

**Periodical Subscription Service**  
**RFP 140226 – Extension**

March 8, 2016

**SUMMARY:**

This item requests approval for the first extension of RFP 140226 – Periodical Subscription Service

**BOARD GOAL:**

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of district resources.

**PREVIOUS BOARD ACTION:**

Original contract was awarded on March 25, 2014 to Magazine Subscriptions PTP with an option to extend for up to two additional terms of one year each.

**BACKGROUND INFORMATION:**

None

**SIGNIFICANT ISSUES:**

Magazine Subscriptions PTP has agreed to hold their pricing and basic discount of 30%.

**FISCAL IMPLICATIONS:**

The cost will be borne by the individual campus operating budgets.

**BENEFIT OF ACTION:**

District is in compliance with bid laws and local procedures.  
Passage will allow teachers and students to enhance the curriculum.

**PROCEDURAL AND REPORTING IMPLICATIONS:**

None

**PUBLIC COMMENT RECEIVED:**

None

**ALTERNATIVES:**

No alternative actions are proposed.

**OTHER COMMENTS:**

None

**SUPERINTENDENT’S RECOMMENDATION:**

It is recommended that the board approve the first extension of a term of one (1) year ending March 24, 2017 with Magazine Subscription PTP with the option to extend the proposal discount for one (1) additional term of one year.

**STAFF PERSONS RESPONSIBLE:**

Debbie Monschke, Assistant Superintendent of Administrative Services  
Donna Kearley, Coordinator of Library Services  
Kathy Arrington, Purchasing Agent  
Cheryl Farmer, Assistant Purchasing Agent

**ATTACHMENT:**

Extension letter

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_

Comments: \_\_\_\_\_