

MEMORANDUM

TO: NWABSD Board of Education

DATE: September 30, 2025

NUMBER: 26-030

FR: Office of the Superintendent

SUBJECT: Approval of Supt. Travel

ABSTRACT:

Superintendent's out-of-district travel requires Board approval.

ISSUE:

At issue is to approve the Superintendent's request for out-of-district travel as presented.

BACKGROUND AND/OR PERTINENT INFORMATION:

Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates:

- November 13-16, 2025, AASB Annual Conference, Anchorage

FUNDING SOURCE:

General Funds: budgeted for FY26

ALTERNATIVES:

1. Approve the Superintendent's request for out-of-district travel as presented.
2. Do not approve the Superintendent's request for out-of-district travel as presented.
3. Take no final action.

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the Board approve the Superintendent's request for out-of-district travel as presented.