

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
February 9, 2020

The Board of Education of Jordan School District met in study, closed and special business sessions on Tuesday, February 9, 2021, beginning at 4:00 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

STUDY SESSION

Those recognized or signed-in as present:

Tracy J. Miller, Board President
Bryce Dunford, Board First Vice President
Marilyn Richards, Board Second Vice President
Jen Atwood, Board Member
Niki George, Board Member
Darrell Robinson, Board Member
Matt Young, Board Member
Anthony A. Godfrey, Superintendent
Michael Anderson, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Cody Curtis, Administrator of Schools
April Gaydosh, Administrator of Schools
Rebecca Gerber, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Shelley Nordick, Administrator of Teaching and Learning
Lisa Robinson, Administrator of Schools
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Travis Hamblin, Director, Student Services
Dave Rostrom, Director, Facility Services
Sandy Riesgraf, Director, Communications
Doug Flagler, Manager, Communications
Jeri Clayton, Administrative Assistant
Robert Conder, AV Department
Kelly Giffin, President, Jordan Education Association
Elma Scheid, President, Jordan Education School Professionals Association

President Miller presided and conducted. The Board of Education met in a study session to discuss the following:

A. Update on Plan to Help Students Recover from Failing Grades

Superintendent Godfrey provided a report to the Board regarding 1) failing grades and 2) senior students not on track to graduate. He thanked Ms. Brooke Anderson for collecting the failing grade data and Ms. Stacey Worthen and school counselors for providing the graduation information. He added that school administrators are looking very closely at this data and working to help students.

Dr. Godfrey reported that in the current 2020-21 school year in grades seven through twelve, the overall percentage of failing grades for quarters one and two was 6.67 and 8.53 percent, respectively. He compared this with the same data from quarters one and two in the 2018-19 and 2019-20 years. In 2018-19, the overall percentage of failing grades for quarters one and two was 3.37 and 4.85 percent respectively, and in 2019-20, 2.99 and 4.22 percent respectively. He summarized that over 90 percent of the grades for students in grades seven through twelve are passing grades and there is work to be done to help a small percentage of students who have failing grades which can be attributed to the impact of the pandemic.

Dr. Godfrey reported that the number of senior students in the current 2020-21 school year who were not on track to graduate at the beginning of quarter one was 1,847 and the number of seniors not on track to graduate at end of quarter two was 1,370. He compared this data with the same data for the 2018-19 and 2019-20 school years. In 2018-19, the number of seniors not on track at the beginning of quarter one was 1,793 and the number of seniors not on track at the end of quarter two was 1,153. In 2019-20, the number of seniors not on track at the beginning of quarter one was 2,014 and the number of seniors not on track at the end of quarter two was 1,408. He stated that the 2020-21 number at the end of quarter two is in range with the same data from the previous two years. He said the focus needs to be on those seniors who are not on track to graduate to help them recover from failing grades.

Dr. Godfrey stated that the key to improving student success and central to the administration's plan is to increase the connection between students and caring well-trained educational professionals who can help them improve failing grades and meet the requirements for graduation. He discussed how the CARES Act Elementary and Secondary School Emergency Relief (ESSER) grant funds can be used for these efforts. He noted that the District submitted its application to insure it will qualify to receive the additional funds, but his understanding is that a new application will be sent to the District that is reflective of additional requirements or expectations for use of the money. Once received and prepared, it will be reviewed with the Board prior to submission. Dr. Godfrey provided additional information specific to the secondary and elementary levels, such as having individuals in place that can track students, adding a seventh period to online and in-person teachers so they can provide additional support to students, and providing training for teachers who would be willing to teach summer programs in the areas of reading, math, etc. Dr. Godfrey also discussed what is being done to address the social and emotional wellness of students.

B. Report of Survey Results Regarding Naming New Elementary School in South Jordan

Mr. Bryce Dunford reported that members of the community living within the boundaries of the new elementary school being constructed in South Jordan were sent a survey and invited to submit up to five name suggestions for the new school. There were 60 respondents to the survey and a total of 235 names submitted. He said unless the Board feels differently than he does, he wanted to eliminate the school names that suggest using the words mountain, copper, ridge, and Oquirrh. Mr. Dunford said he invited input from the principal of the new school and from significant stakeholders and narrowed the list to five of the most liked unique names: Aspen Elementary, Eagle Valley Elementary, Inspire Elementary, Sego Lily Elementary, and Upper Lake Elementary.

Following Board discussion, the administration was directed to move forward with a survey of the community members living within the boundaries of the new elementary on the five names and to bring the results back to the Board at the February 23, 2021 meeting.

Mr. Dunford expressed appreciation to Ms. Becky Gerber, administrator of schools, for her assistance with the survey process.

C. Proposed Revisions to Administrative Policy AA419 *Student Conduct and Dress*

Mr. Michael Anderson, associate superintendent, and Mr. Travis Hamblin, director of Student Services, reviewed the revisions to policy AA419 *Student Conduct and Dress*. Mr. Anderson said the review committee included administrators from the three school levels and District departments. The process began in January 2020 but was delayed due to the pandemic. The Committee work included reviewing multiple Wasatch Front district policies and discussing aspects to consider such as restorative practices, trauma-sensitive school practices, and Collaborative for Academic, Social, and Emotional Learning (CASEL) standards.

Mr. Anderson noted that the policy revisions move away from zero-tolerance and are restorative-focused, meaning positive learning and expectations vs. punishment and negative interactions. He

added that the revisions are gender and culturally neutral, address in-person and virtual learning, align with other policies and statutes, and clarify or remove ambiguous language.

Mr. Anderson and Mr. Hamblin reviewed a redline draft of the policy revisions and answered Board questions. Board members discussed the policy revisions and made recommendations for additional revisions. President Miller asked to have this matter added to a future study session agenda for further review. It was also suggested that once the Board is comfortable with the policy revisions, that School Community Councils and PTA groups be given an opportunity to review the policy and provide input. Mr. Young suggested that he could take the policy to the next BIPOC meeting for review and feedback as well. Board members agreed.

President Miller suggested a change to the agenda to discuss agenda item E, Review of Architect Presentations, before item D, Update on Classroom Cameras. She called for a motion.

MOTION: It was moved by Darrell Robinson and seconded by Marilyn Richards to discuss the agenda item: Review of Architect Presentations, before the agenda item: Update on Classroom Cameras. The motion passed with a unanimous vote.

D. Review of Architect Presentations

President Miller stated that during the fall of 2020, the Board asked the Facilities Committee to look at whether the District should use its current school designs for potential new school construction or look at new designs. She noted that the Facilities Committee met with architects from VCBO and MHTN in November and discussed various questions and options such as if design-bid-build is still the best process or if there is another construction method that should be considered, and discussed advantages to using existing school designs, etc. She invited Mr. Scott Thomas, administrator of Auxiliary Services, to present the findings from the architect meetings.

Mr. Thomas reported on the following:

- Tilt-Up vs. Masonry Construction. Mr. Thomas reported on cost, flexibility and maintenance differences between each type.
- Construction Manager/General Contractor (CM/GC) vs. Design-Bid-Build. Mr. Thomas explained the two methods and advantages and disadvantages of each method.
- Cost and Practicality of Net Zero Schools. Mr. Thomas reviewed systems & envelope (lights and HVAC) and photovoltaic methods including initial investment costs, system life expectancy, and payback data.
- Repeat Designs vs. New Designs. Mr. Thomas reviewed cost differences associated with using existing school designs vs. creating new school designs and the benefits of prototype repeat.

Mr. Thomas also provided information about items added to existing designs to enhance the usability of a facility or improve student safety. He reviewed the cost-cutting recommendations of each of the architect firms, noting that further reduction beyond the 17 percent reduction made by the Board several years ago could affect minimum quality and durability standards. He also reviewed information provided by each of the architect firms that compared the cost of Jordan District schools with those of school districts in the State. It was noted that Jordan's cost per square foot is considerably lower than other districts.

President Miller stated that it is the recommendation of the Facilities Committee to stay with the current school designs, but to also involve stakeholders and provide an opportunity for the community to give input about whether they agree that the District is using the best design. She said the Committee would like to start out with a targeted survey to obtain input from stakeholders that attend the schools built with the current designs. Stakeholders include students and parents chosen by School Community Councils and PTA, ESP employees chosen by JESPA, school and District administrators, teachers chosen by JEA, and Board members. When survey results are received, the Facilities Committee could then analyze specific suggestions for changes to the plans and assign focus groups to review potential

changes or cost savings. Ms. Miller added that the Committee discussed having a focus group specifically for police and fire personnel to provide feedback on safety concerns and another focus group to obtain feedback from government leaders.

At 6:38 p.m., the meeting adjourned. The Board convened in a special Board meeting.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:

Tracy J. Miller, Board President
Bryce Dunford, Board First Vice President
Marilyn Richards, Board Second Vice President
Jen Atwood, Board Member
Niki George, Board Member
Darrell Robinson, Board Member
Matt Young, Board Member
Anthony A. Godfrey, Superintendent
Michael Anderson, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Cody Curtis, Administrator of Schools
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Brad Sorensen, Administrator of Schools
Doug Flagler, Manager, Communications
Jeri Clayton, Administrative Assistant
Robert Conder, AV Department
Kelly Giffin, President, Jordan Education Association
Elma Scheid, President, Jordan Education School Professionals Association

President Miller presided and conducted. She welcomed those present.

I. Bid Recommendation

School or Department
Board of Education

Items for Bid
Professional Legal Services

Bidders
Burbidge & White, LLC
Fabian VanCott
Kirtan McConkie
Oster Legal Advocates, PLLC

Amount of Bid
\$170,000.00 (est. per year)

Purpose: To provide professional legal services for the Jordan School District Board of Education.

Budget: Attorney budget.

Recommendation: It was recommended awarding the contract to Burbidge & White, LLC. They complied with the specifications, terms, and conditions of the bid. The recommendation is based on the results of the evaluation process and final ratings of the proposals.

MOTION: It was moved by Bryce Dunford and seconded by Matt Young to approve the bid for professional legal services, as recommended. The motion passed with a unanimous vote.

II. Opportunity for Public Comment on 2021-22 Fee Schedule

President Miller stated that the Board is interested in receiving input from parents and members of the public about the proposed 2021-22 fee schedule. She said parents have been invited to share comments and suggestions tonight or at the February 23, 2021 Board meeting and can do so either in person or via email at boardcomments@jordandistrict.org.

Public Comment

No patrons signed up or accepted the invitation to address the Board regarding this Special Business item and no comments were received via email.

At 6:45 p.m., the meeting adjourned. The Board reconvened its study session at 7:05 p.m.

STUDY SESSION, Continued

Those recognized or signed-in as present:

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E. Update on Classroom Cameras

Mr. John Larsen, business administrator, reported that at a meeting of the Board on July 6, 2020, direction was given to the administration to begin looking at cameras and other technology that could be used in the classrooms to deliver virtual education to students. He reviewed a timeline of events. From July through October 2020, the administration looked at specifications for an RFP but determined that State contracts would provide a better alternative for obtaining camera systems that could be tested for utilization and function. From November 2020 through January 2021 cameras were installed in 14 test classrooms and teachers used the technology to deliver education. Following the test period, a committee comprised of the individuals that used the technology met and provided input about the various systems. Mr. Larsen noted that camera systems installed and tested in classrooms included eight Lumens PTZ Camera systems and six Audio Enhancement camera systems. He explained the advantages and disadvantages of mobile vs. permanent camera systems and large monitor vs. small monitor vs. no monitor systems. He also provided cost estimates for the various systems.

Mr. Larsen said the recommendation of the administration, should the Board decide to move forward with installation of classroom camera systems, is to provide a basic classroom camera with PTZ and pre-set views and to give flexibility of choice within these systems to meet individual classroom needs. He also suggested letting the solution drive the demand to avoid needless spending on systems for classrooms where the technology will not be used.

Board members discussed the classroom camera systems and asked questions about network implications, if network upgrades would be needed to meet increased demand, to what degree teachers are willing to implement camera technology, and if the camera systems provide multi-functionality. Mr. Young suggested that the Board needs to understand the overall vision for a classroom camera system, how things will be better with cameras in the classroom, and the cost of purchasing equipment.

President Miller thanked Mr. Larsen for his presentation and said the information was beneficial and helped to improve her knowledge of camera systems. She asked Dr. Godfrey to prepare a presentation based on Mr. Young's recommendation and to present it to the Board at an upcoming study session.

F. Discussion on Friday Schedule for the 2021-22 School Year

Superintendent Godfrey invited Board discussion and recommendation about 1) whether to extend the current flexible Friday schedule into the 2021-22 school year, 2) whether to implement an entirely new Friday schedule, or 3) whether to return to the pre-pandemic Friday schedule. He shared input he received from principals, teachers and parents, noting that there are strong opinions on both sides of the issue. He added that a decision to continue the Friday schedule as is or with modifications would be dependent upon obtaining a waiver from USBE. He also noted that a decision made as soon as possible will benefit parents and District personnel.

Board members discussed the information they would need to help them with the decision about whether to continue the flexible Friday schedule, make changes to it, or return to the pre-pandemic schedule. The recommendation was made to create a survey to gather input from stakeholders about the Friday schedule.

Mr. Robinson proposed creating a committee that could research a personalized learning approach. Mr. Dunford suggested bringing back the Innovations Committee and tasking its members with researching the Friday schedule.

President Miller said it appears there are several recommended paths for moving forward which include sending out a survey to obtain patron feedback on the Friday schedule and having Dr. Godfrey bring recommendations to improve current schedule and/or creating a Committee to review the issue and bring recommendations to the Board. Following Board discussion, President Miller asked Mr. Robinson to formalize his proposal.

MOTION: It was moved by Darrell Robinson to create a committee to look at leveraging the experiences with the Friday schedule and look at developing a personalized learning approach. The motion was seconded and amended by Bryce Dunford to reinstitute the Innovations Committee and task the members with researching the Friday schedule. The motion passed with a vote of five to two. Ms. Richards and Mr. Young voted against the motion.

President Miller stated that if there are Board members that have an interest in serving on the Innovations Committee, she would like them to contact her.

Board members continued the discussion about the purpose for a survey and what questions might be asked of patrons. Following the discussion, President Miller called for a vote to determine Board member interest in surveying patrons about the Friday schedule. The vote was four to three. Ms. Miller, Ms. Richards, and Mr. Robinson voted against surveying patrons.

Dr. Godfrey reviewed his understanding of the Board's direction. He stated that he, with the help of staff, will draft a survey and provide it to Board members for review before sending it out to patrons. He will also gather information in response to Board member questions and present it at the next meeting. He added that it is his understanding that the Innovations Committee will meet and look at additional long-term ideas for the Friday schedule.

G. Discussion on Proposed Graduation Plans for the Class of 2021

Superintendent Godfrey reported that following the Board discussion at the last study session about proposed plans for the 2021 graduation, he and Mr. Sorensen met with high school principals to discuss how to conduct graduation this year in light of the continuing pandemic. Dr. Godfrey presented the following list of options suggested by principals for Board member review and asked for Board direction so principals could move forward with graduation plans:

- Virtual graduation production
- School parade with City cooperation
- Possible in-person ceremony, processional walk at school (football field or auditorium) in smaller groups depending on spectator protocols
- Stage set up for walking across and receiving diplomas
- Possible senior graduation assembly
- Possible senior dinner/dance or just dance or just dinner, if allowed.
- Possible senior photo day
- Senior gift, yard signs, t-shirts
- Possible firework show

Following the Board discussion about the nine options, Mr. Young proposed the following motion:

MOTION: It was moved by Matt Young and seconded by Bryce Dunford to accept all nine graduation options and give principals the flexibility to do any or all of them and that the Board send a letter to families of graduating seniors notifying them that off-site ceremonies will not be possible but that the local school will be doing this option and if they have specific requests they can contact the local school. The motion passed with a unanimous vote.

At the time Mr. Dunford seconded the motion he added a clarification that principals are authorized to use school funds earmarked for graduation events for any of the options and if additional funds are needed, they should contact the District administration.

Ms. George asked for clarification, based on the Board discussion, that if principals come up with an option that is not on the list, they can submit it for review and possible approval. Board members agreed.

President Miller directed Dr. Godfrey to prepare a letter on behalf of the Board to be sent to families of graduating seniors explaining graduation plans for this year.

H. Update on Pandemic Response

Superintendent Godfrey expressed appreciation to Mr. Anderson, associate superintendent, and his administrative assistant, Ms. Page, for organizing the vaccination operation. He stated that over 5,000 employees have been vaccinated and administration of the second Moderna dose will begin Friday, February 12, 2021.

Dr. Godfrey responded to questions from Board members related to the use of available vaccination doses, school COVID-19 testing sites, blended learning options, issues related to reduction in staff (RIS), and end-of-year awards ceremonies and banquets.

Dr. Godfrey also asked for direction about the retirement dinners scheduled in April, noting that two dates were reserved to honor last year's and this year's retirees. Board members agreed that while they want to eventually honor the retirees at a dinner event, it would not be prudent to do so at this time due to the pandemic. President Miller directed Superintendent Godfrey to postpone the dinners and stated that the Board would like to proceed with a drive-through event for this year's retirees similar to the event held for last year's retirees.

I. Board of Education Meeting Schedule

President Miller invited Board discussion and input about two Board meeting dates. She explained that the Board scheduled its April 2021 study session on the first Tuesday of the month rather than the second in anticipation of Board attendance at the NSBA conference which will not take place because of the pandemic. She asked if Board members would prefer to move the meeting from the first Tuesday, April 6, to the second Tuesday, April 13, 2021. She noted that moving the meeting keeps the April calendar consistent with the usual second and fourth Tuesday of the month schedule. Board members agreed to this change. The change will be formally approved at the February 23, 2021, general session Board meeting.

President Miller explained that the draft calendar for Board meetings that will be held during the 2021-22 school year has the November general session Board meeting on November 23 which is the week of Thanksgiving. She asked if Board members would prefer to have the meeting held on Tuesday, November 30, 2021, instead of November 23. Board members agreed. The proposed 2021-22 Board meeting calendar will be presented for approval at the February 23, 2021, general session Board meeting.

J. Review of Feedback from Licensed Employee Advisory Committee (LEAC)

President Miller reported that she, along with Mr. Dunford and Ms. Atwood, met with the elementary and secondary LEAC groups in January. She expressed how pleased she was with the discussion regarding educator grants and that good feedback was received from both LEAC groups. She invited Mr. Dunford to report on the outcome of the two meetings.

Mr. Dunford stated that he placed in BoardDocs a report he prepared for Board members to review regarding the LEAC January 2021 meetings. He explained the process used at both the elementary and secondary LEAC meetings to solicit input from the Committee members about ways to improve the educator grant program. The participants were divided into three groups and asked to brainstorm solutions or recommendations. Each group was then asked to present the top two or three proposals and the entire group was invited to participate in a voting process to identify the most popular suggestions.

President Miller asked Board members to be prepared at an upcoming study session to discuss which of the items from Mr. Dunford's report they would like to have studied. She also invited Board members to be prepared to discuss the possible formation of a committee to review the educator grant program and the identified recommendations.

K. Report on New Student Options for 2021-22 School Year

Superintendent Godfrey reviewed new innovative opportunities that students will have available to them in the 2021-22 school year. These included expanded ALPS opportunities, coding classes offered at six middle schools with planned expansions at additional middle schools and elementary and high schools, the opening of the fine arts program at Majestic Elementary, the opening of the new virtual elementary, middle, and high school, and the beginning of the District's International Baccalaureate program at West Jordan High.

Dr. Godfrey made the recommendation to rename Majestic Elementary to a name that will bring recognition for the programs being offered at that school. He suggested the name: Majestic Elementary Arts Academy. After Board discussion, President Miller called for an informal vote to approve the new name Majestic Elementary Arts Academy. All Board members voted in favor of the name change.

Dr. Godfrey reviewed registration plans for these new programs and how information about the program offerings are being shared with students and families. He noted that the Communications Department is working on advertisements that will be placed in the City Journals and also discussed the potential for

direct mailing of informational postcards. Board members discussed the desire to make the programs available to students outside the District as well, and asked Dr. Godfrey to include certain areas outside the District in the advertising efforts.

President Miller called for a motion to table item L, School Board Book Study, due to the late hour.

MOTION: It was moved by Bryce Dunford and seconded by Jen Atwood to table item L, School Board Book Study. The motion passed with a unanimous vote.

L. School Board Book Study

This item was tabled for discussion at a future meeting.

M. Board Reports and Comments

Ms. Miller reported that a thank you note was received from a teacher at Mountain Shadows Elementary and circulated it among Board members. Ms. Miller reported that with Ms. George now serving as a member of the Board of Education, her position as a parent representative from the Copper Hills Feeder System on the Calendar Committee will need to be filled. She asked Dr. Godfrey to obtain recommendations from the PTA and other groups for a parent who can fill the open position and to bring the recommendation to the Board. Mr. Robinson suggested also having Dr. Godfrey review the term limits of the other Calendar Committee members in case there are additional members that will need to be replaced. President Miller requested that Dr. Godfrey conduct this review.

Mr. Richards reported that the Finance and Audit Committee met last week. The new members of the Committee include herself as chair, Mr. Robinson, Ms. Atwood, and Mr. Larsen, business administrator. She said because Mr. Robinson is new to the Committee, the time was spent doing a historical overview of the Committee and accomplishments over the past few years. They also discussed the budget process and different options for the budget. Ms. Richards expressed appreciation to Mr. Larsen for his expertise in explaining the budget process in a kind and patient way. Ms. Richards reported that the District will need to go through a neutral internal audit and an RFP process will need to be initiated to find a Board internal auditor. She noted that the Finance Committee initiated the RFP process the last time and is recommending that it initiate the new RFP process and bring a recommendation to the Board. She asked for Board input. All Board members agreed to have the Finance Committee move forward with the RFP process. Ms. Richards reported that the federal government is pushing an increase in the minimum hourly wage to \$15 and Jordan District employs numerous hourly wage earners. She said she wanted the Board to be aware that if the increase becomes law, it will place a burden on the District and she used as an example the hourly wage paid to Custodial Department sweepers. She added that the Board may need to explore options to be able to comply with the potential increase, one of which may include Truth in Taxation this summer.

Ms. Atwood reported that she sent Board members an email that included assignments for overseeing LEAC emails. She also asked if Board members were prepared to discuss whether to continue sending a monthly letter to employees. Board members asked to have this discussion at a future study session.

MOTION: At 10:55 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.

JL/jc