



614 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE

I. PURPOSE

~~It is the purpose of this policy to set forth the school district's testing plan and procedure. The purpose of this policy is to set forth the school district's testing plan and procedure.~~

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to implement procedures for testing, test security, ~~reporting, documentation, notification to students and parents and student record keeping in accordance with Minnesota law.~~

III. DUTIES OF SCHOOL DISTRICT PERSONNEL REGARDING TEST ADMINISTRATION ~~TEST ADMINISTRATOR~~

A. Superintendent

1. Responsibilities before testing:

- a) Designate a district assessment coordinator and district technology coordinator.
- b) The superintendent, or a designee who has been authorized to be the identified official with authority by the school board, pre-authorizes staff access for applicable Minnesota Department of Education (MDE) secure systems.
- c) Annually review and recertify staff who have access to MDE secure systems.
- d) Read and complete the Assurance of Test Security and Non-Disclosure.
- e) Establish a culture of academic integrity.
- f) Fully cooperate with MDE representatives conducting site visits or Minnesota Test of Academic Skills (MTAS) audits during testing.
- g) Ensure student information is current and accurate.
- h) Ensure that a current district test security procedure is in place and that all relevant staff have been provided district training on test administration and test security.
- i) Ensure that a current process is included for tracking which students tested with which test monitors and any other adult(s) who were present in the testing room (e.g., staff providing assistance, paraprofessionals, etc.).
- j) Confirm the district assessment coordinator has current information and training

specific to test security and the administration of statewide assessments.

- k) Confirm the district assessment coordinator completes Pre-test Editing in the Test Web Edit System (WES).
- l) Post on the school district website the complete Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing form.

2. Responsibilities after testing:

- a) Confirm the district assessment coordinator and Minnesota Automated Reporting Student System (MARSS) coordinator complete Post-test Editing in Test WES.
- b) Verify with the district assessment coordinator that all test security issues have been reported to MDE and are being addressed.
- c) Confirm the MARSS coordinator has updated all student records for Post-test Editing.
- d) Confirm the district assessment coordinator has finalized the district's assessment information prior to the close of Post-test Editing in Test WES.
- e) Confirm the district assessment coordinator, or designee, has access to the Graduation Requirements Records (GRR) system and enters necessary information.
- f) Discuss assessment results with the district assessment coordinator and school administrators.

B. District Assessment Coordinator

1. Responsibilities before testing:

- a) Serve as primary contact with MDE regarding policy and procedure questions related to test administration.
- b) Read and complete the Assurance of Test Security and Non-Disclosure.
- c) Confirm all staff who handle test materials, administer tests, or have access to secure test content have completed the Assurance of Test Security and Non-Disclosure.
 - (1) Maintain the completed Assurance of Test Security and Non-Disclosure for two years after the end of the academic school year in which testing took place.

- d) Review with all staff the Assurance of Test Security and Non-Disclosure and their responsibilities thereunder.
- e) Identify appropriate tests for students and ensure student data sent to service providers for testing are correct.
- f) Establish district testing schedule within the testing windows specified by the MDE and service providers.
- g) Prepare testing conditions, including user access to service provider websites, preparing readiness for online testing, preparing a plan for tracking which students test on which computers or devices, ensure accommodations are indicated as necessary, providing students with opportunity to become familiar with test format, item types, and tools prior to test administration; establishing process for inventorying and distributing secure test materials where necessary; preparing procedures for expected and unexpected situations occurring during testing; planning for addressing technical issues while testing; identify staff who will enter student responses from paper accommodated test materials and scores from MTAS administration online.
- h) Train school assessment coordinators, test monitors, MTAS test administrators, and ACCESS (test for English language learners) and Alternate ACCESS test administrators.
 - (1) Provide training on proper test administration and test security (Pearson's Training Management System).
 - (2) Verify staff complete any and all test-specific training.
- i) Maintain security of test content, test materials, and record of all staff involved.
 - (1) Receive secure paper test materials from the service provider and immediately lock them in a previously identified secure area, inventory same, and contact service provider with any discrepancies.
 - (2) Organize secure test materials for online administrations and keep them secure.
 - (3) Define chain of custody for providing test materials to test monitors and administrators. The chain of custody must address the process for providing test materials on the day of testing, distributing test materials to and collecting test materials from students at the time of testing, keeping test materials secure between testing sessions, and returning test materials

after testing is completed.

j) Confirm that all students have appropriate test materials.

2. Responsibilities on testing day(s):

a) Conduct random, unannounced visits to testing rooms to observe staff adherence to test security and policies and procedures.

b) Fully cooperate with MDE representatives conducting site visits or MTAS audits.

c) Contact the MDE assessment contact within 24 hours of a security breach and submit the Test Security Notification in Test WES within 48 hours.

d) Address invalidations and test or accountability codes.

3. Responsibilities after testing:

a) Ensure that student responses from paper accommodated test materials and MTAS scores are entered.

b) Arrange for secure disposal of all test materials that are not required to be returned within 48 hours after the close of the testing window.

c) Return secure test materials as outlined in applicable manuals and resources.

d) Collect security documents and maintain them for two years from the end of the academic school year in which testing took place.

e) Review student assessment data and resolve any issues.

f) Distribute Individual Student Reports no later than fall parent/teacher conferences.

g) Enter Graduation Requirements Records in the GRR system.

C. School Principal

1. Responsibilities before testing:

a) Designate a school assessment coordinator and technology coordinator for the building.

b) Be knowledgeable about proper test administration and test security as outlined in manuals and directions.

c) Read and complete the Assurance of Test Security and Non-Disclosure.

- d) Communicate the importance of test security and expectation that staff will keep test content secure and act with honesty and integrity during test administration.
 - e) Provide adequate secure storage space for secure test materials before, during, and after testing until they are returned to the service provider or securely disposed of.
 - f) Ensure adequate computers and/or devices are available and rooms are appropriately set up for online testing.
 - g) Verify that all test monitors and test administrators receive proper training for test administration.
 - h) Ensure students taking specified tests have the opportunity to become familiar with test format, item types, and tools prior to test administration.
 - i) Include the complete Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing form in the student handbook.
2. Responsibilities on testing day(s):
- a) Ensure that test administration policies and procedures and test security requirements in all manuals and directions are followed.
 - b) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
3. Responsibilities after testing:
- a) Ensure all secure test materials are collected, returned, and/or disposed of securely as required in any manual.
 - b) Ensure requirements for embargoed final assessment results are followed.

D. School Assessment Coordinator

1. Responsibilities before testing:
- a) Implement test administration and test security policies and procedures.
 - b) Read and complete the Assurance of Test Security and Non-Disclosure.
 - c) Ensure all staff who handle test materials, administer tests, or have access to secure test content read and complete the Assurance of Test Security and Non-Disclosure.
 - d) Identify appropriate tests for students and ensure student data sent to service

providers for testing are correct.

- e) Prepare testing conditions, including the following: schedule rooms and computer labs; arrange for test monitors and administrators; arrange for additional staff to assist with unexpected situations; arrange for technology staff to assist with technical issues; develop a plan for tracking which students test on which computers or devices; plan seating arrangements for students; ensure preparations are completed for Optional Local Purpose Assessment (OLPA), Minnesota Comprehensive Assessment (MCA), and ACCESS online testing; ensure accommodations are properly reported; confirm how secure paper test materials will arrive and quantities to expect; address accommodations and specific test administration procedures; determine staff who will enter the student responses from paper accommodated test materials and scores from MTAS administrations online.
- f) Train staff, including all state-provided training materials, policies and procedures, and test-specific training.
- g) Maintain security of test content and test materials.
 - (1) Receive secure paper test materials from the service provider and immediately lock them in a previously identified secure area, inventory same, and contact service provider with any discrepancies.
 - (2) Organize secure test materials for online administrations and keep them secure.
 - (3) Follow chain of custody for providing test materials to test monitors and administrators. The chain of custody must address the process for providing test materials on the day of testing, distributing test materials to and collecting test materials from students at the time of testing, keeping test materials secure between testing sessions, and returning test materials after testing is completed.
 - (4) Identify the need for additional test materials to the district assessment coordinator.
 - (5) Provide MTAS student data collection forms if necessary.
 - (6) Distribute applicable ACCESS and Alternate ACCESS Test Administrator Scripts and Test Administration Manuals to test administrators so they can become familiar with the script and prepare for test administration.

- (7) Confirm that all students taking ACCESS and Alternate ACCESS have appropriate test materials and preprinted student information on the label is accurate.

2. Responsibilities on testing day(s):

- a) Distribute materials to test monitors and ACCESS test administrators and ensure security of test materials between testing sessions and that district procedures are followed.
- b) Ensure Test Monitor and Student Directions and Test Administrator Scripts are followed and answer questions regarding the same.
- c) Fully cooperate with MDE representatives conducting site visits or MTAS audits, as applicable.
- d) Conduct random, unannounced visits to testing rooms to observe staff adherence to test security and test administration policies and procedures.
- e) Report testing irregularities to the district assessment coordinator using the Test Administration Report.
- f) Report security breaches to the district assessment coordinator as soon as possible.

3. Responsibilities after testing:

- a) Ensure that all paper test materials are kept locked and secure and security checklists completed.
- b) Ensure that student responses from paper accommodated test materials and MTAS scores are entered.
- c) Arrange for secure disposal of all test materials that are not required to be returned within 48 hours after the close of the testing window.
- d) Return secure test materials as outlined in applicable manuals and resources.
- e) Prepare materials for pickup by designated carrier on designated date(s). Maintain security of all materials.
- f) Ensure requirements for embargoed final assessment results are followed.

E. Technology Coordinator

1. Ensure that the district is prepared for online test administration and provide

technical support to district staff.

2. Acquire all necessary user identifications and passwords.
3. Read and complete the Assurance of Test Security and Non-Disclosure.
4. Fully cooperate with MDE representatives conducting site visits or MTAS audits.
5. Attend district training and any service provider technology training.
6. Review, use, and be familiar with all service provider technical documentation.
7. Prepare computers and devices for online testing.
8. Confirm site readiness.
9. Provide all necessary accessories for testing, technical support/troubleshooting during test administration and contact service provider help desks as needed.

F. Test Monitor

1. Responsibilities before testing:
 - a) Read and complete the Assurance of Test Security and Non-Disclosure.
 - b) Attend trainings related to test administration and security.
 - c) Complete required training course(s) for tests administering.
 - d) Be knowledgeable about how to contact the school assessment coordinator during testing, where to pick up materials on day of test, and plan for securing test materials between test sessions.
 - e) Be knowledgeable regarding student accommodations.
 - f) Remove or cover any instructional posters or visual materials in the testing room.
2. Responsibilities on testing day(s).
 - a) Before test:
 - (1) Receive and maintain security of test materials.
 - (2) Verify that all test materials are received.
 - (3) Ensure proper number of computers/devices or paper accommodated test materials are present.

- (4) Verify student testing tickets and appropriate allowable materials.
- (5) Assign numbered test books to individual students.
- (6) Complete information as directed.
- (7) Record extra test materials.

b) During test:

- (1) Verify that students are logged in and taking the correct test or using the correct grade-level and tier test booklet for students with paper accommodated test materials.
- (2) Follow all directions and scripts exactly.
- (3) Follow procedures for restricting student access to cell phones and other electronic devices, including wearable electronic devices.
- (4) Stay in **the** testing room and remain attentive during **the** entire test session. Practice active monitoring by circulating throughout the room during testing.
- (5) Be knowledgeable about responding to emergency or unusual circumstances and technology issues.
- (6) Do not review, discuss, capture, email, post, or share test content in any format.
- (7) Ensure all students have been provided the opportunity to independently demonstrate their knowledge.
- (8) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
- (9) Document the students who tested with the test monitor and any other adult(s) who were present in the testing room (e.g., staff providing assistance, paraprofessionals, etc.).
- (10) Document students who require a scribe or translated directions or any unusual circumstances and report to **the** school assessment coordinator.
- (11) Report any possible security breaches as soon as possible.

c) After **the** test:

- (1) Follow directions and scripts exactly.
- (2) Collect all materials and keep secure after each session. Upon completion, return to the school assessment coordinator.
- (3) Immediately report any missing test materials to the school assessment coordinator.

G. MTAS Test Administrator

1. Before testing:

- a) Read and complete the Assurance of Test Security and Non-Disclosure.
- b) Attend trainings related to test administration and security.
- c) Complete required training course(s) for tests administering.
- d) Be knowledgeable as to when and where to pick up MTAS materials and the school's plan for keeping test materials secure.
- e) Prepare test materials for administration, including objects and manipulatives, special instructions, and specific adaptations for each student.

2. Responsibility on testing day(s):

a) Before the test:

- (1) Maintain security of materials.
- (2) Confirm appropriate MTAS materials are available and prepared for **each** student.

b) During the test:

- (1) Administer each task to each student and record the score.
- (2) Be knowledgeable about how to contact the district or school assessment coordinator, if necessary, and how to respond to emergency and unusual circumstances.
- (3) Fully cooperate with MDE representatives conducting site visits or MTAS audits.
- (4) Document and report and unusual circumstances to **the** district or school assessment coordinator.

- c) After the test.:
 - (1) Keep materials secure.
 - (2) Return all materials.
 - (3) Return objects and manipulatives to classroom.
 - (4) Enter MTAS scores online or return data collection forms to the district or school assessment coordinator.

H. MARSS Coordinator

1. Responsibilities before testing:

- a) Confirm all eligible students have unique state student identification (SSID) or MARSS numbers.
- b) Ensure English language and special education designations are current and correct for students testing based on those designations.
- c) Submit MARSS data on an ongoing basis to ensure accurate student demographic and enrollment information.

2. Responsibilities after testing:

- a) Ensure accurate enrollment of students in schools during the accountability windows.
- b) Ensure MARSS identifying characteristics are correct, especially for any student not taking an accountability test.
- c) Work with district assessment coordinator to edit discrepancies during the Post-test Edit window in Test WES.

I. Any Person with Access to Test Materials

Read and complete the Assurance of Test Security and Non-Disclosure.

IV. TEST SECURITY

- A. Test Security Procedures will be adopted by school district administration.
- B. Students will be informed of the following:
 - 1. The importance of test security;

2. Expectation that students will keep test content secure;
3. Expectation that students will act with honesty and integrity during test administration;
4. Expectation that students will not access cell phones, wearable technology (e.g., smart watches, fitness trackers), or other devices that can electronically send or receive information. The test of a student who wears a device during testing must be invalidated.

If a student completes testing and then accesses a cell phone or other prohibited device (including wearable technology), the school district must take further action to determine if the test should be invalidated, rather than automatically invalidating the test.

5. Availability of the online Test Security Tip Line on the MDE website for reporting suspected incidents of cheating or other improper or unethical behavior.

C. Staff will be informed of the following:

1. Availability of the online Test Security Tip Line on the MDE website for reporting suspected incidents of cheating or other improper or unethical behavior.
2. Other contact information and options for reporting security concerns.

~~The school district test administrator as named in Policy 613, Graduation Requirements, shall be responsible for preparing and presenting annually to the school board for approval, and overseeing the publishing of the basic standards test administration plan. The school district test administrator shall file the plan with the Department of Education (“Department”) and deliver the plan to all households in the school district by October 15 of each year. The plan shall include, at a minimum, the following:~~

~~The graduation requirements,¶¶~~

~~D. The number of opportunities a student shall have to retake tests of basic standards during each year,¶¶~~

~~E. The opportunities for remediation for a student who has not passed tests of basic standards,¶¶~~

~~F. The process for requesting an additional testing opportunity and accommodations for a senior who has met all other graduation requirements but has not passed one or more basic standards,¶¶~~

- ~~G. The process for appealing the school district's response to requests in item C.,~~
- ~~H. The method to report breaches in test security procedures to the school district and the Department, and~~
- ~~I. Procedures for meeting the needs of Limited English Proficient students, students who require an IEP or students who require Section 504 Accommodation.~~

~~TEST SECURITY~~

~~J. **Security Requirements.** When administering tests for the basic standards, the school district shall observe the following test security measures in addition to any requirements imposed by the Minnesota Department of Education.~~

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~~1. All test booklets, answer sheets, and test materials shall be placed in locked storage before and after the test administration,~~

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~~2. The tests, testing materials, and answer sheets are nonpublic data under Minn. Stat. § 13.34,~~

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~~3. No copies of test booklets or answer sheets shall be made, and~~

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~~4. The school district shall report any violations of test security to the Department. The Department shall receive reports of violations of test security from anyone with knowledge of such an incident.~~

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~~K. **Security Violations.** The Department shall investigate any reported incidents of breaches in test security. The consequences of a violation of test security may include:~~

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~~1. The invalidation of test scores if a violation is found to justify serious questions about the integrity of the results of the test administration, or~~

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~~V. **Other reasonable sanctions that are necessary to preserve the security and confidentiality of future tests and test administrations.**~~

~~SCHOOL DISTRICT REPORTING TO THE DEPARTMENT AND PUBLIC~~

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~~A. The school district shall report the information specified below to the Department annually by October 15 in a format to be determined by the Department.~~

~~B. The school district shall prepare and disseminate annually by October 15 a public report of the information specified below through the official newspaper or through~~

~~publications sent to all households in the school district.~~

~~C. The reports required above shall include:~~

- ~~1. The number of students enrolled at each grade level 9 through 12 according to the end of the year Minnesota Automated Reporting Student System (MARSS) report;~~
- ~~2. The number of students at each grade level 9 through 12 passing each basic standard at the state standards level;~~
- ~~3. The number of students at each grade level 9 through 12 passing each basic standard at an individualized level under an IEP or a Section 504 Accommodation plan;~~
- ~~4. The number of students at each grade level 9 through 12 passing tests in each basic standard with tests that have been translated into a language other than English;~~
- ~~5. The number of students at each grade level 9 through 12 exempt from testing in each basic standard; and~~
- ~~6. For grade 12 of the previous year only, the number of students currently denied a high school diploma because of not passing the state standard for a basic standard when all other graduation requirements have been met.~~

~~The superintendent shall submit reports identifying expenditures related to basic standards testing, to the Department as required by law.~~

VI. REQUIRED DOCUMENTATION FOR PROGRAM AUDIT

A. The school district shall maintain records necessary for program audits conducted by MDE.~~the Department.~~ The records must include documentation consisting of the following:~~that:~~

1. Signed Assurance of Test Security and Non-Disclosure forms must be maintained for two years after the end of the academic year in which the testing took place.
2. School district security checklists provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
3. School security checklists provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.

4. Test Monitor Test Materials Security Checklist provided for each group of students assigned to a test monitor must be maintained for two years after the end of the academic school year in which testing took place.
 5. School district test monitor tracking documentation must be maintained for two years after the end of the academic year in which the tracking took place.
 6. ACCESS and Alternate ACCESS Packing List and Security Checklist provided in the test materials shipment must be maintained for two years after the end of the academic school year in which testing took place.
 7. Documentation of school district staff training on test administration and test security must be maintained for two years after the end of the academic school year in which testing took place.
 8. Test Security Notification must be maintained for two years after the end of the academic school year in which testing took place.
 9. Test Administration Report must be maintained for one year after the end of the academic school year in which testing took place.
 10. Record of staff trainings and test-specific trainings must be maintained for one year after the end of the academic year in which testing took place.
- ~~B. Required notifications to parents and students meet the requirements of Minn. Rules Part 3501.0120;¶¶~~
- ~~C. Required student records meet the requirements of Minn. Rules Part 3501.0130;¶¶~~
- ~~D. The school district's process for additional testing of students meets the requirements of Minn. Rules Part 3501.0050;¶¶~~
- ~~E. Test security procedures comply with Minn. Rules Part 3501.0150;¶¶~~
- ~~F. The school district's decisions regarding testing accommodations, modifications, and granting exemptions are in compliance with Minn. Rules Parts 3501.0090 and 3501.0100;¶¶~~
- ~~G. The school district's curriculum and instruction provides appropriate learning opportunities in the basic standards in compliance with Minn. Rules Part 3501.0110;¶¶~~
- ~~H. Remediation plans for students are on file consistent with Minn. Rules Part 3501.0110;¶¶~~
- ~~I. The basic standards test administration plan complies with Minn. Rules Part 3501.0140, subpart 2;¶¶~~
- ~~J. The documentation for students granted accommodations or exempted from testing complies with Minn. Rules Part 3501.0090;¶¶~~
- ~~K. The assessments and documentation of performance for students granted modifications of statewide standards comply with Minn. Rules Part 3501.0090, subpart 2, item C, and¶¶~~

~~L. The school district's process for testing considerations for LEP students complies with Minn. Rules Part 3501.0100.~~

~~REQUIRED NOTIFICATION TO PARENTS AND STUDENTS~~

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~~M. **Written Notice.** The school district shall establish and maintain a system to provide written notice to parents and students about graduation requirements.~~

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~~N. **Notice of Graduation Requirements.** No later than thirty (30) working days after the date of the entrance into the 9th grade or transfer of a student into the school district during or after 9th grade, the school district shall provide to the parents and the student written notice of:~~

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~~1. The graduation requirements, and~~

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~~2. The grade in which the student shall have the first opportunity to take a test in basic standards.~~

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~~O. **Notice of Test Results and Remediation Opportunities.** The school district shall provide no later than ninety (90) days after a student takes a test of basic standards, written notice to the parents and the student of:~~

~~1. Basic standards test results, and~~

~~2. Consistent with Minn. Rules Part 3501.0050, subpart 3, if the student is in the graduating year:~~

~~a) The process by which a parent or student can request additional testing and testing accommodations after April 1, and~~

~~b) The process by which a parent or student can appeal the school district's decision if additional testing or testing accommodation is denied.~~

~~VII. **Notice Pertaining to Adequate Yearly Progress.** If the school district is proposed for identification for school improvement, for corrective action, or for restructuring by the Minnesota Department of Education, the school district shall provide to parents of students in the school district sufficiently detailed summary data of its academic assessments or other academic indicators reviewed to determine whether the school is making adequate yearly progress to permit parents to appeal the Department's proposal:~~

~~STUDENT RECORD KEEPING~~

~~A. **Test Results.** The school district shall keep a record on each student that includes.¶¶~~

~~1. The basic standards tests taken, and¶¶~~

~~2. The results of the most recent basic standards tests given.¶¶~~

~~B. **Student Progress.** Individual student progress shall be reported on a student record as described in items 1. to 4. below.¶¶~~

~~¶¶~~

~~1. “Pass-state level” shall be noted on the record of a student who passes a basic standards test under standard conditions or with an accommodation. The records for students passing with an accommodation shall not be different from the records of students passing the test under standard conditions.¶¶~~

~~¶¶~~

~~2. “Pass-individual level” shall be noted on the record of a student who passes a basic standards test with a modification established in the IEP or Section 504 Accommodation plan in accordance with Minn. Rules Part 3501.0090.¶¶~~

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~~3. “Pass-translation” shall be noted on the record of a student who passes a basic standards test that has been translated into a language other than English and has not been validated by the state as a state test with a set passing score.¶¶~~

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~~VIII. **“Exempt” shall be noted on the record of a student who has been exempted from a basic standards test.**~~

~~RETALIATION PROHIBITED~~

~~An employee who discloses information to the MDE Commissioner or a parent or guardian about service disruptions or technical interruptions related to administering assessments under this section is protected under section 181.932, governing disclosure of information by employees.~~

Legal References: *Minn. Stat. § 13.34 (Examination Data)*
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.30 (School Accountability)
Minn. Rules Parts 3501..0660 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.082 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social

Studies)
Minn Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, et seq. (Every Student Succeeds Act)

Cross References: *ISD 200 Policy 601 (School District Curriculum and Instruction Goals)*
ISD 200 Policy 613 (Graduation Requirements)
ISD 200 Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
ISD 200 Policy 616 (School District System Accountability)
Minnesota Pearson Access Next Resources and Forms:
<http://minnesota.pearsonaccessnext.com/policies-and-procedures/>

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