

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 10, 2022



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 2/2/22

To: **Corrina Guardipee-Hall**
 Superintendent

From: John E. Salois
Title: Human Resources Director

Subject: **In District Travel: Leavitt Great West Summit 2021-2022**

Description: Request travel to attend Leavitt Great West Summit in Big Sky, MT June 13-15, 2022.

Financial Impact: \$1,369.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Leavitt Summit Schedule

Monday, June 13, 2022

4:30-6:00pm	Registration
7:00-9:00pm	Party in the Peaks - Opening Party Hosted by Boon Chapman in The Vista Hall

Tuesday, June 14, 2022

8:00-9:00am	Registration
8:00-9:00am	Continental Breakfast
9:00-9:20am	Leavitt's 2022 Health & Benefits Summit: The Benefits
	Backcountry Opening Remarks - Mike S. Leavitt, Emcee
9:20-9:50am	Trail Guide to Optimize Your Self-Funded Health Plan - Brady Bizarro
9:50-10:00am	Q&A - Brady Bizarro
10:00-10:15am	Networking Break
10:20-10:30am	Strategic Partner Update - Boon Chapman
10:30-11:00am	Employer Direct Arrangements: Leading Patients to Centers of Excellence - Roy Strong, Jarrod Weenum, Simone Wilkinson
11:00-11:10am	Q&A - Roy Strong, Jarrod Weenum and Simone Wilkinson
11:10-11:20am	Strategic Partner Update - Smith Rx
11:30-1:30pm	Lunch
1:40-1:50pm	Strategic Partner Update - Blue Cross Blue Shield of MT
1:50-2:00pm	Strategic Partner Update - Allstate
2:00-2:45pm	Navigating the Rocky Healthcare Landscape: Integrating Solutions to Improve the Member's Journey - Tracie Kenyon & Michelle Butler with Erin Weenum
2:50-3:10pm	Networking Break
3:15-4:45pm	Dare to Lead™ Workshop - Mary Beth Beaulieu
4:45-4:50pm	Day One Wrap Up - Mike S. Leavitt, Emcee
4:50-6:00pm	Down Time
6:30-9:00pm	Leavitt Business Partner Cocktail Party, Dinner & Entertainment

Wednesday, June 15, 2022

8:00-9:00am	Continental Breakfast
9:00-9:10am	Day Two Welcome - Mike S. Leavitt, Emcee
9:10-9:20am	Strategic Partner Update - Berkley Accident & Health
9:20-9:50am	Captive - Erin Weenum and Mike Madden
9:50-10:00am	Q&A - Erin Weenum, Mike Madden, Leavitt Client(s)
10:00-10:30am	Blazing the Trail for Montana - Marilyn Bartlett
10:30-10:40am	Q&A - Marilyn Bartlett
10:40-10:55am	Networking Break
11:00-11:30am	Primary Care at the Center of Your Self-Funded Plan-Ernie Clevenger
11:30-11:40am	Q&A - Ernie Clevenger
11:40-12:00pm	Charting the Course: Next Steps - Erin Weenum, Shawn Samuelson, and Mike Taylor

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name John Salois
Building Administration

Employee #12854
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/13-6/15, 2022</u>	<u>24</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Leavitt Great West Summit Insurance (Attach Brochure/Agenda)

Location Big Sky, MT

Departure Date 6/13/2022

Return Date 6/15/2022

Departure Time 8:00 am

Return Time 10:30 pm

Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Mileage 608 @ .585 ÷ 2 = \$177.84

Per Diem 3 days @ 36.00 = \$108.00

☒ Registration PO# _____ = \$500.00

☒ Hotel PO# _____ = \$583.16

☐ Other PO# _____ = \$ 0.00

☐ Other PO# _____ = \$ 0.00

Sub Total \$1,369.00

Budget 126.90.160.2316.582 (75 %) \$213.38

226.90.166.2316.582 (25 %) \$ 71.46

Check Total \$285.84

Employee Signature _____

Date _____

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____