

TO: Board of Directors
Region One Education Service Center

**SUBJECT: On-Call Architectural, Engineering and Materials Testing
RFQ 16-AGENCY-000005 – Architect Contract**

DATE: May 18, 2017

ITEM 21: Action

BACKGROUND AND SIGNIFICANT ISSUES: On February 21, 2017, the Region One Education Service Center Board of Directors approved the Evaluation Committee ranking of the architectural firms and allowed Administration to enter into negotiations with the highest-ranking firm, Gignac & Associates, LLP.

During subsequent negotiations, administration and representatives of Gignac & Associates, LLP discussed general renovation, upgrading and expansion needs of ESC buildings to allow the Center to operate more effectively and efficiently.

Based on those negotiations, enclosed for your review is AIA Document B101-2007, Standard Form of Agreement Between Owner and Architect, which includes Attachment A-Sliding Scale for Architectural Fees, and Attachment B-Hourly Rate Schedule for additional services beyond the Architect's Basic Services described in Article 3, and AIA Document A201-2007 General Conditions of the Contract for Construction.

The Architect will provide the Owner recommendations on how to implement and execute the overall scope of work on any projects.

To ensure continuity of project oversight, timelines, and cost containment, it is recommended that Gignac & Associates, LLP's services include structural, mechanical, and electrical engineering services. Other services need, such as civil engineering, landscaping, etc. may be provided as a reimbursable "flow through" charge.

RELATED GOAL: To assist Region One ESC in evaluation of current facility, long term projection and budget planning for upgrading and expansion of ESC buildings and future projects that will allow the Center to operate more effectively and efficiently.

COST AND FUNDING SOURCES: 698 – Designated Construction Fund.

EXECUTIVE DIRECTOR'S RECOMMENDATION: Approval of contract with Gignac & Associates, LLP.

Respectfully submitted,



Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible: Frances Guzman, Deputy Director
D. Mark Wallace, Director of Facilities and Operations
Lori A. Ramos, Purchasing Coordinator
Marc D. Garcia, Purchasing Specialist

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Action Taken

_____ made a motion to approve the contract with Gignac & Associates,
LLP.

Seconded by: _____

Vote: _____