

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting: _____, per approved CMAR 2024-05

Justification Statement:


Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:



Signature of Requester(s)

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





PAYMENT APPLICATION

FACILITIES AND TRANSPORTATION DIVISION

Date to be Paid

PAYMENT TO

Please make checks payable and mail to the following:

Name Banes General Contractors Inc.

Address 6001 Doniphan Dr.

City El Paso TX 79934

Note: Allow Ten (10) working Days for checks to be processed by Accounts Payable Dept.


PAYMENT FOR

Invoice No.	Account	PO #	Project Name	Invoice Description	Amount
No. 7			Demo & Ren. to CISD Bldg	Invoicing completed work	\$ 56,950.00

REQUESTED BY

Requestor shall fill in applicable boxes indicating the Signatures required for Authorization of this payment:

- _____
Bond Field Superintendent
Print / Sign / Date
- _____
Bond Project Management Firm Representative
Print / Sign / Date
- _____
Bond Project Manager
Print / Sign / Date

- Oscar Rico  2/12 /25
Executive Director of Facilities and Transportation
Print / Sign / Date
- _____
Director of Finance / Bond Projects Accountant
Print / Sign / Date
- _____
Superintendent / Associate Superintendent/Chief Financial Officer
Print / Sign / Date

Note: All Final Payments and Payments in excess of \$50,000.00 shall be signed by the Superintendent and the Executive Director of Finance.

Note: Authorized Signatures shall be obtained in accordance with the procurement manual.

SUPPORTING DOCUMENTATION

Requestor shall fill in applicable boxes indicating the documents submitted for Authorization of this payment:

- PO
- Fully Executed Contract
- Invoice / Pay App
- Letter of Recommendation from AE Firm
- Bond Project Report - Financial Summary
- Bond Project Report - Pictorial Summary
- Certified Payroll
- Other

APPROVAL PROCESS

- Requestor to obtain all needed signatures and documentation.
- Requestor to scan in documentation and email to Accounts Payable.
- Requestor to print email to Accounts Payable and file hard copy with Pay App.
- Requestor to save email to Accounts Payable in project file with Pay App.

CISD ADMIN BLDG. - APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):
 Canutillo Independent School District
 7965 Artcraft Road, El Paso Texas 79932

PROJECT TITLE:
 Project 2024-05: Demo & Ren. to CISD Admin Bldg.
 7965 Artcraft Road, El Paso Texas 79932

APPLICATION NO.: 7
APPLICATION DATE.: 01/23/25
PERIOD FROM: 01/01/25
PERIOD TO: 01/30/25

Distribution to:	
<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	

FROM (CONTRACTOR):
 Banes General Contractors, Inc.
 6001 Doniphan Drive
 El Paso Texas 79932

VIA (ARCHITECT):
 MNK Architects, Inc.
 330 Eubank Court
 El Paso Texas 79902

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$	875,000.00
2 Net change by Change Orders	\$	264,000.00
3 CONTRACT SUM TO DATE (line 1 + 2)	\$	1,139,000.00
4 TOTAL COMPLETED & STORED TO DATE	\$	1,139,000.00
(Column G on G703)		
5 RETAINAGE:		
a. 0% % of Completed Work	\$	0.00
(Column D + E on G703)		
b. 0% % of Stored Material	\$	0.00
(Column F on G703)		
Total Retainage (Line 5a + 5b or	\$	0.00
Total in Column 1 G703)		
6 TOTAL EARNED LESS RETAINAGE	\$	1,139,000.00
(Line 4 less Line 5 Total)		
7 LESS PREVIOUS CERTIFICATES FOR	\$	1,082,050.00
PAYMENT (Line 6 from prior Certificate)		
8 CURRENT PAYMENT DUE	\$	56,950.00
9 BALANCE TO FINISH, PLUS RETAINAGE	\$	0.00
(Line 3 less Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Banes General Contractors, Inc.

By: [Signature] Date: 1/23/2025
 Type Name/Title: Bardo E. Contreras II, Project Manager

State of: Texas
 Subscribed and sworn to before me this 23rd
 My Commission expires: 12/19/25
 Notary Public: [Signature]

County of: El Paso
JULIA A. GOMEZ
 NOTARY PUBLIC
 NOTARY ID#: 12552957-9
 In and for the State of Texas
 My commission expires
 DECEMBER 19, 2025

CERTIFICATE FOR PAYMENT

In accordance with the Contractor Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT/ENGINEER: MNK Architects, Inc.

By: _____ Date: _____
 Type Name/Title: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner under this Contract.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner			
Number	Date Approved		
1	11/1/2024	\$ 95,601.55	
2	12/1/2024	\$ 168,398.45	
TOTALS		\$ 264,000.00	\$ -
Net change by Change Orders		\$264,000.00	

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7

APPLICATION DATE: 01/23/25

PERIOD TO: 01/30/25

0

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C - G)	I RETAINAGE	J TOTAL EARNED MINUS RETAINAGE (G - I)	K LESS PREVIOUS CERTIFICATES FOR PAYMENT	L CURRENT PAYMENT DUE (J - K)
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD		% (G/C)						
1	Division 2 - Existing Conditions											
2	Selective Demolition	\$17,771.00	17,771.00	-		\$17,771.00	100%	\$0.00	\$0.00	\$17,771.00	\$16,882.45	\$888.55
3	Building Demolition	\$49,632.00	49,632.00	-		\$49,632.00	100%	\$0.00	\$0.00	\$49,632.00	\$47,150.40	\$2,481.60
4	Asphalt Patchwork and Striping	\$6,000.00	6,000.00	-		\$6,000.00	100%	\$0.00	\$0.00	\$6,000.00	\$5,700.00	\$300.00
5												
6	Division 3 - Concrete											
7	Structural Concrete and Foundations	\$23,000.00	23,000.00	-		\$23,000.00	100%	\$0.00	\$0.00	\$23,000.00	\$21,850.00	\$1,150.00
8	Sidewalks, Ramp, and Site Concrete	\$18,000.00	18,000.00	-		\$18,000.00	100%	\$0.00	\$0.00	\$18,000.00	\$17,100.00	\$900.00
9												
10	Division 5 - Metals											
11	Misc. Steel & Coping	\$27,500.00	27,500.00	-		\$27,500.00	100%	\$0.00	\$0.00	\$27,500.00	\$26,125.00	\$1,375.00
12												
13	Division 8 - Openings											
14	Doors, hardware, and frames	\$57,329.00	57,329.00			\$57,329.00	100%	\$0.00	\$0.00	\$57,329.00	\$54,462.55	\$2,866.45
15	Sliding Glass Window	\$1,987.00	1,987.00			\$1,987.00	100%	\$0.00	\$0.00	\$1,987.00	\$1,887.65	\$99.35
16												
17	Division 9 & 10 - Finishes & Specialties											
18	Flooring and Ceramic Tile	\$22,730.00	22,730.00			\$22,730.00	100%	\$0.00	\$0.00	\$22,730.00	\$21,593.50	\$1,136.50
19	Drywall, Painting, and Framing	\$250,000.00	250,000.00			\$250,000.00	100%	\$0.00	\$0.00	\$250,000.00	\$237,500.00	\$12,500.00
20	Temporary Walls and Patching	\$5,500.00	5,500.00			\$5,500.00	100%	\$0.00	\$0.00	\$5,500.00	\$5,225.00	\$275.00
21	Specialties	\$7,000.00	7,000.00			\$7,000.00	100%	\$0.00	\$0.00	\$7,000.00	\$6,650.00	\$350.00
22												
23	Division 16, 22, 23, and 26 - Fire Suppression & MEP											
24	Fire Sprinkler System	\$21,000.00	21,000.00			\$21,000.00	100%	\$0.00	\$0.00	\$21,000.00	\$19,950.00	\$1,050.00
25	Mechanical	\$106,000.00	106,000.00			\$106,000.00	100%	\$0.00	\$0.00	\$106,000.00	\$100,700.00	\$5,300.00
26	Electrical	\$134,500.00	134,500.00			\$134,500.00	100%	\$0.00	\$0.00	\$134,500.00	\$127,775.00	\$6,725.00
27	MEP Demolition	\$30,000.00	30,000.00			\$30,000.00	100%	\$0.00	\$0.00	\$30,000.00	\$28,500.00	\$1,500.00
28												
29	Division 1 - General Requirements											
30	General Conditions	\$55,491.00	55,491.00			\$55,491.00	100%	\$0.00	\$0.00	\$55,491.00	\$52,716.45	\$2,774.55
31	CM Fee	\$41,560.00	41,560.00			\$41,560.00	100%	\$0.00	\$0.00	\$41,560.00	\$39,482.00	\$2,078.00
32	Change Order No. 1 - ASI No. 1 & Permit Set Changes	\$95,601.55	95,601.55			\$95,601.55	100%	\$0.00	\$0.00	\$95,601.55	\$90,821.47	\$4,780.08
33	Change Order No. 2 - Furniture & IT Provisions	\$168,398.45	168,398.45			\$168,398.45	100%	\$0.00	\$0.00	\$168,398.45	\$159,978.53	\$8,419.92
34	TOTAL	\$1,139,000.00	\$1,139,000.00	\$0.00	\$0.00	\$1,139,000.00	100%	\$0.00	\$0.00	\$1,139,000.00	\$1,082,050.00	\$56,950.00