

**Harvey School District (HSD) 152**  
**Policy Committee Meeting**  
**Wednesday, April 11, 2018**  
**4:00 p.m.**  
***Central Office Boardroom***

**Agenda:**

**1. Call to Order 4:04 pm CST**

**Present:** Board Member Gloria Johnson (Chairperson); Myra Gardner (Co-Chair); Drs. Lela Bridges and Margaret Longo (Superintendents); Dr. Quintella Bounds (Facilitator), Dr. Matthew Wilkerson, (Business Manager), and Nicole Wright (Board Secretary).

**2. Amend to the Agenda – additional job descriptions**

**3. Review of PRESS PLUS**

➤ **PRESS PLUS Issue 97, January/February 2018**

- 2:260 Uniform Grievance Procedure
- 4:40 Incurring Debt
- 4:40-AP Preparing and Updating Disclosures (New)
- 5:20 Workplace Harassment Prohibited
- 5:20-E Resolution to Prohibit Sexual Harassment (New)
- 5:170 Copyright

**4. Job Descriptions with corrections**

- Safety Security Officer Supervisor
- Parent/Attendance Coordinator
- EL Bilingual Teacher
  - Pre-Kindergarten
  - Primary
  - Intermediate/Middle School
- EL Resource Teacher/Coordinator
- District Reading/ELA Coordinator
- District Math Coordinator
- STEM Teachers
- Instructional Interventionist

**5. Administrative Procedures and Exhibits Update:**

➤ **Issue 94, March 2017**

- 4:60-AP4 Federal Award Procurement Procedures
- 4:60-AP4, E1 Internal Procedures for Procurement Transaction

➤ **Issue 97, January/February 2018**

- 4:40-AP Preparing and Updating Disclosure
- 5:20-E Resolution to Prohibit Sexual Harassment (New)

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Next Meeting Scheduled for Wednesday, May 9, 2018 @ 4:00 pm.

**Adjournment: 5:39 pm CST**

**Action Item:**

The Policy Committee recommends the Harvey School District 152 Board of Education **waive the second reading for PRESS PLUS Issue 97, January/February 2018** policy 4:40 Incurring Debt, Administrative Procedure 4:40AP Preparing and Updating Disclosures, and Exhibit 5:20 Resolution to Prohibit Sexual Harassment.

The Policy Committee recommends the Harvey School District 152 Board of Education **approve and adopts PRESS PLUS Issue 97, January/February 2018** policy 4:40 Incurring Debt, Administrative Procedure 4:40AP Preparing and Updating Disclosures, and Exhibit 5:20 Resolution to Prohibit Sexual Harassment.

The Policy Committee recommends the Harvey School District 152 Board of Education approve and adopts the following job titles and descriptions: Safety Security Officer Supervisor; Parent/Attendance Coordinator; EL Bilingual Teacher (Pre-Kindergarten, Primary, Intermediate/Middle School); EL Resource Teacher/Coordinator; District Reading/ELA Coordinator; District Math Coordinator; STEM Teachers; and Instructional Interventionist.