

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
August 23, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, August 23, 2011, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Amy Heyer who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present:   Mrs. Amy Heyer  
                              Mr. Rob Hudson  
                              Mr. Eddie Prather  
                              Mrs. Beth Stone  
                              Mr. Lee Tucker

Staff Present:	Mr. David Meadows	Ms. Patrice Tate
	Mrs. Diana Ezell	Mr. Jim Turner
	Dr. Fred Hill	Mrs. Dale Warriner
	Mrs. Kay Bishop	Mrs. Mary Ann Plasencia
	Mrs. Julie Connolly	Ms. Pam Traylor
	Mrs. Julie Hinds	Ms. Evet Topp
	Mrs. Marissa Martin	Dr. Derwood Tutor
	Ms. Lea Johnson	Ms. Glenda Scott
	Mrs. Linda Pannell	

Mrs. Heyer announced a quorum and stated that the meeting was lawfully in session. School District Attorney Kelly Stimpson participated in the meeting via WedEx. School Board Attorney Otis Tims was also present. Several members of the press were also present.

**APPROVAL OF THE AGENDA**

Upon a motion by Mrs. Stone, seconded by Mr. Tucker, the Board voted unanimously to approve the agenda as presented. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

**APPROVAL OF THE MINUTES**

Upon a motion by Mr. Hudson, seconded by Mr. Prather, the Board voted with a roll call vote as follows to approve the minutes of the August 9, 2011, regular meeting as presented:

Mrs. Amy Heyer	voted: <u>abstained</u>
Mr. Hudson	voted: <u>aye</u>
Mr. Prather	voted: <u>aye</u>
Mrs. Stone	voted: <u>aye</u>
Mr. Tucker	voted: <u>aye</u>

Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

## **PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Public Comments**

No request for Public Comments were received for this meeting of the Board.

### **B. Recognitions**

No recognition ceremony was held at this meeting of the Board.

## **COMMUNICATION TO THE BOARD**

### **A. Superintendent Search Update**

Mr. Eddie Prather updated the Board on the superintendent search process. Discussion included scheduling stakeholder meetings and the possibility of an online survey to allow those unable to attend the stakeholder meetings to have the opportunity for input.

### **B. Curriculum Department – Opening of School and Early Release Day Professional Development**

Mrs. Glenda Scott presented information regarding opening of school activities and early release day professional development plans. (copy on file)

### **C. Proposed 2011-2012 District Performance Targets to Increase Student Achievement**

Mr. David Meadows presented proposed 2011-2012 District Performance Targets to increase student achievement (copy on file). Mr. Meadows reported that the proposed performance targets will be divided into three primary areas:

1. Increased performance on state and local assessments
2. Improved student and staff attendance
3. Enhanced use of technology and development of 21<sup>st</sup> century learning environment

#### **D. Tupelo Career and Technical Center Report**

Ms. Evet Topp presented an update report on the Tupelo Career and Technical Center via an iMovie presentation.

### **SUPERINTENDENT'S REPORT**

#### **A. Consent Agenda**

In accordance with Mr. Meadow's recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1220 (correction for August 9<sup>th</sup> Board) and #CO1222 through #CO1228 and Rental of School Facility #SFR1200
2. Single Source Purchases #SS1204 through #SS1207
3. Donation #2011-2012-002 and #2011-2012-003
4. Acknowledgement and Acceptance of TPSD Grants #1117, #1118, and #1119
5. Approval Request to Advertise for Request for Proposals for #BD1200 THS Yearbook RFP
6. Granted Permission to Add Two (2) Items and Remove 215 Assets from the TPSD Capital Asset Listing

The motion was seconded by Mrs. Stone and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

#### **B. Student Transfer Report**

Mrs. Stone moved to affirm the Student Transfer Report as presented:

- Approval of five (5) resident student transfer requests (in-district)
- Approval of two (2) resident student transfers(in-district) for the remainder of the school year
- Approval of one (1) non-resident student transfer (in-district)
- Approval of admission of fifteen (15) non-resident students (tuition)
- Denial of one (1) non-resident student (tuition)
- Approval to release two (2) resident students

The motion was seconded by Mrs. Stone and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

## **C. Personnel Recommendations**

### **Licensed Staff Recommendations**

Interim Superintendent David Meadows presented for approval the Licensed Staff recommendations,

Mr. Tucker moved to approve the Licensed Staff recommendations as presented. Mrs. Stone seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed.

Mr. Turner also presented for information and review the 2011-2012 Staffing Statistics Report.

A copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

## **D Docket of Claims**

Mrs., Heyer reviewed the Docket of Claims and Check Registers prior to the meeting. Mrs. Heyer passed the gavel to Vice President Eddie Prather, and recommended approval as outlined below:

Docket of Claims for the period August 1 through August 12, 2011, Docket of Claims #95193 through #95367, Accounts Payable Checks #66886 through #67009 in the amount of \$259,935.93;

Tupelo High School Activity Check Register for the period July, 2011, Checks #3387 through #3392 in the amount of \$1,605.85;

Athletic Activity Check Register for the period July, 2011, Checks #4932 through #4942 in the amount of \$1,682.66.

The grand total for all funds is \$263,224.44.

The motion was seconded by Mrs. Stone and approved unanimously. The Vice President of the Board declared the motion passed. Mr. Prather passed the gavel back to Mrs. Heyer.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

## **E. June 30, 2011, Financial Statements**

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending June 30, 2011, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mrs. Stone, seconded by Mr. Prather, the Board voted unanimously to approve the June 30, 2011, Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The June 30, 2011, Financial Statements are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

**F. Statement of Cash Flow for Month Ending June 30, 2010**

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending June 30, 2010, for information and review. A copy of the Cash Flow Report is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

**G. Policy Changes**

The following policies were presented for initial discussion:

ID School Day

IKAA Testing and Examination

IKF Graduation Requirements and Exhibits IKF-E1, IKF-E2, and IKF-E3

Mr. Meadows announced that Dr. Hill left the Board meeting due to a family emergency and these policies will be brought back at the next meeting for further discussion.

**UNFINISHED BUSINESS**

No "Unfinished Business" items were presented at this meeting of the Board.

**NEW BUSINESS**

**A. Approval of Certificate of Substantial Completion, Tupelo High School Additions and Renovations Phase II**

Mrs. Julie Hinds recommended approval of the Certificate of Substantial Completion of the Tupelo High School Additions and Renovations Phase II Project with Century Construction Company.

On a motion by Mr. Tucker, seconded by Mr. Hudson, the Board voted unanimously to approve the Certificate of Substantial Completion for Phase II of the Tupelo High School Additions and Renovations Project. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the Certificate of Substantial Completion for the Tupelo High School Additions and Renovations Phase II Project is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

**B. Acknowledgement and Approval of the Purchase of Four (4) School Buses**

Mrs. Linda Pannell requested authorization to purchase four (4) 77-passenger buses at a cost of \$85,975.00 each.

On a motion by Mr. Prather, seconded by Mrs. Stone, the Board voted unanimously to approve the purchase of four (4) 77-passenger school buses at a cost of \$85,975.00 each. Additional information regarding the bus purchase is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

**C. Acknowledgement and Approval of the Purchase of Maintenance Vehicles**

Mrs. Linda Pannell requested authorization to purchase two trucks (2011 Chevrolet 1500 truck \$18,799.60 and 2012 Chevrolet 1500 truck \$18,847.31) and a 2011 Chevrolet Express cargo van \$18,799.60.

On a motion by Mrs. Stone, seconded by Mr. Tucker, the Board voted unanimously to approve the purchase of the above maintenance vehicles as outlined above. Additional information regarding the purchase of maintenance vehicles is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

Mr. Lee Tucker left the Board meeting at this point.

**D. Proposed Revision of 2011 Regular School Board Meetings Schedule (TPSD Policy BEA-E)**

On a motion by Mr. Prather, seconded by Mr. Hudson, the Board voted unanimously by all members present to approve a change to the 2011 Regular School Board Meetings Schedule. This action amends TPSD Policy BEA-E 2011 Regular School Board Meetings. An amended copy of TPSD Policy BEA-E is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

**MISCELLANEOUS BUSINESS**

**A. Future Agenda Topics**

Mr. Meadows stated that Mrs. Warriner is still preparing the report of longitudinal data for third grade students who attended the MLK Early Childhood Education Center versus students who did not attend the MLK Early Childhood Education Center.

**B. Executive Session**

Board President Amy Heyer suggested there is a need for the Board to close the meeting to decide whether or not to enter Executive Session.

On a motion by Mr. Prather, seconded by Mr. Hudson, the Board voted unanimously by all members present to enter closed session for the purpose of considering the need for an Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the Executive Session was called to order by Mrs. Heyer with the following people present: Mrs. Amy Heyer, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, Mr. David Meadows, Mr. Otis Tims, Mrs. Diana Ezell, Mrs. Pamela Traylor, Mrs. Julie Connolly, and Ms. Patrice Tate.

The Board first considered the reason for entering Executive Session. Upon a motion by Mr. Prather with a second by Hudson, the Board voted unanimously to remain in Executive Session for the purpose of discussing a personnel matter and potential litigation. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mrs. Heyer reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a personnel matter and potential litigation.

Mrs. Stone left the Executive Session before the session was concluded.

No action was taken during Executive Session.

Upon a motion by Mr. Prather with a second by Mr. Hudson, the Board voted unanimously by all members present to come out of Executive Session. Mrs. Heyer declared the motion passed.

## **ADJOURNMENT**

On a motion by Mr. Prather, seconded by Mr. Hudson, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:30 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

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Arlissa C. Heyer, President

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Elizabeth Stone, Secretary