



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU

Board of Education Meeting: 12/11/18

Item Title: M.O.U. between Brownsville L.S.D
and Texas Southmost College
for Dual Enrollment/Dual Credit

X Action
Information
Discussion

BACKGROUND:

Dual Enrollment is a powerful K-16 Brownsville academic community initiative which rigorously supports our students as they prepare for post-secondary education and careers of choice. Texas Southmost College has waived all student tuition and related fees and will charge the district a \$5.00 Records Fee for each participating student. Historically, all Brownsville high schools have participated in this unique program providing opportunities for their students to earn both high school and college credit while participating in the Dual Enrollment program. We are currently following the MOU approved 9/6/2016 which continues from year to year. These students represent all Early College High Schools District-Wide.

FISCAL IMPLICATIONS:

Function 11: Local categorical Budget Funds: \$195,700

*4/9/19 * The attached agreement was not the original agreement Board approved. me*

RECOMMENDATION:

Recommend approval to enter into a Memorandum of Understanding with Texas Southmost College to offer dual enrollment/dual credit opportunities in the amount of \$195,700.00 beginning the 2018-2019 school year. This agreement takes effect on December 1, 2018 upon school board approval and shall continue from year to year unless amended mutually or terminated in writing by either party.

Merrill Hammons
Submitted by: Principal/Program Adm.

Dr. Timothy E. Cuff
Recommended by: Asst. Supt.

Miguel Salinas
Reviewed by: Staff Attorney

Approved for Submission to Board of Education:

Dr. Esperanza Zaldejas
Superintendent of Schools

**TSC rep. advised M. Hammons that agreement was condensed.*

When Necessary, Additional Background May Follow This.

ACADEMIC AGREEMENT

For the Award of Dual Credit between Texas Southmost College and Brownsville Independent School District

Pursuant to the rules of the Texas Higher Education Coordinating Board (THECB) as set forth in the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, and Chapter 9, Subchapter H, *Texas Southmost College (TSC)* (hereinafter "College") and the *Brownsville Independent School District (BISD)* (hereinafter "School District"), hereby enter into a partnership in which TSC agrees to collaborate with BISD to provide academic and technical instruction to eligible students of the Brownsville Independent School District for immediate award of both college and high school credit (hereinafter "Dual Credit Program"). If a School District offers dual credit as part of an approved early college education program established under TEC Section 29.908 or an early college program as defined in Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule 4.83, then the provisions under Annex A apply.

1. Purpose of Academic Agreement and Incorporation of the Dual Credit Manual

The purpose of this Academic Agreement (hereinafter "Agreement") is to memorialize the terms of the Dual Credit Program entered into by the Parties, and to outline the roles and responsibilities of each party to comply with all laws, rules, and regulatory guidelines pertaining to the Dual Credit Program. This Agreement is intended to facilitate cooperation between TSC and the School District in implementing this Dual Credit Program, and shall be construed to ensure compliance with all applicable state laws and rules by the Parties at all times. The terms of the TSC Dual Credit Manual (hereinafter "Manual") are hereby incorporated as expressly provided by this Agreement. In addition, applicable terms of the Manual shall apply to the Program to the extent that they do not conflict with the express terms of this Agreement.

2. Goals of the Dual Credit Program

In accordance with the provisions of Texas Education Code, Section 28.009 (b-1) and (b-2), TSC and the BISD jointly agree to establish and support the following goals for the dual credit program, in alignment with the goals established by the State of Texas:

Goal 1: TSC and the BISD will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies, including the following: A) TSC and the BISD will collaborate to host information sessions for students and parents concerning dual credit opportunities, benefits and cost. B) TSC and the BISD agree to maintain the most current information on their respective webpages concerning the dual credit program, including enrollment and fee policies. C) TSC agrees to provide appropriate training to the high school and middle school counselors of the BISD on all pertinent aspects of the dual credit program at least once each academic year. D) TSC and the BISD agree to collaborate on the marketing of the dual credit program, and to guarantee the proper use of all branding of the other institution in any marketing or promotion of the program. E) The parties jointly agree to maintain documentation summarizing the collaboration and outreach efforts of TSC and BISD such that it will be readily available and to post it as appropriate.

Goal 2: TSC and the BISD will assist high school students in the successful transition to and acceleration through postsecondary education. In support of this goal, TSC and the BISD agree to collaborate to jointly monitor the following quality indicators: A) Analysis of measures in enrollment in and persistence through postsecondary education, disaggregated by student sub-population. B) Student enrollment in postsecondary education after high school. C) Time to degree completion. d) Semester credit hours to degree.

Goal 3: TSC and the BISD will strive to ensure that all dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion. In support of this goal, TSC and the BISD agree to collaborate to jointly monitor the following quality indicators: A) Analysis of measures in enrollment in and persistence through postsecondary education, disaggregated by student sub-population. B) Student enrollment in postsecondary education after high school. C) Time to degree completion. D) Decrease in excess number of semester credit hours beyond required hours to degree completion.

Goal 4: TSC and the BISD will collaborate to ensure that the quality and rigor of dual credit courses are sufficient to ensure student success in subsequent courses. In support of this goal TSC and the BISD agree to jointly monitor student performance in subsequent course work.

3. Eligible Courses

A) In accordance with Rule 4.85 of Title 19 of the Texas Administrative Code (TAC), TSC may offer the following types of courses for dual credit: Courses that are in TSC's Core Curriculum (available on the TSC website); Career and Technical Education (CTE) courses; and Foreign language courses. B) Additionally, under the provisions THECB rules governing the reporting of Dual Credit Students (Student Report CBM001), TSC may offer the following types of courses for dual credit: Courses within the following rubrics contained in the Lower Division Academic Course Guide Manual (ACGM) may be offered for dual credit: ACCT (Accounting), ARCH (Architecture), BCIS (Business Computer Information Systems), BUSI (Business), COSC (Computer Science), and CRIJ (Criminal Justice), and All courses taken by students who are enrolled in approved Early College High Schools with the exception of physical education courses taken by high school students for high school physical education credit. C) Academic transfer courses must be identified as college-level academic courses in the current edition of the (THECB) Lower Division Academic Course Guide Manual (ACGM), must be in the approved course inventory of TSC, and must be approved for dual credit by TSC. D) Technical dual credit courses must be identified as college-level workforce education

courses in the current edition of the (THECB) Workforce Education Course Manual (WECM), must be in the approved course inventory of TSC, and must be approved for dual credit by TSC. E) Neither remedial nor developmental courses may be offered for dual credit. F) A course equivalency crosswalk listing the course prerequisites, class capacities and the number of credits that may be earned for each course completed is provided in Annex A to this agreement.

4. Student Eligibility

A) Only School District students who meet the applicable eligibility requirements to participate in academic or technical courses that qualify for dual credit from both the Brownsville School District and TSC may be enrolled in Dual Credit Programs. Rules governing admissions and eligibility criteria are contained in Section II of the Dual Credit Manual. B) Dual credit students may only take courses for dual credit which are listed in the programs of study for their declared majors, to include any required prerequisites or co-requisites. However, students declared in certificate programs for career and technology education programs may take up to 15 semester credit hours (SCH) of academic transfer courses in addition to their CTE courses, as follows: English Composition I; a Mathematics/Natural Science elective course; a Social/Behavioral Science elective course; a Humanities/Creative Arts elective; and an elective course in Speech.

5. Location of Class and Class Composition

Dual credit courses may be taught on the TSC or BISD high school campus. Dual credit courses taught at the BISD high school campus shall comply with the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter E. Dual credit courses may consist of dual credit students only or of dual and college credit students.

6. Faculty Qualifications, Selection, Supervision, and Evaluation

A) TSC shall select, supervise, and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus. B) Dual credit courses may be taught only by a qualified instructor who possesses the credentials and qualifications to teach in the discipline as determined by TSC policy DBA (Local). C) Instructors teaching dual credit courses shall be either: Regularly employed TSC faculty members (hereinafter "College Faculty Members"); or Teachers employed by the School District who meet the same credentialing and qualification standards used by TSC to select faculty responsible for teaching the equivalent course at the TSC main campus (hereinafter "Dual Credit Adjunct Faculty"). D) TSC will ensure that all full-time and adjunct College Faculty Members have passed state and national criminal background checks prior to authorizing them to teach dual credit courses. E) Dual Credit Adjunct Faculty are expected to comply with responsibilities outlined in Section III of the Dual Credit Manual, as well as the reasonable requests of their respective department chairs. F) The School District will allow release time from school district duties in order to allow Dual Credit Adjunct Faculty to attend up to two (2) scheduled professional development days per academic year. The College will reimburse the district for costs associated with arranging substitute teachers to cover instructional time, as necessary. G) Dual Credit Adjunct Faculty will be evaluated by their respective TSC Department Chairs or Deans a minimum of once per academic year, in the same manner that all TSC faculty are evaluated. Results of the evaluation will be shared with the evaluated instructors and will be provided to the School District upon request. H) Initial approval to teach does not guarantee that a Dual Credit Adjunct Faculty member will automatically be approved to teach in subsequent semesters. Approval to teach dual credit courses is subject to the professional discretion of the Department Chair responsible for the courses in question.

7. Course Curriculum, Instruction, Grading, and Materials

A) Designated personnel of each party shall be responsible for monitoring the quality of instruction to assure compliance with this Agreement and all applicable standards established by the State of Texas, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), Texas Southmost College, and the School District, as applicable. B) Each institution is responsible for ensuring the academic integrity of dual credit courses by fulfilling all course requirements and agreements. In compliance with TAC Section 4.85(f), TSC shall ensure that a dual credit course and the corresponding course offered at the TSC campus are equivalent with respect to curriculum, instruction, and method/rigor of student evaluation. C) Dual Credit Adjunct Faculty are expected to adhere to the departmentally-approved syllabus for each dual credit course taught to ensure that the course taught for dual credit is the same as that offered on the TSC main campus. D) Textbooks must be college-level texts approved by TSC prior to use. College-approved textbooks purchased by the School District may be used for a minimum of three (3) years from the date of initial purchase. Textbooks required for a dual credit course may not be shared among multiple students, and students must be allowed to use them both in and out of class, as would any College student studying at the TSC main campus. E) All instructors teaching dual credit courses must adhere to the grading system published in the TSC Catalog when assigning course grades in the TSC Online system. TSC will provide associated numerical grades to School Districts for the purposes of class ranking calculations, on request. F) The provisions of Section III of the Manual, Instruction, include additional applicable provisions that will apply to course curriculum, instruction, grading and materials for each class taught.

8. Enrollment Including Admissions and Registrations

The School District will designate a person who shall be responsible on its behalf for the coordinating and tracking of students' admission applications and requirements, as well as registration procedures, to ensure that admission and registration occur in accordance with the established deadlines set forth in the Manual. The individual will collaborate with TSC's High School Programs and Services Office on all issues regarding admissions, enrollment, monitoring, withdrawals, grading, and reporting.

9. Awarding of Credit and Student Withdrawals

A) College credit awarded for dual credit courses shall be transcribed upon a student's completion of the course/s in which the student is enrolled each semester. B) Additions, drops, and withdrawals for dual credit courses will be processed using the guidelines set forth in Section II of the Dual Credit Manual and by the applicable date published in the academic course schedule for the semester.

10. Provision of Student Learning and Support Services

Dual credit students will be given access to the same course-related learning and support services and resources as are available to other TSC students enrolled in corresponding courses on the TSC campus. Examples of the kinds of services to which dual credit students are entitled include academic advising, counseling, tutoring, and library resources.

11. Funding Provisions

A) In order to make the attainment of college credit as accessible as possible for students and their families, tuition and lab fees, as applicable, for all School District students who are accepted for enrollment in Dual Credit Programs will be waived by TSC. B) The School District will be responsible for the following non-course based fees: A non-refundable \$5.00 Records Fee payable by the School District to TSC. Fees for liability insurance required by certain programs, as identified in the Dual Credit Manual. Testing fees for certain national and state-level industry certification exams (e.g., ASE, ICAR, EPA, etc.) embedded in Career and Technology courses, as identified in the Dual Credit Manual. A Distance Education Fee for courses taught via teleconference, videoconference or other distance learning technology. C) The cost of supplying all textbooks and instructional supplies required for use in dual credit courses will be the responsibility of the School District. D) Unless otherwise agreed in writing and signed by both parties, TSC will pay a stipend of \$600 per lecture class section and \$200 per lab section taught by a Dual Credit Adjunct Faculty member for class sections that meet the minimum enrollment levels set forth in Section III of the Manual. Enrollment levels shall be determined using the class enrollment as of the applicable TSC Census Date. E) TSC shall be responsible for payment of all College Faculty Members who teach a dual credit course. However, the school district is responsible for reimbursing TSC for all costs (e.g., adjunct fees and mileage reimbursement) paid to College Faculty Members who teach dual credit courses or provide other services as provided in Section III of the Dual Credit Manual. F) Prior to each semester, the Parties shall agree in writing as to: The instructors who will teach each dual credit class section during each semester offered as a Dual Credit Program course pursuant to this Agreement, and Any additional expenses to be assumed by either party for any class section to be taught for that semester.

12. Academic Policies

All academic policies applicable to courses taught at TSC shall also apply to dual credit courses. One exception involves Student Academic Standing; TSC's policy on Satisfactory Academic Progress shall not apply to Dual Credit Program students until they matriculate to TSC as a regular full-time or part-time student.

13. Family Educational Rights and Privacy Act

For the purpose of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), TSC hereby designates the School District as a college official with a legitimate educational interest in the educational records of the Students who participate in the Dual Credit Program to the extent that access to the records are required by the School District to carry out the Program; and the School District hereby designates TSC as a school official with a legitimate educational interest in all educational records of the Students who participate in the Dual Credit Program to the extent that access to the records are required by TSC to carry out the Program. Both Parties agree to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.

14. Term, Effective Date and Termination

The effective date of this Agreement is 4/3/14. This Agreement shall continue from year to year unless: federal or state regulations necessitate a change, or either party provides the other with at least sixty (60) days prior written notice of intention to terminate. If such notice is given, this Agreement shall terminate on (a) the sixtieth day after the notice is received at the end of such sixty (60) days; or (b) the date on which all students enrolled in dual credit courses at the time that such notice is given have completed those dual credit courses, whichever event occurs last.

15. Signatures

The terms and provisions, as outlined above, are true and exact to the best of the knowledge by the parties whose signature appear below and their assignees. Any changes in this Agreement must be in writing and signed by both Parties.


Signature / Date

Dr. Jesus Roberto Rodriguez
President
Texas Southmost College


Signature / Date

Dr. Sylvia R. Hatton
Interim Superintendent
Brownsville Independent School District



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 12/11/18

Item Title: M.O.U. between Brownsville I.S.D X Action
and Texas Southmost College Information
for Dual Enrollment/Dual Credit Discussion

BACKGROUND:

Dual Enrollment is a powerful K-16 Brownsville academic community initiative which rigorously supports our students as they prepare for post-secondary education and careers of choice. Texas Southmost College has waived all student tuition and related fees and will charge the district a \$5.00 Records Fee for each participating student. Historically, all Brownsville high schools have participated in this unique program providing opportunities for their students to earn both high school and college credit while participating in the Dual Enrollment program. We are currently following the MOU approved 9/6/2016 which continues from year to year. These students represent all Early College High Schools District-Wide.

FISCAL IMPLICATIONS:

Function 11: Local categorical Budget Funds: \$195,700

RECOMMENDATION:

Recommend approval to enter into a Memorandum of Understanding with Texas Southmost College to offer dual enrollment/dual credit opportunities in the amount of \$195,700.00 beginning the 2018-2019 school year. This agreement takes effect on December 1, 2018 upon school board approval and shall continue from year to year unless amended mutually or terminated in writing by either party.

Merrill Hammons
Submitted by: Principal/Program Adm.

Dr. Timothy E. Cuff
Recommended by: Asst. Supt.

Miguel Salinas
Reviewed by: Staff Attorney

Approved for Submission to Board of Education:

Dr. Esperanza Zendejas
Superintendent of Schools

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ACADEMIC AGREEMENT

**For the Award of Dual Credit
between
Texas Southmost College
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1. Purpose of Academic Agreement and Incorporation of the Dual Credit Manual

The purpose of this Academic Agreement (hereinafter "Agreement") is to memorialize the terms of the Dual Credit Program entered into by the Parties, and to outline the roles and responsibilities of each party to comply with all laws, rules, and regulatory guidelines pertaining to the Dual Credit Program. This Agreement is intended to facilitate cooperation between TSC and the School District in implementing this Dual Credit Program, and shall be construed to ensure compliance with all applicable state laws and rules by the Parties at all times.

The terms of the TSC Dual Credit Manual (hereinafter "Manual") are hereby incorporated as expressly provided by this Agreement. In addition, applicable terms of the Manual shall apply to the Program to the extent that they do not conflict with the express terms of this Agreement.

2. Goals of the Dual Credit Program

In accordance with the provisions of Texas Education Code, Section 28.009 (b-1) and (b-2), TSC and BISD jointly agree to establish and support the following goals for the dual credit program, in alignment with the goals established by the State of Texas:

- a. **Goal 1: TSC and BISD will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies, including the following:**
 - i. **TSC and the BISD will collaborate to host information sessions for students and parents concerning dual credit opportunities, benefits and cost.**

- ii. TSC and BISD agree to maintain the most current information on their respective webpages concerning the dual credit program, including enrollment and fee policies.
 - iii. TSC agree to provide appropriate training to the high school and middle school counselors of BISD on all pertinent aspects of the dual credit program at least once each academic year.
 - iv. TSC and BISD agree to collaborate on the marketing of the dual credit program, and to guarantee the proper use of all branding of the other institution in any marketing or promotion of the program.
 - v. The parties jointly agree to maintain documentation summarizing the collaboration and outreach efforts of TSC and BISD such that it will be readily available and to post it as appropriate.
- b. **Goal 2: TSC and BISD will assist high school students in the successful transition to and acceleration through postsecondary education. In support of this goal TSC and BISD agree to collaborate to jointly monitor the following quality indicators:**
- i. Analysis of measures in enrollment in and persistence through postsecondary education, disaggregated by student sub-population.
 - ii. Student enrollment in postsecondary education after high school.
 - iii. Time to degree completion.
 - iv. Semester credit hours to degree.
- c. **Goal 3: TSC and BISD will strive to ensure that all dual credit students will receive academic and college readiness advising with access to student support services to bridge them successfully into college course completion.**
- i. Analysis of measures in enrollment in and persistence through postsecondary education, disaggregated by student sub-population.
 - ii. Student enrollment in postsecondary education after high school.
 - iii. Time to degree completion.
 - iv. Decrease in excess number of semester credit hours beyond required hours to degree completion.
- d. **Goal 4: TSC and BISD will collaborate to ensure that the quality and rigor of dual credit courses are sufficient to ensure student success in subsequent courses. In support of this goal TSC and BISD agree to jointly monitor student performance in subsequent course work.**

3. Eligible Courses

- a. In accordance with Rule 4.85 of Title 19 of the Texas Administrative Code (TAC), TSC may offer the following types of courses for dual credit:
 - i. Courses that are in TSC's Core Curriculum (available on the TSC website),

- ii. **Career and Technical Education (CTE) courses**
 - iii. **Foreign language courses;**
- b. **Additionally, under the provisions THECB rules governing the reporting of Dual Credit Students (Student Report CBM001), TSC may offer the following types of courses for dual credit:**
- i. **courses within the following rubrics contained in the Lower Division Academic Course Guide Manual (ACGM) may be offered for dual credit: ACCT (Accounting), ARCH (Architecture), BCIS (Business Computer Information Systems), BUSI (Business), COSC (Computer Science), and CRIJ (Criminal Justice), and**
 - ii. **All courses taken by students who are enrolled in approved Early College High Schools with the exception of physical education courses taken by high school students for high school physical education credit.**
- c. **Academic transfer courses must be identified as college-level academic courses in the current edition of the Texas Higher Education Coordinating Board's (THECB) Lower Division Academic Course Guide Manual (ACGM), must be in the approved course inventory of TSC, and must be approved for dual credit by TSC.**
- d. **Technical dual credit courses must be identified as college-level workforce education courses in the current edition of the Texas Higher Education Coordinating Board's (THECB) Workforce Education Course Manual (WECM), must be in the approved course inventory of TSC, and must be approved for dual credit by TSC.**
- e. **Neither remedial nor developmental courses may be offered for dual credit.**
- f. **A course equivalency crosswalk listing the course prerequisites, class capacities and the number of credits that may be earned for each course completed is provided at Appendix B to this agreement.**

4. Student Eligibility

- a. **Only School District students who meet the applicable eligibility requirements to participate in academic or technical courses that qualify for dual credit from both the Brownsville School District and TSC may be enrolled in Dual Credit Programs. Rules governing admissions and eligibility criteria are contained in Section II of the Dual Credit Manual.**
- b. **Dual credit students may only take courses for dual credit which are listed in the programs of study for their declared majors, to include any required prerequisites or co-requisites. However, students declared in certificate programs for career and technology education programs may take up to 15 semester credit hours (SCH) of academic transfer courses in addition to their CTE courses, as follows:**
 - i. **English Composition I,**
 - ii. **a Mathematics/Natural Science elective course,**
 - iii. **a Social/Behavioral Science elective course,**

- iv. a Humanities/Creative Arts elective, and
- v. an elective course in Speech.

5. Location of Class and Class Composition

Dual credit courses may be taught on the TSC or BISD high school campus. Dual credit courses taught at the BISD high school campus shall comply with the Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter E.

Dual credit courses may consist of dual credit students only or of dual and college credit students.

6. Faculty Qualifications, Selection, Supervision, and Evaluation

- a. TSC shall select, supervise, and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus.
- b. Dual credit courses may be taught only by a qualified instructor who possesses the credentials and qualifications to teach in the discipline as determined by TSC policy DBA (Local).
- c. Instructors teaching dual credit courses shall be either:
 - i. Regularly employed TSC faculty members (hereinafter "College Faculty Members"); or
 - ii. Teachers employed by the School District who meet the same credentialing and qualification standards used by TSC to select faculty responsible for teaching the equivalent course at the TSC main campus (hereinafter "Dual Credit Adjunct Faculty").
- d. TSC will ensure that all full-time and adjunct College Faculty Members have passed state and national criminal background checks prior to authorizing them to teach dual credit courses.
- e. Dual Credit Adjunct Faculty are expected to comply with responsibilities outlined in Section III of the Dual Credit Manual, as well as the reasonable requests of their respective department chairs.
- f. The School District will allow release time from school district duties in order to allow Dual Credit Adjunct Faculty to attend up to two (2) scheduled professional development days per academic year. The College will reimburse the district for costs associated with arranging substitute teachers to cover instructional time, as necessary.
- g. Dual Credit Adjunct Faculty will be evaluated by their respective TSC Department Chairs or Deans a minimum of once per academic year, in the same manner that all TSC faculty are evaluated. Results of the evaluation will be shared with the evaluated instructors and will be provided to the School District upon request.
- h. Initial approval to teach does not guarantee that a Dual Credit Adjunct Faculty member will automatically be approved to teach in subsequent semesters. Approval to teach dual credit courses is subject to the professional discretion of the Department Chair responsible for the courses in question.

7. Course Curriculum, Instruction, Grading, and Materials

- a. Designated personnel of each party shall be responsible for monitoring the quality of instruction to assure compliance with this Agreement and all applicable standards established by the State of Texas, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), Texas Southmost College, and the School District, as applicable.
- b. Each institution is responsible for ensuring the academic integrity of dual credit courses by fulfilling all course requirements and agreements. In compliance with TAC Section 4.85(f), TSC shall ensure that a dual credit course and the corresponding course offered at the TSC campus are equivalent with respect to curriculum, instruction, and method/rigor of student evaluation.
- c. Dual Credit Adjunct Faculty are expected to adhere to the departmentally-approved syllabus for each dual credit course taught to ensure that the course taught for dual credit is the same as that offered on the TSC main campus.
- d. Textbooks must be college-level texts approved by TSC prior to use. College-approved textbooks purchased by the School District may be used for a minimum of three (3) years from the date of initial purchase. Textbooks required for a dual credit course may not be shared among multiple students, and students must be allowed to use them both in and out of class, as would any College student studying at the TSC main campus.
- e. All instructors teaching dual credit courses must adhere to the grading system published in the TSC Catalog when assigning course grades in the TSC Online system. TSC will provide associated numerical grades to School Districts for the purposes of class ranking calculations, on request.
- f. The provisions of Section III of the Manual, Instruction, include additional applicable provisions that will apply to course curriculum, instruction, grading and materials for each class taught.

8. Enrollment Including Admissions and Registrations

The School District will designate a person who shall be responsible on its behalf for the coordinating and tracking of students' admission applications and requirements, as well as registration procedures, to ensure that admission and registration occur in accordance with the established deadlines set forth in the Manual. The individual will collaborate with TSC's High School Programs and Services Office on all issues regarding admissions, enrollment, monitoring, withdrawals, grading, and reporting.

9. Awarding of Credit and Student Withdrawals

- a. College credit awarded for dual credit courses shall be transcribed upon a student's completion of the course/s in which the student is enrolled each semester.

- b. Additions, drops, and withdrawals for dual credit courses will be processed using the guidelines set forth in Section II of the Dual Credit Manual and by the applicable date published in the academic course schedule for the semester.

10. Provision of Student Learning and Support Services

- a. Dual credit students will be given access to the same course-related learning and support services and resources as are available to other TSC students enrolled in corresponding courses on the TSC campus.
- b. A brief description of the academic support and guidance available to dual credit students follows:
 - i. **Academic Advising:** Dual credit students may arrange to meet one-on-one with an academic advisor at the Oliveira Student Services Center on the TSC campus for specific information regarding various programs of study.
 - ii. **Counseling:** Confidential counseling with a full-time licensed professional counselor is available to dual credit students at the TSC's Lightner Center by appointment.
 - iii. **Tutoring Services:** Online tutoring support is provided via the Upswing Online Tutoring program, hosted on the Canvas learning management system. Students also have access to any of four (4) Learning Labs staffed by College Reading and Learning Association (CRLA) certified tutors to assist students in the areas of Writing, Mathematics, and Physical Sciences disciplines. Learning Labs are open six days a week, providing tutoring services on a one-to-one or group basis. Other services include printing, a calculator loan service, and a charging station for mobile computing device
 - iv. **Library Resources:** Dual credit students have access to a full range of library services through TSC's arrangement to share library resources with the University of Texas Rio Grande Valley (UTRGV). Available resources include thousands of hard-copy and electronic books, hundreds of databases containing academic journals, and thousands of media in hard-copy and electronic format. Students can get personalized research assistance from librarians via phone, text, chat, or by appointment. Students can also reserve study rooms and check out electronic media and calculators at the University Library on University Boulevard.

11. Funding Provisions

- a. In order to make the attainment of college credit as accessible as possible for students and their families, tuition and lab fees, as applicable, for all School District students who are accepted for enrollment in Dual Credit Programs will be waived by TSC.
- b. The School District will be responsible for the following non-course based fees:
 - i. A non-refundable \$5.00 Records Fee payable by the School District to TSC.
 - ii. Fees for liability insurance required by certain programs, as identified in the Dual Credit Manual.
 - iii. Testing fees for certain national and state-level industry certification exams (e.g., ASE, ICAR, EPA, etc.) embedded in Career and Technology courses, as identified in the Dual Credit Manual.
 - iv. A Distance Education Fee for courses taught via teleconference, videoconference or other distance learning technology.
- c. The cost of supplying all textbooks and instructional supplies required for use in dual credit courses will be the responsibility of the School District.
- d. Unless otherwise agreed in writing and signed by both parties, TSC will pay a stipend of \$600 per lecture class section and \$200 per lab section taught by a Dual Credit Adjunct Faculty member for class sections that meet the minimum enrollment levels set forth in Section III of the Manual. Enrollment levels shall be determined using the class enrollment as of the applicable TSC Census Date.
- e. TSC shall be responsible for payment of all College Faculty Members who teach a dual credit course. However, the school district is responsible for reimbursing TSC for all costs (e.g., adjunct fees and mileage reimbursement) paid to College Faculty Members who teach dual credit courses or provide other services as provided in Section III of the Dual Credit Manual.
- f. 30 days prior to each semester, the Parties shall agree in writing as to:
 - i. The instructors who will teach each dual credit class section during each semester offered as a Dual Credit Program course pursuant to this Agreement, and
 - ii. Any additional expenses to be assumed by either party for any class section to be taught for that semester.

12. Academic Policies

All academic policies applicable to courses taught at TSC shall also apply to dual credit courses. One exception involves Student Academic Standing; TSC's policy on Satisfactory Academic Progress shall not apply to Dual Credit Program students until they matriculate to TSC as a regular full-time or part-time student.

13. Family Educational Rights and Privacy Act

For the purpose of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), TSC hereby designates the School District as a college

official with a legitimate educational interest in the educational records of the Students who participate in the Dual Credit Program to the extent that access to the records are required by the School District to carry out the Program; and the School District hereby designates TSC as a school official with a legitimate educational interest in all educational records of the Students who participate in the Dual Credit Program to the extent that access to the records are required by TSC to carry out the Program. Both Parties agree to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.

14. Term, Effective Date and Termination

The effective date of this Agreement is December 1, 2018. This Agreement shall continue from year to year unless: federal or state regulations necessitate a change, or either party provides the other with at least sixty (60) days prior written notice of intention to terminate. If such notice is given, this Agreement shall terminate on (a) the sixtieth day after the notice is received at the end of such sixty (60) days; or (b) the date on which all students enrolled in dual credit courses at the time that such notice is given have completed those dual credit courses, whichever event occurs last.

15. Signatures

The terms and provisions, as outlined above, are true and exact to the best of the knowledge by the parties whose signature appear below and their assignees. Any changes in this Agreement must be in writing and signed by both Parties.

Signature

Dr. Jesus Roberto Rodriguez
President
Texas Southmost College

Date

Signature

Dr. Esperanza Zendejas
Superintendent
Brownsville Independent School District

Date

ANNEX A - Agreements Governing the Provision of Dual Credit Instruction under the Early College High School Model

1. Guiding Principles: The Early College High School Model, TSC, and the ISD will function on the following principles:

- a. Collaboration in planning, implementation, and continuous improvement of the Early College High School Model program, including the provision for faculty, staff, and administration; curriculum development; training; and student services.
- b. Provision of rigorous instruction in academic transfer and career and technical courses.
- c. Financial collaboration that assists each party in obtaining necessary funds from local, state, federal and private/foundation sources to operate the program successfully.
- d. Assurance that federal, state, and local funds such as Average Daily Attendance, High School Allotment, Title I, Special Education, Gifted and Talented, and formula funding, etc., will follow the Early College High School Model student.
- e. Enrollment of students that reflect the diversity of the region served by the Early College High School Model and adhere to the Texas Education Agency's (TEA) Early College High School Blueprint.
- f. On-going collaboration between the ISD and TSC to promote alignment and sharing of best practices in the areas of curriculum development, instruction, and assessment, as well as academic advising of students.

2. Scope of Agreement and Limitations of Authority: The Scope of the AGREEMENT and the parties agree as follows:

A. Governance:

(1) The Early College High School Model will:

- a. be governed by ISD and subject to the ISD, state, and federal policies; and
- b. will operate within the operating hours to be established by the parties.

(2) The ISD Campus Principal and/or ECHS Director:

- a. Will operate the Early College High School within the rules and guidelines established by TEA, ISD, and TSC, as well as all applicable local, state, and federal guidelines with respect to the following:
 - i. governance
 - ii. staffing
 - iii. budget
 - iv. student assessment, curriculum and scheduling
 - v. professional development
 - vi. access to school and student data for Early College High School Model students with permission of TSC
 - vii. parent and community involvement consistent with the

mission and needs of the school.

- b. Will report to the ISD Superintendent or designee through the established ISD governance structure;
- c. Will report to the Superintendent's designee on academic and operational issues concerning the Early College High School Model and TSC.
- d. Will coordinate with the ISD Advanced Academics Office at least annually to evaluate and report findings of the Early College High School Model to the TSC President or designee and ISD Superintendent or designee.
- e. Is the primary contact for the Early College High School Model with the community, TSC partners;
- f. Is the manager of any sub-contract with ISD, the primary grantee for the Early College High School Model funds; and when applicable.
- g. Will be an employee of ISD. ISD will be responsible for payment of benefits.

(3) Early College High School Leadership Committee

- a. This body will serve as an advisory committee in establishing policies and developing a coherent program across institutions for improvements based on collection of data.
- b. Membership on the Council may include, but will not be limited to, representatives of ISD and TSC, as well as community members. The specific membership of the ECHS Leadership Committee will be determined by the Superintendent of ISD and the President of TSC.
- c. The committee will be co-chaired by ISD and TSC. Chairs for the Leadership committee will be selected by the Superintendent of ISD and the President of TSC.
- d. This committee will meet at least four times per year.

B. Awarding Credit for Courses: TSC will award credit for courses which have been approved and which appear in the Dual Credit Course Alignment Agreement (found in the ISD Course Listing Guide) for Early College High School Model and any required course for an Associate Degree. These courses shall have been evaluated and approved through the official college curriculum approval process in accordance with Texas Higher Education Coordinating Board requirements and TEA requirements for high school graduation and shall be taught at a more advanced level than courses taught at the high school level.

C. Duties of TSC: TSC shall have the following duties:

In order to comply with the Early College High School Benchmarks, TSC will offer up to an Associate Degree or 60 SCH toward the completion of a 60-SCH program of study.

- (1) Collaborate with ISD to ensure the application of high educational standards in all dual credit courses offered under the Early College High School Model;

- (2) **Coordinate with the Early College High School Model counselors to ensure that all TSC Core Curriculum courses are in the students' Individual Graduation Plan;**
- (3) **Designate personnel to monitor the quality of instruction for the Early College High School Model in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC);**
- (4) **Participate in support of Early College High School Model principles as appropriate and provide feedback to the ECHS Director or the principal; provide course alignment support, as necessary, for transition of Early College High School Model graduates to a four-year college;**
- (5) **Provide all enrolled Early College High School students access to all instructional and non-instructional resources available on the campus of TSC. All constraints of existing contracts will be in place and enforced. ECHS students will be excluded from the Recreation, Education, and Kinesiology Center (REK) to avoid liability;**
- (6) **Issue TSC student identification (ID) cards to all enrolled Early College High School students. The TSC ID card and an official photo ID (e.g. driver license) will be required to secure access the instructional and non-instructional resources provided by TSC.**
- (7) **Provide internet access for the Early College High School Model teachers and administrators when present on the TSC campus;**
- (9) **Issue TSC visitor parking passes, as necessary, to Early College High School teachers, administrators, and students in order to facilitate Early College High School Model activities and functions;**
- (10) **Serve as the fiscal agent and manage public and/or private grant funds awarded/allotted to TSC for the Early College High School Model.**

D. Duties of ISD: ISD shall have the following duties:

- (1) **Serve as the fiscal agent and manage public and/or private grant funds awarded/allotted to ISD for Early College High School;**
- (2) **Collaborate with TSC faculty in the design and implementation of all dual credit courses for the Early College High School Model to assure that learning outcomes enable students to achieve academic proficiencies established by the Texas Higher Education Coordinating Board and Texas Education Agency;**
- (3) **Pay the salaries of Early College High School Model teachers employed by ISD who teach Early College High School Model students;**
- (4) **Ensure that all enrolled Early College High School students meet the minimum required contact hours prescribed by the Texas Higher Education Coordinating Board for the courses in which they are enrolled;**

- (5) Provide transportation to and from Early College High School Model campuses and the TSC campus, as required, in satisfaction of the goals of the Early College High School Model;
- (6) Ensure that all ISD high school courses offered under the Early College High School Model are in the students' Personal Graduation Plans (PGP).
- (7) Assess each student for readiness to engage in college-level course work prior to the student's enrollment in dual credit classes under the Early College High School Model;
- (8) Use any instrument otherwise approved by the Board for college readiness assessment purposes in accordance with §§ 4.54 and 4.56 Texas Administrative Code, Title 19, Part I, including, but not limited to, State of Texas Assessment of Academic Readiness (STAAR)/End-of-Course (EOC), Texas Success Initiative Assessment (TSI), ACT scores, and SAT scores. ISD will pay for required testing.
- (9) ISD will provide TSC the pre assessment activity (PAA) verification for all ECHS students participating in college courses, upon request.

E. Joint Duties:

- (1) ISD and TSC are jointly responsible for the development and implementation of an evaluation process to determine the effectiveness of the Early College High School Model. Measures of effectiveness will include, but are not limited to, student results on the K-12 accountability assessments (e.g., TSI, Advanced Placement (AP) EOC, STAAR) and success indicators of graduates at Texas public institutions of higher education (e.g., participation rates, grade point average, retention rates and graduation rates).
- (2) ISD and TSC will adhere to all hiring criteria set by the State of Texas, TEA and the THECB to ensure that all employees who have regular contact with Early College High School Model students have a criminal history check on file.

F. Instructional Calendar: TSC and ISD will establish an instructional calendar that is consistent with the mutual needs and requirements of both parties. Inclement weather policies established by ISD and TSC shall be followed by the Early College High School Model.

G. Media and Public Relations: Media and public relations regarding the Early College High School Model will be managed according to ISD and TSC protocols.

H. Satisfactory Academic Progress (SAP): Early College High School Model students will be expected to adhere to the SAP policies and procedures.

I. Grading: ISD Early College High School instructors will adhere to ISD requirements and policies for grade reporting, following TSC's approved curriculum as set forth in the course syllabus; TSC instructors will adhere to all TSC policies and procedures for grade reporting and provide a term grade to the campus ECHS director or designee. TSC will enter letter grades for transcription purposes, but will provide numeric grades for ECHS classes to ISD

upon request.

- J. Instructional Policy:** ISD Early College High school instructors will ensure that classes taught under the Early College High School model conform to requirements established by the State of Texas as promulgated by the Texas Higher Education Coordinating Board with respect to course content, delivery of instruction, assessment and grading policies.
3. **Term:** The effective date of this Agreement is December 1, 2018. The Agreement will remain in full force and effect unless modified or revoked by one or both parties.
4. **Right of Revocation:** Either party may terminate this AGREEMENT on 120 days written notice to the other party. Termination may occur immediately upon the material breach of this AGREEMENT by one of the parties. A breach of this AGREEMENT includes, but is not limited to, a violation of the policies and rules of TSC or ISD, the making of a misrepresentation or false statement by one of the parties, nonperformance of the party's duties, or the occurrence of a conflict of interest between the parties. Each party has thirty (30) days to cure the breach. If this AGREEMENT is terminated during an academic term, students enrolled in classes under this AGREEMENT will be allowed to finish their coursework.
5. **Provisions for Discontinuing ECHS Operation:** In the event that TSC and ISD decide to discontinue the operation of the Early College High School Model, the provisions for services to the currently enrolled students are as follows:
- (1) The 12th grade cohort shall continue operation through its scheduled graduation from the Early College High School Model.
 - (2) While in the process of discontinuing operation, the Early College High School Model will continue to provide all required Early College High School Model design elements and support for all students.
2. **Limitations of Authority:**
- A. This Agreement represents the entire Agreement by and between the parties and supersedes all previous letters, understanding or oral agreements between the TSC and ISD. Any representations, promises, or guarantees made but not stated in the body of this Agreement are null and void and of no effect.
 - B. No party may make, revise, alter, or otherwise diverge from the terms, conditions or policies which are subject to this Agreement without a written amendment to this Agreement. Changes to this Agreement are subject to the approval of the TSC and ISD Legal Departments and Boards of Trustees.
 - C. No party may incur any debt, obligation expense, or liability or any kind against the other without the other's express written approval.
13. **Amendment:** The Parties acknowledge that it may be necessary to amend and modify this MOU from time to time in order to address additional concerns or issues that arise as the program progresses. However, no amendment, modification or alteration of the terms of this agreement shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by an authorized representative of the parties hereto.

15. Terms of the Data Sharing Agreement:

- A. Use of Data:** Student data shared by TSC with ISD shall only be used exclusively for the fulfilling of the express objectives of ISD's Early College High School (ECHS) program. TSC student data accessible to ISD and data of current and prospective students, or of TSC employees or alumni, collected by ISD shall constitute the sole property of TSC. This data shall not be shared with third parties without the written permission of TSC. Data shall not be sold or used, internally or externally, for any purpose not directly related to the scope of work defined in this inter-local agreement without the express written permission of TSC.
- B. Data Destruction/Deletion:** Any data no longer required for the ISD's ECHS program shall be destroyed no later than seventeen years from the date of its initial receipt. Upon cancellation, termination or non-renewal of this agreement, ISD shall destroy, securely wipe or delete, or transmit to TSC all data shared or collected in the course of this initiative.
- C. Prohibition on Mobile Devices and Removable Media:** Under no circumstances may TSC personnel involved in the handling, transmittal, and/or processing of data shall not transfer or store unencrypted TSC-provided data on mobile devices (such as PDAs, smart phones, tablets, notebooks) or removable storage media.
- D. Notification of Security Breaches:** ISD agrees that in the event of any breach or compromise of the security, confidentiality or integrity of shared data where personal information of a TSC student, prospective student, employee, alumni, or other TSC-affiliated person or entity was, or is reasonably believed to have been, acquired and/or accessed by an unauthorized person, ISD shall immediately notify TSC of the breach of the security system containing such data within 24 hours, comply with all notification actions, and/or assist TSC with all notification actions required by TSC policy and the law. ISD will notify TSC of any security breaches by contacting the chief information officer.
- E. Data Elements:** FERPA allows schools to disclose records, without consent, to school officials with legitimate educational interests. TSC has designated ISD's ECHS program personnel as school officials with legitimate educational interests. As such, TSC will provide such individuals with access to review education records in order to fulfill their professional responsibilities defined in the scope of work. Data shared with ISD shall be limited to the data elements specifically defined and authorized by TSC.

EXHIBIT I
THE TSC DUAL ENROLLMENT MANUAL

STATEMENT OF EQUAL OPPORTUNITY

No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by Texas Southmost College on the basis of race, color, national origin, religion, sex, age, veteran status, or disability.

ALTERNATIVE FORMAT

This publication is available in an alternative format by calling (956) 295-3533.

Individuals with disabilities requiring assistance or access to receive these services should contact disability Support Services at (956) 295-3587.

ACCREDITATION

Texas Southmost College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award certificates and associate degrees.

Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Texas Southmost College.

DUAL ENROLLMENT MANUAL

TABLE OF CONTENTS

- I. Introduction**
- II. Academic Agreement**
- III. Faculty**
- IV. Admission**
- V. Eligibility Criteria**
- VI. Deadlines**
- VII. Instruction**
- VIII. Withdrawing From College Level Courses under the Dual Credit Program**
- IX. Course Evaluation**
- X. Program Evaluation**
- XI. Granting of College Credit**
- XII. State Approved Credit**

I. Introduction

The Texas Southmost College Dual Enrollment (DE) manual contains an overview of the DE Program's policies and procedures. It is intended to provide guidance and understanding to the school district personnel regarding the partnership between the high school and Texas Southmost College (TSC). The information in this manual also identifies the responsibilities and guidelines of the DE Program.

TSC allows eligible high school students to enroll in TSC courses while attending high school and permits them to take courses in place of, or in addition to, the normal course load at their high school through the DE Program. High school students must be eligible to participate in this program to receive TSC credit. In addition, high school students admitted into the program must meet the same requirements as all other TSC students. TSC credit earned upon successful completion of the course may be applied toward a postsecondary degree at TSC or may transfer to other colleges/universities.

The DE Program builds an academic bridge to TSC, providing students and their parents with a preview of postsecondary standards and expectations while studying in a familiar high school classroom setting. For families, this program also provides an enriching and challenging learning experience at an affordable cost. Students remain at their local school campus, enjoying the benefits of high school participation, while possibly earning college-level credit.

This program also encourages collaboration between professional educators at the high school and college level. Faculty work together to develop curricula, which meet standards set by the Texas Education Agency (TEA), the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

II. Academic Agreement

- 1. An Academic Agreement is a legal document and delineates the arrangements and respective responsibilities of TSC and each school district participating in the DE program. No DE program may commence until an Academic Agreement has been signed by the High School Superintendent and the College President.**
- 2. Completed Academic Agreements shall remain on file at the TSC Office of High School Relations and Community Outreach.**

III. Faculty

I. Credentialing

- a. TSC, as an institution accredited by SACSCOC, complies with SACSCOC guidelines regarding faculty credentials. DE courses may be taught only by a qualified high school instructor or TSC instructor, who meets the minimum faculty credentials and qualifications as defined in TSC policy.

- b. Following are defined faculty credentials and qualifications that comply with SACSCOC guidelines:

In an associate degree program, full-time and part-time faculty members teaching transfer credit courses in the following areas: humanities/fine arts; social/behavioral sciences; and natural sciences/mathematics must have a Master's degree or higher with a minimum of 18 graduate semester hours in the teaching discipline.

In an associate degree program, full-time and part-time faculty members teaching associate degree courses not designed for transfer to the baccalaureate degree require an Associate's degree or higher and at least three years of documented direct or related work experience in the field (other than teaching). Note: Some courses/programs require additional degrees and/or evidence of specialized training in the field, e.g., licensure, certificates, or non-credit coursework in the discipline.

- c. If the high school does not have a faculty member that meets these qualifications, then TSC may provide the faculty member by request, contingent on a faculty billing agreement.
- d. Selection and Employment
 - 1) Individuals interested in teaching DE courses must submit a completed application packet that includes:
 - i. Instructor Credentialing Request Form
 - ii. Résumé/Curriculum Vitae
 - iii. Transcripts from All Post-Secondary Institutions Attended
 - iv. W-9 Form

NOTE: ALL OFFICIAL TRANSCRIPTS MUST BE SENT DIRECTLY TO TSC'S OFFICE OF HUMAN RESOURCES AND MUST BE RECEIVED BY TSC'S OFFICE OF HUMAN RESOURCES PRIOR TO FIRST DAY OF EMPLOYMENT.

- 2) TSC will evaluate the prospective DE faculty member's credentials before hiring recommendation.
- 3) The approval process for the DE faculty member will be consistent with the standards used to hire an instructor for the equivalent course provided to TSC students. Possession of the required credentials to teach college courses is not a guarantee of approval.
- 4) A DE faculty member applicant must be approved by TSC and meet the same qualifications as TSC faculty instructors. TSC may interview an applicant and has final authority over the approval of any DE faculty member based upon credentials, teaching experience, presentation, subject knowledge, instructional factors related to the subject matter, and other applicable requirements.
- 5) After initial approval, a DE faculty member may continue teaching DE courses without the need to undergo the approval process if:
 - i. The DE faculty member teaches the courses and/or course area for which he/she is approved to teach continuously each year; and
 - ii. The DE faculty member continues to satisfactorily teach the course and meets all faculty evaluation requirements, departmental requirements, responsibilities, and procedures as determined by the TSC department that is offering college credit for the class.

e. **Responsibilities**

- 1) Faculty members teaching Dual Enrollment classes (collectively "DE faculty") must:
 - i. Develop course syllabi for each course taught that include the following: a description of content, performance measures, grading standards, resource materials, objectives/outcomes, and course calendar. Each syllabus must be reviewed and approved by TSC prior to the first week of instruction.
 - ii. Ensure that courses are taught as scheduled. DE faculty unable to teach the course for an extended period (pregnancies, surgeries, ect.) must contact TSC prior to absence to make arrangements to have the class covered by a properly credentialed instructor.

- iii. Attend planning meetings and staff development activities, including DE instructor training workshops.
- iv. Attend department meetings, planning meetings and staff development activities, including training workshops.
- v. Assist in the identification of potential DE students.
- vi. Assign each program student two grades, a numeric grade for the high school transcript and an alpha grade for the college transcript.
- vii. Advise DE students concerning their academic progress prior to the last day to withdraw from classes at TSC.
- viii. Complete all applicable class documentation such as official class rolls and grade sheets as required.
- ix. Participate in the assessment process of the DE course and program.

f. **Adjunct Pay**

- 1) Faculty that meet the defined credentials and qualifications as defined in Section III Faculty, Item b, of the Academic Agreement, and who teach a dual course in high school and who are not TSC full-time faculty: \$600 per (3-4 SCH) class section and \$200 per (1-2 SCH) lab section taught. A school district must enroll a minimum of fifteen (15) DE students in each section in order to qualify for a stipend.
- 2) TSC full-time faculty who are teaching DE courses will be paid per applicable TSC policy.
- 3) When TSC provides the instructor, the high school must reimburse TSC for the instructor's mileage expense.
- 4) Any additional requirements concerning payment of faculty shall be addressed in the Academic Agreement or otherwise reduced to a written agreement signed by both parties prior to each semester.

IV. Admission

- 1. All interested students must complete the DE admission process by the respective deadline.**
- 2. The application process includes the following requirements:**
 - a. Completion of the online application at www.applytexas.org.**
 - b. Submission of TSI test scores. See "Eligibility Criteria" for more information.**
 - c. Submission of completed "Student Guidelines & Parental Consent" form.**
 - d. Submission of a copy of a current high school transcript.**
 - e. Students seeking admission as a high school freshman or sophomore must submit a completed "REQUEST FOR DUAL ENROLLMENT COURSES AS A FRESHMAN OR SOPHOMORE" form, if applicable.**
 - f. Any other applicable documentation required by TSC.**

V. Eligibility Criteria

“College Readiness:” The Texas State Legislature mandates that all entering undergraduate students must be assessed for readiness to enroll into college-level course work. The minimum test scores for the Texas Success Initiative (TSI) exam are as follows:

Minimum Test Scores for Student Eligibility:

	TSI
Math	≥ 350
Reading	> 351
Writing	Essay* > 5, 4 w/MC 363

Seniors

- **Academics:** Must display “College Readiness” as prescribed by an approved TSI exam on areas of attempt.
- **Technical:** 11th grade TAKS (exit level) Reading and Writing 2200/3 & Math 2200, or attempt TSI exam.

Juniors

- **Academics:** Must display “College Readiness” as prescribed by an approved TSI exam on areas of attempt.
- **Technical:** “Commended Performance” on 10th grade TAKS or attempt TSI exam.

Sophomores

- **Academics:** Must pass all sections of the TSI exam.
- **Technical:** Achieve passing scores on the Reading and Writing portions of the TSI exam.

Freshmen

- **Academics:** Must pass all sections of the TSI exam.
- **Technical:** Achieve passing scores on the Reading and Writing portions of the TSI exam.

Texas Success Initiative Exemption Criteria:

ACT	SAT	TAKS	STAAR EOC
<i>COMB - 23</i>	<i>COMB = 1070</i>	<i>ELA* - 2200</i>	<i>WRIT/READ (ENG III, LVL II) = 2000</i>
<i>ENG - 19</i>	<i>VERB > 500</i>	<i>MATH - 2200</i>	
<i>MATH - 19</i>	<i>MATH > 500</i>	<i>*Writing - 3</i>	<i>MATH (ALG II, LVL II) = 4000</i>

***EXEMPTIONS:** Valid for 5 years from date of testing.

***Information is subject to change.**

Maximum Course Load

Generally, all students may register for up to two (2) dual credit courses per semester. A student who has a cumulative grade point average (GPA) of 3.0 or above in their high school core courses (on a standard 4.0 scale), may register for a maximum of four (4) dual credit courses per semester upon approval from the high school counselor and TSC designee.

Additional Eligibility Requirements

All students must also meet any specific course requirements, such as pre-requisite and co-requisite courses, before enrolling in a class.

VI. Deadlines

Please visit the Dual Enrollment website for all current deadlines.

<http://tsc.edu/index.php/academics/dual-enrollment.html>

VII. Instruction

The development of DE courses is a shared responsibility between TSC and the high school. Each institutional representative is responsible for ensuring the academic integrity of DE courses by upholding all course requirements and agreements. TSC shall ensure that a DE course and the corresponding course offered at the TSC campus are equivalent with respect to curriculum, instruction, and method/rigor of student evaluation.

1. Syllabus Requirements

- a. Dual credit courses taught at the high school setting will follow the TSC academic calendar unless otherwise specified on the Adjunct Instructor Agreement.
- b. A syllabus must be prepared for each class by the instructor. The syllabus for each DE course must correspond with the syllabus for the corresponding course offered to non-DE TSC students. Additional high school requirements may be added in order to meet TEA standards.
- c. The syllabus must contain:
 - i. Course name and number;
 - ii. Course description corresponding to entry for the corresponding non-DE course in the most recent TSC catalog;
 - iii. Grading scale;
 - iv. Course objectives; and
 - v. Course requirements including readings, papers, projects, tests, field trips, field experiences, labs, etc.

2. Course Duration

- a. Courses held at the high school must meet the minimum number of contact hours required per semester beginning on the high school's first class day and ending on the College's last class day of the semester unless otherwise specified on the Adjunct Instructor Agreement.
- b. Whether the course is delivered in the traditional or accelerated block (AB) schedule, the minimum number of contact hours must be accounted for in the program design.

3. Contact Hours

- a. Contact hours refer to the number of classroom hours of instruction that the instructor must provide for a course.**
- b. Contact hour requirements for TSC courses are specified and calculated according to the credit hours earned for the course.**
- c. It is the responsibility of TSC and the high school teacher to ensure that the required numbers of instructor contact hours are fulfilled for each course taught.**

4. Grading Scale/Continued Eligibility

- a. Grading scale and distribution systems may not be changed after the syllabus is distributed to students and must be included in all syllabi.**
 - i. "Grading Scale" specifies a point system and letter grade.**
 - ii. "Grade Distribution" specifies the weight of each course requirement toward the final grade.**
- b. Any student who drops below a 2.0 GPA at the end of the semester will fall into Academic Probation. Students on probation must have the approval of the high school counselor and TSC to take another DE course. The student may also be limited to the number of courses authorized for enrollment.**
- c. If students on Academic Probation fail to earn a semester term GPA of a 2.0 or fail to earn a cumulative GPA of 2.0 in the next semester term following the probation status, they will be placed on Academic Dismissal. Students on Academic Dismissal may not take another DE course.**
- d. DE courses are not subject to the six-course drop rule under Texas Education Code § 51.907 (code is provided in last page); however, it will impact a student's academic standing upon matriculating to the post-secondary after high school graduation.**

5. Adding and Dropping Courses

- a. Adds: No students may add a class after the established deadline for the submission of the class roster.**
- b. Drops: The high school liaison is responsible for contacting TSC to remove a student from the roster.**

6. Textbooks

All textbooks must be pre-approved by TSC to be utilized for DE courses. College Approved textbooks purchased by the School District may be used for a minimum of three (3) years from the date of initial purchase.

VIII. Withdrawing From College Level Courses under the Dual Credit Program

If a dual credit student withdraws from (drops) a course before the census date, the course will not appear on the TSC transcript. It is the responsibility of the student to check with the instructor or their course syllabus for the census date. Students who withdraw from (drop) a course on or after the census date will receive a "W" on their TSC transcript.

Students may withdraw from (drop) a course up to the "Last Day to withdraw with a W." It is the responsibility of the student to check with the instructor or the course syllabus for date of the "Last day to withdraw with a 'W'." These withdrawals/drops will result in a "W" on the TSC transcript.

Having "W's" on college transcripts may impact Federal Financial Aid eligibility after graduation from high school. Students should speak with their counselor for details.

Before deciding to withdraw from class, students should first talk to their instructor. After talking with the instructor, students must visit their high school Counselor. The high school counselor will have to sign the "Student Initiated Withdrawal Form" before it can be processed by TSC.

IX. Course Evaluation

- 1. Each course offered in the Dual Enrollment program will be reviewed to appropriately evaluate its success.**
- 2. Tools for evaluation will include classroom observations, student surveys, online evaluations, and faculty/administration questionnaires.**

X. Program Evaluation

The Coordinator of High School Relations and Community Outreach will facilitate an annual evaluation of the Dual Enrollment Program.

XI. Granting of College Credit

1. Transcripts

- a. TSC is responsible for maintaining all TSC transcripts reflecting dual credit classes for which TSC grants credit.**
- b. The high school and School District are responsible for maintaining the high school transcript reflecting dual credit classes.**
- c. All dual credit courses shall be identified on the student's TSC transcript as regular TSC course work.**

XII. State Approved Credit

For a student to receive state-approved high school credit for the TSC course, the School District is responsible for ensuring that the TSC course has a state-accredited counterpart in the applicable high school curriculum.

Texas Education Code § 51.907

Sec. 51.907. LIMITATIONS ON NUMBER OF COURSES THAT MAY BE DROPPED UNDER CERTAIN CIRCUMSTANCES. (a) In this section, "governing board" and "institution of higher education" have the meanings assigned by Section 61.003.

(b) This section applies only to an undergraduate student who drops a course at an institution of higher education and only if:

(1) the student was able to drop the course without receiving a grade or incurring an academic penalty;

(2) the student's transcript indicates or will indicate that the student was enrolled in the course; and

(3) the student is not dropping the course in order to withdraw from the institution.

(c) Except as provided under rules adopted under Subsection (d), an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education, under circumstances described by Subsection (b).

(d) The governing board of an institution of higher education may adopt a policy under which the maximum number of courses a student is permitted to drop under circumstances described by Subsection (b) is less than the maximum number of courses that a student may drop under Subsection (c).

(e) The Texas Higher Education Coordinating Board shall adopt rules under which an institution of higher education shall permit a student to drop more courses under circumstances described by Subsection (b) than the number of courses permitted to be dropped under Subsection (c) or under a policy adopted under Subsection (d) if the student shows good cause for dropping more than that number, including a showing of:

(1) a severe illness or other debilitating condition that affects the student's ability to satisfactorily complete a course;

(2) the student's responsibility for the care of a sick, injured, or needy person if the provision of care affects the student's ability to satisfactorily complete a course;

(3) the death of a person who:

(A) is considered to be a member of the student's family under a rule adopted under this subsection for purposes of this subdivision; or

(B) is otherwise considered to have a sufficiently close relationship to the student under a rule adopted under this subsection that the person's death is considered to be a showing of good cause; or

(4) the active duty service as a member of the Texas National Guard or the armed forces of the United States of:

(A) the student; or

(B) a person who is considered to be a member of the student's family under a rule adopted under this subsection for purposes of this subdivision.

(f) In determining the number of courses dropped by a student for purposes of this section, a course, such as a laboratory or discussion course, in which a student is enrolled concurrently with a lecture course is not considered to be a course separate from the lecture course if:

(1) concurrent enrollment in both courses is required; and

(2) in dropping the lecture course, the student would be required to drop the laboratory, discussion, or other course in which the student is concurrently enrolled.

Added by Acts 2007, 80th Leg., R.S., Ch. 546 (S.B. 1231), Sec. 1, eff. June 16, 2007.



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 10/02/18

Item Title: Memorandum of Understanding X Action
TSC/BISD 2018-2019 Texas 21st Information
Community Learning Centers (Cycle 10) Discussion

BACKGROUND:


The Texas 21st Century Community Learning Centers, Cycle 10, year 1 grant, has been awarded to Texas Southmost College in partnership with the Brownsville Independent School District. The grant will provide academic and enrichment services for both students and their parents. Services will also include college tours, parent engagement, fine arts, college preparations, career readiness, tutoring and homework assistance. The grant will serve 10 sites for the Fall, Spring and Summer sessions during non-regular school hours.

FISCAL IMPLICATIONS:

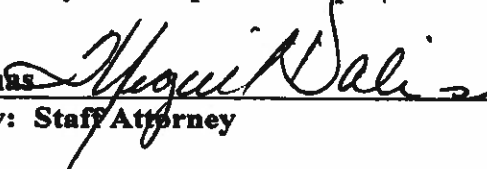
Fund 265- TSC/BISD Texas 21st Century Community Learning Centers
F11-Instruction \$343,470
BISD In-kind - snacks, transportation, and an office at each of the 10 sites.


RECOMMENDATION:

Recommend approval of the Memorandum of Understanding with Texas Southmost College to provide 21st CCLC/ACE Program for after school activities for BISD students and parents at 10 campuses. The MOU is effective September 20, 2018 to July 31, 2021 for an amount up to \$393,470 per year. The ACE program will serve 2,500 BISD students and over 1,000 parents during the 2018-2019 school year.


Dr. Gregorio Garcia/Edwin Barrera
Submitted by: Principal/Program Adm.

Approved for Submission to Board of Education:

Recommended by: AA Supt/Asst Supt/CFO

Miguel Salinas
Reviewed by: Staff Attorney


Dr. Esperanza Zendejas
Superintendent of Schools

Texas Education Agency
Standard Application System (SAS)

COPY

2018–2019 Texas 21st Century Community Learning Centers, Cycle 10, Year 1

Program authority:	Public Law 114-95, ESEA of 1965, as amended by Every Student Succeeds Act, Title IV, Part B (20 U.S.C. 7171-7176)	FOR TEA USE ONLY Write NOGA ID <small>Place date stamp here</small>
Grant Period:	August 1, 2018 – July 31, 2019	
Application deadline:	5:00 p.m. Central Time, May 1, 2018	
Submittal Information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494	
Contact information:	Christine McCormick, 21stcentury@tea.texas.gov	

Schedule #1—General Information

Part 1: Applicant Information					
Organization name		County-District #		Amendment #	
Texas Southmost College		031-901		N/A	
Vendor ID #	ESC Region #		DUNS #		
74-6002593	1		078927524		
Mailing address			City	State	ZIP Code
80 Fort Brown			Brownsville	TX	78520
Primary Contact					
First name	M.I.	Last name		Title	
Dr. Jesus	R	Rodriguez		President	
Telephone #	Email address			FAX #	
956-295-3600	roberto.rodriguez@tsc.edu			956-295-3384	
Secondary Contact					
First name	M.I.	Last name		Title	
Dr. Angelica	M	Fuentes		Associate Vice-President	
Telephone #	Email address			FAX #	
956-295-3375	angelica.fuentes@tsc.edu				
Part 2: Certification and Incorporation					

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name	M.I.	Last name	Title
Dr. Jesus	R	Rodriguez	President
Telephone #	Email address		FAX #
956-295-3600	roberto.rodriguez@tsc.edu		956-295-3384
Signature (blue ink preferred)			Date signed

[Handwritten Signature] 1/5/18
Only the official responsible party may sign this application



Schedule #8—Program Executive Summary

County-district number or vendor ID: 031-001

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

TEXAS SOUTHWEST COLLEGE (TSC) ACE SCORPIONS PROGRAM

Brownsville, Texas is located by the U.S./Mexican border and in Cameron County which, according to the most recent U.S. Census, is one of the most economically disadvantaged counties in the United States. According to 2014 U.S. Census Quick Facts data, it is estimated that the city of Brownsville has a population of 183,046



residents of which 98% (47,669) students are Hispanic. The Figure on right is the TSC ACE Community Advisory Council (CAC). The 156 member CAC included The University of Texas Rio Grande Valley (UTRGV), Region One ESC (ESC1) and BISD/Communities In Schools (CIS) who helped design and support ACE Scorpions.

NEED: Education in the border region is substandard on both sides. The low levels of education along the border region are due to lack of proper infrastructure, low property-tax funding for schools, and pressing financial need which sees children contributing to family incomes. Brownsville Independent School District (BISD) has 68 campuses with an enrollment of over 47,669 students, making it the largest school district south of San Antonio. Brownsville statistics show a dire need for families to receive after school services as not one campus has a 21st CCLC program. Of adults that are twenty-five and older, only 63.1% of Brownsville residents have completed their high school education compared to State (81.6%) and National (86.3%) rates. The numbers are even more alarming when comparing completion rates for Bachelor Degrees: Brownsville (17.2%); State (27.1%); and National (29.3%). It is estimated that only 1% of colonia students earn a 4-year degree or higher (PBS Report). With these figures, it is no surprise that Brownsville's per capita income is \$14,124 as opposed to State (\$26,513) and National (\$28,655) averages. Of the student population, 96% are Economically Disadvantaged, 66% At-Risk, 33% LEP, and 100% qualify for free meals. Targeted students and their eligible family members are mostly found in neighborhoods that have few academic and/or social services available and have a higher than normal level of criminal delinquency and/or rate of general crime incidences. In addition, targeted students are at centers where they struggle with academics, student attendance, promotion rates and college readiness as only 28% of students met AP/IB criterion in all subjects as compared to the state's 49.5% (2016-17 TAPR Report).

OBJECTIVES: ACE will reinforce and complement the regular academic program of the school day at 10 BISD campuses that have never been served with 21st CCLC funding. ACE sites will include: Hanna ECHS, Lopez ECHS, Pace ECHS, Porter ECHS, Rivera ECHS, Besteiro Middle School, Faulk Middle School, Garcia Middle School, Lucio Middle School, Perkins Middle School. ACE Scorpions will offer BISD students the much needed resources and safe environment necessary to excel academically, prepare for college and the workforce. Expected outcomes from this endeavor will result in 100% of students completing the Middle School activities, 95% completing a HS diploma and a minimum of 70% advancing into post-secondary institutions raising the current enrollment by 30%.

TSC ACE Scorpions will serve **2,500 students and 1,250 parents** with the following prospective activities:

- TSC Master Tutor training and mentoring of high school students for ECHS labs and future jobs
- TSC Pre-College Certifications and Allied Health Bridge Services for EMT, MLT, RSPT, RADR and Pre-RN/LVN
- ESC 1 Life Skills services with family engagement to enrich and expand students' understanding of poverty
- Community Service Learning involvement in community to foster social responsibilities
- UTRGV Virtual Reality, Coding, Robotics, Droids and Astronomy for cutting edge courses that peak interest
- TSC Adult Continuation Education courses for ESL, GED, Computers and Wellness topics
- TSC and UTRGV School/College Partnerships with early P-21 college bound planning, trainings and tours
- TSC Smart Labs with trained college mentors to reduce attrition and remediation of incoming college students
- Dynamic Enrichment that promotes Sports, Music, Dance, and Art with motivational performances and recitals
- TSC Workforce Certifications for parents and students that help with a high quality income and careers
- STEAM courses to offer stronger appeal and relatability for student engagement
- Summer Camps with TSC/UTRGV professors for positive social, cultural, recreational and interpersonal skills
- College and workforce internships that promote workforce awareness, job and/or college readiness
- Adjunct research sites at Gladys Porter Zoo, Cummings CTE Center, Coastal Studies Labs and USS Ridley

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

TEXAS SOUTHMOST COLLEGE
and
THE BROWNSVILLE INDEPENDENT SCHOOL DISTRICT
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding set forth the terms between Brownsville Independent School District (hereinafter referred to as "BISD") and Texas Southmost College, (hereinafter referred to as TSC) a political subdivision of the State of Texas, located at 80 Fort Brown, Brownsville, Texas 78520.

PURPOSE OF AGREEMENT

TSC and BISD agree to collaborate in the delivery of after-school activities for at-risk 6th-12th grade students and their families participating in the Texas 21st Century Community Learning Centers (CCLC) Grant Program, Cycle 10, administered by the Texas Education Agency. The parties understand and acknowledge this memorandum of understanding (MOU) is contingent upon TSC receiving the Texas 21st CCLC Grant Program, Cycle 10 NOGA and subsequent approval from TSC's Board of Trustees. The MOU automatically terminates if TSC does not receive funding through the Texas 21st CCLC Grant Program, Cycle 10. The MOU can be terminated by either Party upon a ninety-day (90) day written notice.

DURATION OF AGREEMENT

- The term of this MOU shall be made effective September 20, 2018 through July 31, 2021 until the completion of the Grant, in the situation where a Texas Education Agency approved program extension is warranted.
- This MOU may be amended or modified only in writing and executed by the both parties. This MOU will be applicable for three (3) years but is subject to TSC receiving the Texas 21st CCLC Grant NOGA on an annual basis. This MOU may be terminated by either party upon written notice of ninety (90) days.

TERMS AND CONDITIONS

The terms and conditions set forth in the following document shall constitute the entire agreement between TSC and BISD and may not be amended except by a written document signed by TSC and BISD. This MOU will be in effect for three years, but is subject to TSC receiving the Texas 21st CCLC Grant NOGA on an annual basis.

Brownsville Independent School District will:

- Designate a BISD Department Administrator to collaborate with the TSC Project Director to successfully execute the program requirements of the Texas 21st CCLC Program, Cycle 10.
- Designate one campus staff member per campus to assist the TSC Project Director and TSC Site Coordinator/s in the delivery of after-school activities for at-risk 6th-12th grade students and their families participating in the Texas 21st CCLC Grant Program, Cycle 10.
- Require all non-contractual staff and/or volunteers working with students and their families to comply with the TSC Human Resource's guidelines prior to initiation of services.

- Provide the TSC Project Director and/or Program Evaluators with the district reports necessary to complete the annual program evaluation.
- Provide additional monies for student incentives and family engagement incentives according to student participation rates that meet and/or exceed milestones.
- Provide the following in-kind services:
 - Super Supper Program will provide a warm meal to all 21st CCLC participants after school at all ten TSC/BISD sites throughout the school year.
 - Office and office setup (phone, computer, printer, etc.) for each 21st CCLC site coordinator.
 - Campus administration will help TSC site coordinators with obtaining the classroom/cafeteria/gym space and teachers/teacher aides needed for after school and Saturday academic and enrichment activities. Administration will also secure AC in the appropriate rooms for evening and Saturday events.
 - Provide access to the school's administration (Principals and Deans of Instruction) at each of the ten TSC/BISD sites to fulfill TEA reporting requirements and end-of-year evaluation, as well as alignment of academic and enrichment activities that will take place after school and on Saturdays.
 - Coordinate and provide transportation to bus students home from after school and Saturday activities at the ten TSC/BISD sites.
 - BISD Grants Department will assist TSC 21st CLCC Program Director, Compliance Specialist, and TSC/BISD site coordinators with implementation of the grant activities by securing meeting sites at a central location for monthly and/or on call meetings.

Texas Southmost College will:

- Designate the Project Director for the Texas 21st CCLC Program, Cycle 10 as the point of contact to collaborate with BISD to successfully execute after-school activities for at risk 6th-12th grade students and their families participating in the Texas 21st CCLC Grant Program, Cycle 10;
- Support BISD in their efforts to deliver academic, enrichment, college career readiness, and family engagement activities required in the Texas 21st CCLC Program, Cycle 10.
- Collaborate with BISD Grants staff to host at least two (2) training per semester.
- Provide an annual contractual services budget not to exceed \$393,470 to BISD for the purposes of hiring staff to provide academic, enrichment, college career readiness, and family engagement activities required in the Texas 21st CCLC Program, Cycle 10.
- Maintain the confidentiality and privacy of any student or family participant's personal information ("Personal Data") that it obtains and use such information for the limited purpose of administering the Texas 21st CCLC Grant, Cycle 10 Training Program and to satisfy any legal or reporting requirements imposed by the State of Texas or the applicable state funding agency. Specifically, TSC agrees to:
 - Implement appropriate technical and organizational measures to protect Personal Data against accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure or access in particular where the processing involves the transmission of data over a network, and against all other unlawful forms of processing;
 - Not permit the transmission of Personal Data outside the United States or access of such data by its employees outside the United States.

- Promptly notify BISD of any facts known to TSC concerning any accidental or unauthorized disclosure or use, or accidental or unauthorized loss, damage, or destruction of Personal Data by any current or former employee, contractor, or agent of TSC or by any other persona or third party;
- Cooperate fully with BISD in the event of any accidental or unauthorized disclosure or use, or accidental or unauthorized loss, damage, or destruction of Personal Data by any current or former employee, contractor, or agent of TSC or by any other person or third party, to limit the unauthorized disclosure or use, seek the return of any Personal Data, and assist in providing notice if requested by BISD.

BISD and TSC will:

- Work with Community in Schools in sharing student and parent information and plan and coordinate family enrichment activities.
- Facilitate the development and continuance of effective working relationships between the parties through the coordination of scheduled meetings to share information of the activities which directly affect the outcome of the program.
- Participate in joint planning for grant program activities.
- Share information and coordinate grant programs.
- Share resources, to the extent permissible, that will further the mutual objectives of the parties while reducing cost and expenses that would have been incurred otherwise.
- Nothing in this Agreement shall be interpreted to mean that any employee or agent of either party an employee or agent of the other party.
- Both parties agree that the other party may reference a party's name to the extent reasonably necessary in the promotion of the grant program activities; however, any written materials referencing either party's name must be approved by that party prior to dissemination.
- Nothing in this Agreement shall be interpreted to constitute a waiver of immunity by TSC, or as an agreement by the parties to indemnify or hold each other harmless.
- TSC as an institution of higher education and recipient of federal and state funds, is subject to federal and state civil rights laws and regulations governing equal educational and employment opportunity. This Agreement and any grant activities offered pursuant to this Agreement are subject to those laws and regulations, and other laws and regulations governing a public educational institution and shall be provided in compliance with the laws applicable to TSC.
- The parties mutually agree that, during performance of this Agreement, no person shall be denied benefits under this program on the basis or religion, color, race, national origin, sex, age, physical or mentally disability, sexual orientation, or gender identity. The parties shall ensure that the evaluation and treatment of employees and student participants under this program is free of such discrimination.

INSURANCE

- **Liability Insurance.** At all times during the term of this agreement, each party will provide and keep in force liability insurance covering their respective entities for liability for property damage and personal injury. This insurance is to be carried by one or more insurance companies duly authorized or admitted to transact business in Texas with a Best's Insurance Rating of A or better, selected and paid by the each party, respectively. The insurance provided under this section must be as follow and as applicable:

Type of coverage	Limits
A. Worker's Compensation	Statutory
B. Comprehensive General Liability	\$1,000,000 Ea. occurrence \$2,000,000 aggregate
C. Automobile Liability	(owned/leased, non-owned and hired)
(1) Bodily Injury	\$1,000,000 Ea. Person \$1,000,000 Ea. Occurrence
(2) Property Damage	\$1,000,000 Ea. Occurrence


This insurance will protect TSC and BISD against liability to its respective employees or servants and to any other person or persons whose property damage or personal injury arises out of or in connection with this Agreement.

MISCELLANEOUS TERMS


- It is understood and agreed that BISD is an independent contractor and that neither BISD and nor any employees or agents contracted by BISD shall be deemed for any purpose to be employees or agents of Texas Southmost College.
- This agreement does not create a joint venture or business partnership under Texas law. BISD assumes full responsibility for their personnel while performing any services incident to this MOU and shall remain solely responsible for their supervision, daily direction and control, requirements, and obligations.

APPROVED


The undersigned parties bind themselves to the faithful performance of this Agreement. It is mutually understood that this Agreement shall not become effective until approved by all parties involved.



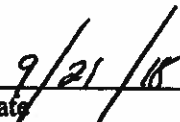
 Dr. Esperanza Zendejas, Superintendent of Schools
 Brownsville Independent School District



 Date



 Dr. Jesus Roberto Rodriguez, President
 Texas Southmost College



 Date

Vendor: V002042 TEXAS SOUTHMOST COLLEGE 1099 Flag: D

Check Date	Check#	Invoice#	PO#	ST	Account Number	Description	Amount
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	RENTAL OF TSC ARTS CENTER	2,800.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	TECHNICIAN	150.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	EQUIPMENT RENTAL	20.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	COSTODIAL FEE	308.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	SECURITY OFFICER FEE	300.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	SET-UP & TEARDOWN	88.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	CLEAN-UP	176.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	HOURLY FEE (DAY BEFORE EVENT)	720.00
01/28/2019	00020196	400039	P324276	PD	199-36-6269-00-877-Y-99-000-Y	DISCOUNTS	-2,562.00
Check Total:							2,000.00
02/15/2019	00020508	18148	P317347	PD	199-11-6299-15-699-Y-31-021-8	DE Summer I Adjunct Instructor	43,350.00
02/15/2019	00020508	18149	P317347	PD	199-11-6223-15-699-Y-31-021-8	DE Summer I Student Tuition Fe	1,640.00
Check Total:							44,990.00
04/12/2019	00021432	40009	P324032	PD	199-11-6269-00-006-Y-11-000-Y	Facility Rental Fees for Gradu	100.00
04/12/2019	00021432	400100	P330755	PD	199-36-6269-57-004-Y-99-000-Y	TSC Performing Arts Center Ren	2,000.00
04/12/2019	00021432	40057	P321372	PD	166-21-6269-13-890-Y-23-000-Y	DISCOUNTS	-608.00
04/12/2019	00021432	40057	P321372	PD	166-21-6269-13-890-Y-23-000-Y	FACILITY RENTAL FEES, FOR AUGU	1,000.00
04/12/2019	00021432	40057	P321372	PD	166-21-6269-13-890-Y-23-000-Y	CUSTODIAL FEES	308.00
Check Total:							2,800.00
04/15/2019	00021463	19022	P325764	PD	199-11-6223-15-001-Y-31-000-Y	Hanna ECHS/DE Students	1,620.00
04/15/2019	00021463	19022	P325764	PD	199-11-6223-15-002-Y-31-000-Y	Porter ECHS/DE Students	1,070.00
04/15/2019	00021463	19022	P325764	PD	199-11-6223-15-003-Y-31-000-Y	Pace ECHS/DE Students	1,625.00
04/15/2019	00021463	19022	P325764	PD	199-11-6223-15-004-Y-31-000-Y	Rivera ECHS/DE Students	1,595.00
04/15/2019	00021463	19022	P325764	PD	199-11-6223-15-007-Y-31-000-Y	Lopez ECHS/DE Students	825.00
04/15/2019	00021463	19022	P325764	PD	199-11-6223-15-009-Y-31-000-Y	Veterans Memorial ECHS/DE Stud	2,200.00
04/15/2019	00021463	19023	P330140	PD	199-11-6299-15-001-Y-31-000-Y	Hanna ECHS Adjuncts	17,850.00
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04/15/2019	00021463	19023	P330140	PD	199-11-6299-15-002-Y-31-000-Y	Porter ECHS Adjunct	2,550.00
04/15/2019	00021463	19023	P330140	PD	199-11-6299-15-007-Y-31-000-Y	Lopez ECHS Adjuncts	5,100.00
Check Total:							34,512.34
07/10/2018	00004248	CP#176798		PD	309-00-2123-00-000-Y-00-000-Y	MAY 2018 ADULDED MONTHLY EXP	6,182.78
Check Total:							6,182.78

Brownsville Independent School District
Vendors Detail Report
07/01/2018 - 04/30/2019

10/25/2018	00004584	CP#176934	PD 309-00-2123-00-000-Y-00-000-Y	AUG.2018 ADULT ED EXPENDITURES	1,348.71	
10/25/2018	00004584	CP#176935	PD 309-00-2123-00-000-Y-00-000-Y	SEPT.2018 ADULT ED EXPENDITURE	839.99	
					Check Total:	2,188.70
01/30/2019	00004868	400120	PD 212-21-6269-00-926-Y-24-0F2-Y	Facility Rental Fee 3 classroom	150.00	
					Check Total:	150.00
02/05/2019	00004896	CP#176938	PD 309-00-2123-00-000-Y-00-000-Y	OCT. 2018 ADULT MONTHLY EXP	1,579.97	
02/05/2019	00004896	CP#176939	PD 309-00-2123-00-000-Y-00-000-Y	NOV. 2018 ADULT MONTHLY EXP	1,877.95	
02/05/2019	00004896	CP#176940	PD 309-00-2123-00-000-Y-00-000-Y	DEC. 2018 ADULT MONTHLY EXP	990.57	
					Check Total:	4,448.49
03/21/2019	00005033	CP#177411	PD 309-00-2123-00-000-Y-00-000-Y	JAN 2019 ADULT ED EXPENDITURES	414.07	
03/21/2019	00005033	CP#177412	PD 309-00-2123-00-000-Y-00-000-Y	FEB 2019 ADULT ED MONTHLY EXPE	804.49	
					Check Total:	1,218.56
04/12/2019	00005096	400046	PD 212-21-6269-00-926-Y-24-0F2-Y	Facility Rental Fee 2 classroom	100.00	
04/12/2019	00005096	40047	PD 212-21-6269-00-926-Y-24-0F2-Y	Facility Rental Fee 2 classroom	100.00	
					Check Total:	200.00
04/16/2019	00005102	CP#177426	PD 309-00-2123-00-000-Y-00-000-Y	MARCH 2019 ADULT MONTHLY EXPEN	789.71	
					Check Total:	789.71
08/09/2018	00231530	F321061	PD 101-35-6299-00-913-Y-99-000-Y	*913 PREPAYMENT Rent for Room	764.00	
08/09/2018	00231530	F321061	PD 101-35-6299-00-913-Y-99-000-Y	Discount.	-564.00	
					Check Total:	200.00
09/17/2018	00232475	F323600	PD 199-11-6269-00-008-Y-11-000-Y	*008 PREPAYMENT Rental Fee	2,000.00	
					Check Total:	2,000.00
					Vendor Total:	101,680.58
					Grand Total:	101,680.58



Texas Southmost College
 80 Fort Brown, Brownsville, TX 78620
 Phone: 361-295-3533 Fax: 361-295-3408

QUOTE No. 10080

QUOTE

Bill To: Mrs. Alma Cardenas Rubio
Name: Brownsville ISD
Address: 1600 East Price Road
City: Brownsville **State:** Texas **Zip:** 78521
Phone:

Date: 4/1/2019
Order No.:
Rep.:
Semester: 2018 Summer

Qty	Description	Unit Price	TOTAL
120	CAMP 3M - Brownsville ISD - Summer Session STEM Camp Number of students: 120 Cost per student: \$ 150.00 each Grade levels: 6th - 8th Grades Dates: June 17 through 21, 2019 Days: Monday through Friday Times: 9 am - 3:30 pm Food: Lunch will be provided by TSC Location: ITEC Total cost: \$18,000.00	\$ 150.00	\$ 18,000.00
120	Number of students: 120 Cost per student: \$ 150.00 each Grade levels: 9th - 12th Grades Dates: June 24, 2019 through June 28, 2019 Days: Monday through Friday Times: 9 am - 3:30 pm Food: Lunch will be provided by TSC Location: ITEC Total cost: \$18,000.00 TSC Contacts: Seral Barrera, MSP & S Lisbon	\$ 150.00	\$ 18,000.00
SubTotal			\$ 36,000.00
TOTAL			\$ 36,000.00

Please make check payable to:

Texas Southmost College
 80 Fort Brown
 Brownsville, Tx 78620

Transforming our communities through innovative learning opportunities.



BROWNSVILLE ISD
PURCHASING DEPARTMENT
QUOTE FORM
 ○ AMOUNTS: \$10,000.00 - \$49,999.99
 ○ COOPERATIVE OVER \$1 MILLION

Date:	4/11/19
Person/Dept. Requesting Quote:	Bilingual Dept.
PR NUMBER	403704

	VENDOR 1	VENDOR 2	VENDOR 3
Company	Texas Southmost College	University of Texas UTRGV	Sylvan Edge
Contact Person	Sarai Barrera	Daniela Venegas	Charles Hoskins
City/State	Brownsville, Tx. 78521	Brownsville, Tx. 78521	Brownsville, Tx. 78521
Telephone #	956-295-3533	956-665-2522	956-545-7888
Fax #			

ITEM #	Qty	Descriptions/Specs	Unit Price Vendor 1	Unit Price Vendor 2	Unit Price Vendor 3
	1 per student.	Please note: Sessions vary in all three summer camps. See attached camp pricing.	TSC-\$150 flat fee regardless of title selection Middle School & High School Lunch Provided 6hrs 1/2 session	Summer Camps UTRGV STEM-Range from \$150-\$180.00 3 hour session	Sylvan Edge STEM & Academic Camps- \$150.00- \$249.00 2hr session
		<i>Freight Charges</i>			
		<i>Delivery Date After Receipt of PO</i>			
		TOTAL	\$36,000.00	\$36,000-\$43,200.00	\$36,000.00- \$59,760.00

RECOMMENDED VENDOR	Texas Southmost College
If LOW QUOTE NOT Recommended need justification	



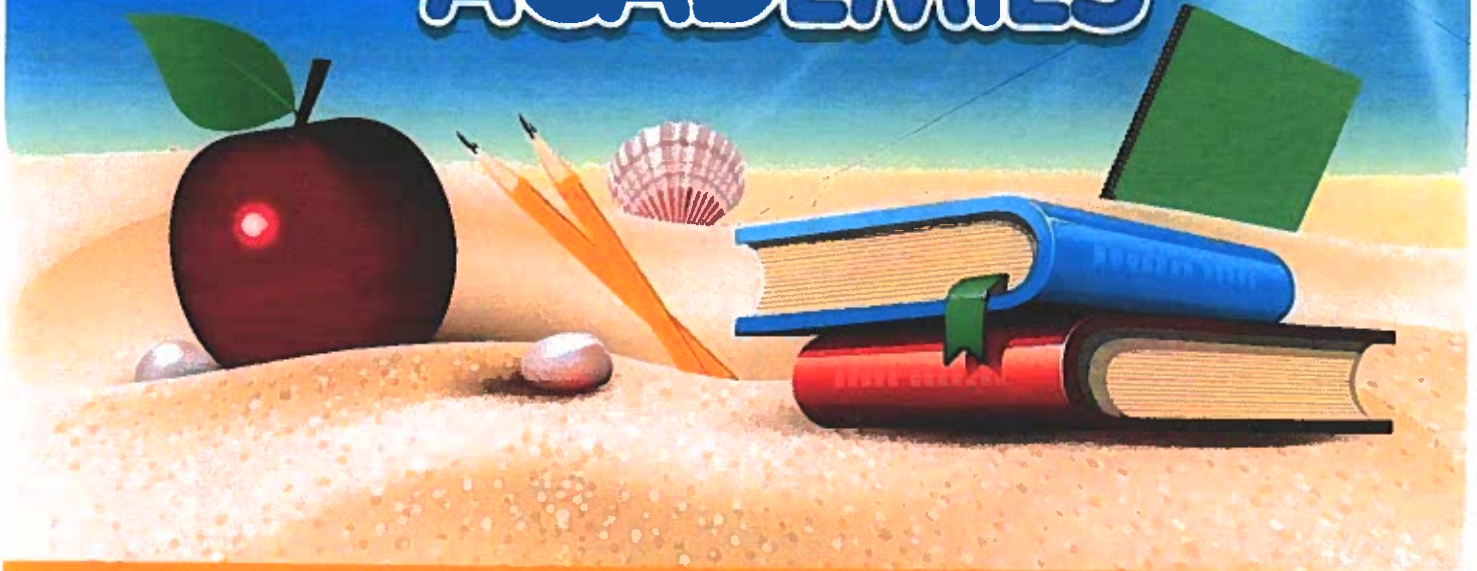
Scorpion Summer Camps June 3-28, 2019

Course/Caps	Instructor/s	Mentor/s	Dates	Meeting Times	Room
<p>Bio Technology (20) Students will learn how Bio Technology can help them track the Zombie Apocalypse. Students will create their own DNA necklaces.</p>	Dr. Deborah Overath Audra Abete Glenn Cain Neida Rogers	TBD	June 3-7 June 10-14 June 17-21 June 24-28	9 AM – 1130 AM 1 PM – 330 PM	D3A-143
<p>Computer Systems: Apple IOS Swift Coding (20) This course includes instruction in coding with the newest Apple IOS platform. Students will be able to create individual projects with the newest and latest Apple platform.</p>	Ms. Renata Lara	TBD	June 3-7 June 10-14 June 17-21 June 24-28	9 AM – 1130 AM 1 PM – 330 PM	E103
<p>Computer Systems: Cyber Security (20) Students will learn the risks and threats of using the internet and be introduced to the subject of cyber security and how this field of Computer Science works.</p>	Mr. Jaime Rodriguez	TBD	June 3-7 June 10-14 June 17-21 June 24-28	9 AM – 1130 AM 1 PM – 330 PM	E110
<p>Health Professions 101 (20) Students will be introduced to several Medical pathways; i.e. General Diagnostic Professions, Nursing, EMS. They will also interact with medical staff from two major hospitals; Valley Baptist & Valley Regional. Students will receive TSC First Aid certificates.</p>	Mr. Scott Nelson TBD	TBD	June 3-7 June 10-14 June 17-21 June 24-28	9 AM – 1130 AM 1 PM – 330 PM	E108
<p>SAT Prep (20) Students will receive individual test preparation materials and personalized assistance in SAT test-taking strategies.</p>	Mr. Jose Fuentes	TBD	June 3-7 June 10-14 June 17-21 June 24-28	9 AM – 1130 AM 1 PM – 330 PM	E109
<p>Public Speaking (20) Students will learn the fundamentals of public speaking including drafting speeches, preparing for their audiences, and delivery to the class. As an added benefit, they will create and take home their own video presentation.</p>	Mrs. Emily Salazar AM x2 Ms. Kim Kizer AM x2	TBD	June 3-7 June 10-14 June 17-21 June 24-28	9 AM – 1130 AM 1 PM – 330 PM	D102



Brownsville Independent School District
Department of Curriculum and Instruction

2019 SUMMER ACADEMIES



K-12 Student Academic
Programs

Early College High School Summer Academy

Overview: Brownsville Independent School District will be offering dual enrollment summer school through Texas Southmost College and the University of Texas Rio Grande Valley for qualified high school students. Students must meet the entrance criteria for either TSC and/or UTRGV and meet each higher education partner's application deadlines.

I. Eligibility: Dual enrollment summer school is open to current 9th, 10th and 11th grade students only. Dual enrollment summer school will be offered during TSC's and UTRGV's summer sessions, and dual credit will be awarded for only selected courses. Students may take up to 2 courses per higher education partnering school per summer session (2 for TSC and 2 for UTRGV).

Please note:

- 1) Dual credit will only be awarded for any course(s) on this list.
- 2) Summer school is at no cost to participating BISD students. Tuition and textbooks are provided
- 3) TSC will have on-line registration this year. All deadlines must be met.
- 4) Since all courses will be held on TSC and UTRGV's campus, all students must have a Bacterial Meningitis Form on file with the higher education partner when registering
- 5) Transportation is the responsibility of the student and parent(s)/guardian(s)
- 6) Meeting all deadlines is the sole responsibility of the student and parent(s)/guardian(s)

II. TSC Summer School Registration –On-line registration for students with cleared folders. Folders must be completed and then cleared by TSC by the week of March 25th. For students with cleared folders only, On-line registration April 8th-April 19, 2019.

III. Summer School Dates

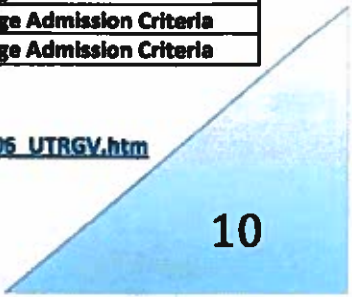
CALENDAR	Summer Session I	
	First Class Day	Tuesday, June 4
	Last Day to Withdraw from a course with no recorded grade.....	Tuesday, June 14
	Last Day to Withdraw	Thursday, June 27
	Last Day of Class.....	Tuesday, July 2
	Final Exams	Wednesday, July 3
	 Summer Session II	
	First Class Day	Tuesday, July 9
	Last Day to Withdraw from a course with no recorded grade.....	Wednesday, July 10
	Last Day to Withdraw	Thursday, August 1
	Last Day of Class	Wednesday, August 7
	Final Exams.....	Thursday, August 8

IV. TSC Course Offerings Dual Enrollment Credit

COURSE OFFERINGS	BISD Course Number	BISD Course	TSC Course	Grade Level	BISD Credits	Prerequisites
	COL 051/2	ART 1/ Appreciation	ARTS 1301	9-12	1	Meet College Admission Criteria
	COL 423	Economics	ECON 2301	12	½	Meet College Admission Criteria
	COL 413	US Government 1	GOVT 2305	11-12	½	Meet College Admission Criteria
	COL 076	Music Appreciation	MUSI 1306	9-12	1	Meet College Admission Criteria
	COL 153	Communications	SPCH 1315	9-12	½	Meet College Admission Criteria
	COL 443	Psychology	PSYC 2301	9-12	½	Meet College Admission Criteria
	COL 453	Sociology	SOC1 1301	9-12	½	Meet College Admission Criteria

V. Summer school location – TSC campus room numbers to be announced at a later date.

VI. For More Information: TSC: www.bisd.us/echhs/html/05_TSC.htm UTRGV: www.bisd.us/echsd/html/05_UTRGV.htm



VII. UTRGV Summer School Registration

REGISTRATION DATES	<p>March 4, 2019..... <i>all eligible students</i> <i>Students may register for Summer Session I and/or II.</i> <i>Registration is done online through the university's website.</i> <i>Registration is up to each individual student.</i></p> <p style="text-align: center;">"NO LATE REGISTRATION"</p>
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VIII. Summer School Dates

CALENDAR	<p>Summer Session I First Class Day Monday, June 3 Last Day to Withdraw from a course with no recorded grade..... Thursday, June 6 Last Day to Withdraw Thursday, June 27 Last Day of Class..... Thursday, July 5 Final Exams..... Tuesday, July 10</p> <p>Summer Session II First Class Day Thursday, July 11 Last Day to Withdraw from a course with no recorded grade..... Tuesday, July 16 Last Day to Withdraw Wednesday, August 7 Last Day of Class Wednesday, August 14 Final Exams..... Thursday, August 15</p>
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IX. Summer School Location – UTRGV Brownsville Campus - Buildings and room numbers based on UTRGV's catalog

COURSE OFFERINGS	BISD Course Number	BISD Course	UTRGV Course	Grade Level	BISD Credits	Prerequisites
	COL 051/2	ART 1/Appreciation	ARTS 1301	11-12	1	Meet College Admission Criteria
	COL 423	Economics	ECON 2301	12	½	Meet College Admission Criteria
	COL 413	US Government 1	POLS2305	11-12	½	Meet College Admission Criteria
	COL 153	Communications	COMM1311/ COMM1315	11-12	½	Meet College Admission Criteria
	COL 453	Sociology	SOCI 1301	11-12	½	Meet College Admission Criteria
	COL 443	Psychology	PSYC2301	11-12	1/2	Meet College Admission Criteria
***	COL 331(2)	Astronomy	ASTR 1401	11-12	1	Meet College Admission Criteria
****Astronomy may be taken for dual credit only by BISD students who are part of UTRGV's STAR GATE Academy						

For More information: TSC: www.bisd.us/echd/html/05_TSC.htm UTRGV: www.bisd.us/echd/html/06_UTRGV.htm

❖ For more information please contact Merrill Hammons, Administrator, at (956) 548 – 8291.

The Summer College Prep Academy

Academy Overview: the purpose of the BISD College Preparatory Summer Academy is to familiarize participants with the format of the revised PSAT/SAT test, to introduce students to specific test-taking strategies, to familiarize students with career and college options and to improve vocabulary, reading, math and writing skills.

Site	Rivera ECHS
Campuses	All middle school students will attend Rivera All high school students will attend Rivera

Eligibility:

- ❖ All rising 7th-12th grade BISD students

During the summer academy the students will receive the following;

- ❖ Incoming 7th graders will participate in SAT prep
- ❖ 8th and 9th graders will explore colleges, universities, and careers
- ❖ Incoming 10th-12th graders will receive PSAT and SAT prep

REGISTRATION DATES	Registration at home campus.....	Monday, May 6 through Thursday, May 30
	Last day to register.....	Thursday, May 30
	First day of class.....	Tuesday, June 4
	Last day of class.....	Wednesday, June 26
	Class sessions.....	Monday through Friday
"NO LATE REGISTRATIONS"		

Daily Schedule

DAILY SCHEDULE	Breakfast	8:00 am – 8:30 am
	First Period	8:30 am – 12:00 pm
	Lunch.....	12:00 pm – 12:30 pm
	Second Period.....	12:30 pm – 4:00 pm

Transportation

Parents will be responsible for transporting their children to and from their zoned middle school campus. BISD will provide transportation to and from the zoned middle school campus to the assigned summer school site. Buses will depart the home campus at 7:30 am.

- ❖ For more information please contact Merrill Hammons, Administrator, at (956) 548 – 8291.

21st Century Community Academy
Texas 21st Century Community Learning Centers (CCLC), Cycles 10

Academy Overview: The 21st Century provides academic, enrichment, college & workforce readiness and family engagement opportunities for all 21st Century students.

Middle School Academy

Texas 21 st CCLC, Cycle 10—Summer School Academy Sites (6 th - 8 th Grades)				
Besteiro MS	Faulk MS	Garcia MS	Lucio MS	Perkins MS
Site Coordinators				
Sandra Sepulveda 956-698-1499	Juliann Orive 956-698-1973	Rosa Villarreal-Adame 956-698-0410	Jose Farias 956-547-5080	Fidel Gonzales 956-698-2069

SUMMER SCHOOL ACADEMY DATES

First class day.....	Monday, June 3, 2019
Class Sessions.....	Monday – Friday
Last class day.....	Friday, July 12, 2019

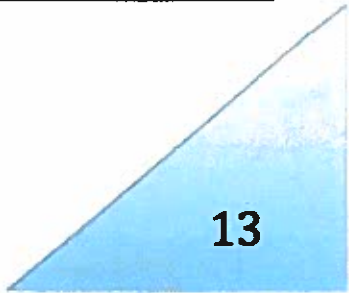
DAILY SCHEDULE FOR ALL TX 21st CCLC STUDENTS

Breakfast.....	7:00 am– 7:30 am
Classes.....	8:30 am – 11:00 am
Dismissal.....	11:00 am

Transportation

Parents will be responsible for transporting their children to and from their zoned middle school campus. BISD will provide transportation to and from the zoned middle school campus to the assigned summer school site. Buses will depart the home campus at 6:45 am.

Note: Please contact the site coordinator for additional information.



High School Academy

Academy Overview: The 21st Century provides academic, enrichment, college & workforce readiness and family engagement opportunities for all 21st Century students.

Texas 21 st CCLC, Cycle 10—Summer School Academy Sites (9 th - 12 th Grades)				
Hanna ECHS	Lopez ECHS	Pace ECHS	Porter ECHS	Rivera ECHS
Site Coordinators				
Mirna Garza 956-698-1366	Gabriela De La Cruz 956-698-1354	Celia D. Portillo 956-698-1271	Lisa Marie Gonzales 956-554-2785	Ricco Holloway 956-698-2411

SUMMER SCHOOL ACADEMY DATES

First class day.....	Monday, June 3, 2019
Class Sessions.....	Monday – Friday
Last class day.....	Friday, July 12, 2019

DAILY SCHEDULE FOR ALL TX 21st CCLC STUDENTS

Breakfast.....	8:00 am– 8:30 am
Classes.....	8:30 am – 11:00 am
Dismissal.....	11:00 am

Transportation

Parents will be responsible for transporting their children to and from their zoned middle school campus. BISD will provide transportation to and from the zoned middle school campus to the assigned summer school site. Buses will depart the home campus at 7:30 am.

Note: Please contact the site coordinator for additional information.

Texas Southmost College Scorpion Summer Camp
Incoming 6th -12th grade students

BISD department will be providing a tuition free Scorpion summer camp for all secondary students. ***Students may participate in both sessions.***

Program Overview	Provide hands on experiences, challenging and innovative concepts in Biotechnology, Coding, Cyber-Security, Construction Management, Physics, SAT Prep, and Public speaking.
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Calendar	June 17—June 21, 2019 Session 1	June 24—June 28, 2019 Session 2
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Daily Schedule	Topics include	Time slots for all sessions	
	Biotechnology	9:00 a.m.	1:00 p.m.
	Computer Systems: Apple IOS Swift Coding		
	Computer Systems: Cyber Security	12:p.m.	4:00 p.m.
	Construction Management		
	Physics		
	SAT Prep		
	Public Speaking		

For more information, please contact Carlos Olvera, Bilingual/EL/Title III Administrator, at (956) 548-8271 or Alma Rubio, Innovation, Strategy & Educational Technology, Administrator at (956) 698-2140.

Scorpion Academy for Secondary Success (SASS)

Program Overview: In conjunction with school district/s, the Scorpion Academy for Secondary Success (SASS) is designed to assist any senior pending graduation due to the Exit Level End of course Exams (EOC) requirements.

Program Eligibility: Seniors pending graduating due to EOC

- Students are provided a "head start" on college by affording them with the opportunity to take up to nine college credit hours at Texas Southmost College at no cost to the students: TBA
- Along with the college courses, students are provided intense tutoring in the EOC subject area of concern; school district/TSC.
- Students retake Exit Level EOC in Fall/Spring/Summer and continue with college courses after completion of program.
 - Students are required to apply for financial aid.
 - Students are encouraged to continue with college courses for second session and beyond.

Initial Phase:

Serve up to 250 students-full time

- Target students-BLA, the students who are simply pending EOC tests and/or have recently dropped out (5th year student) 17-18 student (call them back) (Snap Shot Students)
 - 17-18 cohorts to include 17-18 course completers
- If space permits, go after the 16-17 students
- Failed EOC; get them to pass the EOC so they can be counted as completed
- HS will have to be the first choice for EOC remediation; the SASS will be the second choice for EOC remediation and/or TSI preparation.
- Look at students from the Spring and Summer semesters; thereafter, look at students in April-May
- This is about completion of content and not seat time
- Teachers coming through have to complete special orientation and staff development on what this is all about-special and unique.

Special note: 8th-12th Transitional Students may also be targeted (500+ average students)

Next Steps:

- Identify the students/place in two cohorts (A/AS/AAS/AAT/CERT1)
 - School district Staff
 - TSC Staff
- Identify TSC/BISD staff to help establish the curricular offerings 7 draft schedules
 - Associate VPs for Instruction
 - Associate VP for Workforce Development
 - Assistant Superintendent for C&I
 - Assistant Superintendents
 - CTE Director
 - Director for Special Instructional Projects
 - Other

On Site Registration	Wednesday, May 1 through Friday, May 10, 2019
Last day to register at the home campus.....	Friday, May 10
First class day	Monday, June 3
Last class day	Wednesday, July 3, 2019
EOC retesting at Home Campus.....	Week of June 24 to June 28, 2019

For additional information, please contact Dr. Timothy Cuff, Asst. Superintendent for Curriculum & Instruction at (956) 698-2091.