

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: March 8, 2022



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
                    This action request pertains to ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**     March 1, 2022

**To:**        Corrina Guardipee-Hall  
                 Superintendent of Schools

**From:**    John Salois  
**Title:**     Director of Human Resources

**Subject: Hiring: BHS Softball Coach 2021-2022 Sports Season**

**Description:** Tony Wagner, Athletic Coordinator, recommends the following hire for the 2021-2022 Spring Sports Season:

🏆 Melissa Running Crane, BHS Softball Coach, Exp. 0  
**Pending successful completion of pre-hire process**

**Financial Impact: \$2,064.00**

**Funding Source (Budget/Grant, etc):** athletic softball budget-BHS

**Attachment(s):** None

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial)\_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**            ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled to:\_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>BHS Softball Coach</b>		Applicant Recommended <b>Melissa Running Crane</b>	
Department/Location <b>Browning High School</b>		Supervisor <b>Tony Wagner</b>	
Type of Position <b>Coach</b>	Starting Date <b>3/10/2022</b>	Term <b>Season</b>	

**Recruiting**      Date Posted: 10/05/2021      Closing Date: Until Filled

**Comments:**

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Daryl Croff	01/25/2022	Yes	2/18/2022
	Dale Ducharme	10/07/2021	Yes	2/18/2022
	Carter Gallineaux	11/12/2021	Yes	2/18/2022
	Angel Kennerly	01/07/2022	Yes	2/18/2022
	Melissa Running Crane	02/09/2022	Yes	2/18/2022

Interview Committee		Title	Name	Title
Kari McKay	Vice Principal			
Jim Vaile	Teacher/ Coach			
Tony Wagner	Interim Athletic Director			

**Recommendation:** Melissa Running Crane has previous coaching experience.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	3/7/22		Pending
State & Federal Criminal background check	3/7/22		Pending
Tribal Background check	3/7/22		Pending

Salary: \$2,064.00      Placement: Exp. 0      Contract Days: Season

Prepared by: \_\_\_\_\_ Date    Approved by: \_\_\_\_\_ Date: \_\_\_\_\_