



FACULTY COUNCIL MINUTES

Date	February 2, 2020
Location	Blackboard Collaborate (COVID)
Time	4:30 pm

Attendees

Role	Name
Chair	Peter Anderson
Minute Taker	TK Krpec
Attendees	Peter Anderson, Liz Rexford, TK Krpec, Amy Acord, Andrew Berezin, Hector Weir, Susan Denman-Briones, Debbie Lutringer, Kamille Yagci, Muna Saqer, Ross Couvillon, Pat Korenek, Demitrius Moore, Gary Bonewald, Willie Myles
Absent	Brady Hutchison, Ava Humme, Obi Nwosu, Larry Jenkins

Call to Order

Meeting called to order at 3:00

Information Items

	Description
1.	<p>New Business</p> <ol style="list-style-type: none"> 1. TASB Review – Liz/Muna: there was a lot of confusion in terms of who to report you for certain issues. No hyperlink to interconnecting documents. No terms for copywrite or downloading documents from the internet. 2. Sugar Land Parking - ticketing began on the first day of the semester. Is there any way we can ensure this doesn't happen in future semesters? Can there be a grace period? Can we notify students before the semester starts to let them know they need a parking pass for both campuses? Student handbook doesn't specify this. Liz moved to take this to extend cabinet. Willie seconded. Motion passed. 3. Morale - people feel left out of the decision-making or that their voices aren't getting heard. Problems, both new and old, are not being addressed and it's leading to faculty demoralization. This also carries over to students and staff, from what we've heard. We don't want this to carry over into the loss of students or employee retention. Everyone should talk their respective divisions to better grasp the situation. 4. Synchronous classes - instructors have no idea what the process will be for this and would like to discuss this. Is there any way we can have some input or insight into what is my entail? Also, why aren't hybrid classes being discussed? 5. Board of Trustees issue – Issues within the school need to follow specific protocols (stated in TASB) and avenues to do these issues. 6. Bookstore – No SGL bookstore. Initially, Richmond didn't have enough books for everyone. Books only available at Wharton afterwards. Supplemental funds, such as grants, give a limited time to purchase textbooks. Books not being available caused some students to need to pay for this out-of-pocket. <ol style="list-style-type: none"> a. The online bookstore is overly complex and navigation, yet doesn't even provide pictures of the products we're trying to sell. Sometimes, students end up with the wrong book. b. What's being done about the bookstore issue in Sugar Land? c. Liz moved to bring this to the attention of Philip Wuthrich. Pat seconded. Motion

	<p>passed.</p> <ol style="list-style-type: none"> 7. Marketing - Faculty Council would like to meet with marketing to see how increased marketing efforts have panned out. Liz motioned. Willie seconded. Motion passed. 8. CARES Act – Can we ask for a report on the spending at Extended Cabinet? Liz motioned. Gary seconded. Motion passed. 9. TurnItIn Update – Issues were resolved. We encourage all faculty to use this service so it can be retained as a tool used by the college. If the college is thinking about eliminating TurnItIn as an available tool, faculty would like this to be discussed amongst the college. This is an essential teaching tool used by many instructors and we would like to have some input on the issue. 10. Other SL Issues – copiers break constantly, even with limited employees on campus. Bathroom closure issues. Communication is limited with UH. We are hoping communication with UH increases and problems lessen with the implementation of the director, Matt. 11. Student IDs – with the increase of need for our student IDs, can we possibly get them for all students? Hector mentioned that student organizations will bring this issue forward at Extended Cabinet.
2.	<p>Old Business</p> <ol style="list-style-type: none"> 1. Approval of Faculty Association meeting minutes – completed via email 2. Report on Board of Trustees Meeting (sent via email) 3. Report on Extended Cabinet Meeting (N/A)
3.	<p>Other</p> <ol style="list-style-type: none"> 4. Willie moved to adjourn the meeting. Liz seconded. <p>TASB List and Dates for presentation:</p> <ul style="list-style-type: none"> Community and government – Peter, TK, Willie (December) Instruction – Oby, Ava, Kamile (December) Students – Amy, Hector, Ross (December) Local government - Liz, Andrew, Gary (February) Business and support - Demetrius, Muna, Laurence (February) Personnel - Pat, Debbie, Brady (March) Basic district foundations - Peter, Hector, TK (April)

Action Items

	Description	Responsible Party	Due Date/Status
1.	Meet with Marketing/Zina	Officers	Before next meeting
2	Meet with bookstore/Philip	Officers	Before next meeting.
3.	Meet with division heads to discuss morale/teaching modalities/TurnItIn.	FC Reps	ASAP
4.	Read TASB sections	FC Reps (January presenters)	Before next meeting

5.	Schedule Next Meeting	Peter Anderson	Before Next Meeting
6.	Ask for CARES Act spending breakdown	Officers	EC Meeting

Adjournment

Meeting adjourned 6:01 PM

Chair

Date