

Killeen Independent School District Board Agenda Item Action Sheet

Date: July 15, 2025

Agenda Item Caption: Consideration of Selection of Architect for the Existing Central Administration Building Renovation Project

Purpose of Agenda Item: Action needed

Administrative Recommendation: Move to approve commissioning Huckabee Architects as the Architect for the Existing Central Administration Building Renovation Project, and to delegate authority to the Superintendent or designee to negotiate a contract to present to the Board for possible action.

Background Information: At the June 10, 2025 Board Meeting, the Board of Trustees reviewed administration consolidation options related to the Future Central Administration Building Renovation project. The existing Central Administration building is planned to be vacated in September of 2026 following departmental relocations to the Future Central Administration Building project located at 777 N Twin Creek Drive in Killeen.

This project will relocate four departments currently officing at three different facilities to the existing Central Administration building located at 200 N WS Young Drive in Killeen, and in conjunction with other projects, allows for the potential decommissioning of two of the district's oldest facilities, Dock Jackson Jr. Professional Learning Center, at 71 years old, and Killeen Learning Support Services, at 82 years old.

Staff recommends the selection of Huckabee Architects for architectural and engineering services for this project. Huckabee has provided quality service and expertise on many new District facility projects, including most recently, Dr. Jimmie Don Aycock Middle School and the Sheridan Transportation Facility expansion project.

The design, permitting and construction process for the Existing Central Administration Building Renovation project is planned to take approximately 16 months, with a targeted substantial completion date of March 2027, followed by an additional month for district move-in.

Fiscal Analysis: The budget for this project is \$1.6 million, which includes architecture and engineering fees, construction costs, project contingencies, permitting fees, furniture and equipment. This project will be funded using the Strategic Facilities Plan budget.

Regulatory Requirements: Board Policy CV (Legal): Facilities Construction

Contact Person for Additional Questions/Information:

Name: Adam Rich, Assistant Superintendent for Facilities Services

Email address: Adam.Rich@killeenisd.org

Telephone Number: (254) 336-0074

Attachments: Project Overview

Signature Requested: No