

# Minutes of Regular Board Meeting on May 12, 2014

## The Board of Trustees West Orange-Cove CISD

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A Regular of the Board of Trustees of West Orange-Cove CISD was held Monday, May 12, 2014, beginning at 6:00 PM in the Board Room of the Administration Building, 902 W Park Ave. Orange, Texas 77630.

### **I. Routine Business**

- A. Call To Order - Pete Amy
- B. Invocation – Pete Amy
- C. Pledge of Allegiance - All
- D. Certification of Notice – Pete Amy

Board Members Present: Pete Amy, Tony Dallas, Andrew Hayes, Eric Mitchell, Bryan “Chop” Thomas Muhammad, Rev. Hardy O’Neal

Board Member Absent: Mary Ann Kirksey

Board Attorney Absent: George Barron

School Personnel Present: James Colbert, Dr. Brant Graham, Dr. Wayne Guidry, Anitrea Goodwin, Dr. Silvia Martinez, Anthony Moten, Anya Miller, Ronald Wright, Diztorhia LaVann, Elvis Rushing & Bonnie Tegge

### **II. Audience with Patrons (limited to 5 minutes per patron)**

Persons wishing to participate in this portion of the meeting reserved for that purpose were required to sign up as they arrive and to indicate the topic about which they wish to speak.

None

### **III. Action Items for May 19, 2014:**

#### **A. Consider Approval of Consent Agenda Items:**

- 1. Budget Amendments (Melinda James)
- 2. Board Minutes for the following:
  - a. January 21, 2014 - Regular
  - b. February 17, 2014 - Called

- c. February 24, 2014 - Regular
- d. March 24, 2014 - Called
- e. March 31, 2014 - Regular
- f. April 21, 2014 - Called
- g. April 28, 2014 - Regular

#### **IV. Finance (Melinda James)**

##### **A. Information/Discussion Items:**

- 1. Financial Statements
  - a. General Operating Funds
  - b. Student Nutrition Fund
  - c. Debt Service
  - d. Check Register
  - e. Tax Collection
    - (1) Tax Collection 2013
    - (2) Tax Collection 2014
  - f. Head Start

#### **V. Instruction**

##### **A. Action Items for May 19, 2014:**

- 1. Approval of Head Start Funding Grant (Shannon Larson)

Mr. Larson stated that the following documents are in the packet

- 1. Head Start Grant for 2014-2015
  - SF424
  - SF424A
  - SF424B
  - Grant Application Report
- 2. Long Range Goals & Short Term Objectives
  - Long Range Goals & Short Term Objectives
  - Alignment of SRG's Pre-K Guidelines and DIAL 4
  - Child Assessment Data Plan
  - Key Findings from aggregating the child assessment data
  - Proposed Program Improvement
- 3. Program Narratives
  - Program Narrative
  - Cola Narrative & Plan
  - Indirect Cost Rate Agreement for 2014-2015
- 4. Employee compensation Cap
- 5. Head Start Training and Technical Plan
- 6. Head Start Self-Assessment Improvement Plan

7. Letter Approving Mr. Colbert as designee for Head Start Grant

**VI. Policy**

**A. Action Items for May 19, 2014**

1. Consider Approval of changes to Policy DEE (Local) - (Anitrea Goodwin)

Anitrea Goodwin stated that the new language is more up to date and is aligned to our Business Office Procedures Manual.

2. Consider Approval of changes to Policy DEC (Local) - (Anitrea Goodwin)

ANITREA GOODWIN STATED THAT A LETTER WAS RECEIVED FROM TASB THAT REFERENCED SOME NEEDED CHANGES TO DEC (LOCAL):

PAGE 6 = AN EMPLOYEE MAY DONATE NO MORE THAN 15 LOCAL SICK LEAVE DAYS TO ANY ONE EMPLOYEE AND NO MORE THAN 15 LOCAL SICK LEAVE DAYS IN ANY ONE YEAR &

PAGE 7, UNDER - CATASTROPHIC SICK LEAVE BANK, ~~ALL DECISIONS OF THE COMMITTEE SHALL BE FINAL~~

PAGE 7, UNDER – CERTIFICATION OF LEAVE, AFTER THE MINIMUM DURATION PERIOD HAS EXPIRED ~~EVERY 30 DAYS.~~

3. Consider Approval of changes to Policy EIF (Local) New Graduation Plan - (Dr. Silvia Martinez)

Dr. Martinez stated that in February 2014 they began to align the Choices Catalog with House Bill 5. EIF (Local) Policy will also align with HB 5 and with the District's practices. We as a District are not requiring more credit than what the State requires without Board approval.

Board convened to closed session at 6:17 p.m.

Board reconvened to open session at 7:00 p.m.

**VII. The open session of the meeting will adjourn. The Board of Trustees will reconvene in closed session for the following purposes.**

**A. Discussion for the purpose of a private consultation with the Board's Attorney on any or all subjects or matters authorized by law.(Tex.Govt.Code 551.071)**

1. Consider legal advice regarding renewals, non-renewals and terminations of contracts for professional and non-professional personnel and related actions.

**B. Teachers and Administrators (Tex.Gov't Code 551.074)**

1. Discussion of Selection/Employment
2. Reassignment and Resignations
3. Discussion of Evaluation
4. Discipline

5. Duties
  6. Discussion of Termination
  7. Consider renewals, non-renewals and terminations of contracts for professional and non-professional personnel and related actions.
- C. Discussion of Discipline of Students (Tex.Govt. Code 551.082)
  - D. Discuss other matters as authorized by (Tex.Govt.Code 551.071-551.084)
  - E. Paraprofessional, Support Staff, and Personnel (Tex. Govt. Code 551.074)
- VIII. The Board of Trustees will reconvene in open session for action to be taken on items discussed in closed session and open session items.

**IX. Personnel (Anitrea Goodwin)**

**A. Information Items:**

1. Resignations
2. Hard to Staff Stipends

James Colbert stated that this \$3,000 stipend will help in recruiting hard to find secondary teaching positions such as science, math & foreign language. This stipend will be for existing and future teachers. This is not a one-time stipend and will be recurring. The teachers will get this stipend in 3 separate payments.

**B. Action Item for May 12, 2014:**

1. Consider Approval of Contractual Staff (James Colbert)

Tony Dallas motioned to approve the contractual staff as presented  
Andrew Hayes Seconded the motion  
Motion passes unanimously

**C. Action Item for May 19, 2014**

1. Consider Approval of Granting the Superintendent Authority to Hire Contract Employees Under \$50,000 during the Months of June, July & August (James Colbert)

James Colbert stated that we need to recruit, retain & hire qualified staff. Mr. Colbert would like to have the freedom to be able to serve as the designee for the Board to hire during the months of June, July & August only. So many times in the past we lose people at the last minute because we are waiting for Board approval. If this gets approved Mr. Colbert would keep the Board informed on all hires. This is a temporary clause and would not need to have a revision to a Policy.

- X. Adjourn: 7:35 p.m.

