to train him. Marvin is dependable and very helpful. He is always ready to help wherever necessary.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	12/11/2015	Yes	Ok
Criminal background check	12/10/2015	Yes	Ok
TB documentation	08/15/2015	Yes	Ok

Salary: \$13.09/hr.	Placement: L2/SP	Contract Days: 26	0
Prepared by: Sherie Blue	Date 1/17/2017	Approved by: Date:_	