

**POLICY CHART
MINUTES
FOR
OCTOBER 19, 2020
(PRESS # 105 AUGUST 2020)**

Called to Order by Sue Berogan at 6:00 p.m.

Roll call: All present except for Michael Sterling

Sue Berogan, Jill Berogan, Julie Morris, Josh Aurand, Scott Rollinson, Michelle Erb, Heidi Lange, Brad Sweet, Terrell Yarbrough (joined at 6:12 p.m.), Renee Coleman, Kris Arduino

Motion to approve agenda

1st Dr. Erb 2nd Rollinson

All voted aye, motion carried

Motion to approve minutes of September 21, 2020

1st J. Berogan 2nd Dr. Erb

All voted aye

Motion carried

The Committee reviewed the policies below and made Recommendations for First Reading

Motion to adjourn

1st Coleman 2nd Rollinson

All voted aye,

Motion carried

The meeting adjourned at 6:39 pm

Respectfully submitted,

Kris Arduino

POLICY/PRESS MEMO	DETAIL	ASSIGNEE	RECOMMENDATIONS
POLICIES HELD OVER FROM LAST MEETING			
4:180 Pandemic Preparedness: Management; and Recovery – RENAMED	RENAMED. The policy, Legal References, Cross References, and footnotes are	Julie/Jason	Recommended PRESS for First Reading

PRESS: June 2020	<p>updated in response to the General Assembly, the Ill. State Board of Education (ISBE), Ill. Attorney General, and the U.S. Dept. of Education taking a number of actions and/or issuing guidance documents to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. In addition to these general updates throughout the policy and footnotes, some specific new additions to the policy include:</p> <ol style="list-style-type: none"> 1. The OMA amendments of 5 ILCS 120/7(e)(1)-(10), amended by P.A. 101-640 that are discussed above in 2:220, <i>School Board Meeting Procedure</i>; 2. The requirements of the board related to 105 ILCS 5/10-30(3), added by P.A. 101-643 are added and are discussed further in 6:20-AP, <i>Remote and/or Blended Remote Learning Day Plan(s)</i>, below. 3. The reasons explained directly below in 4:180-AP3, <i>Grant Flexibility; Payment of Employee Salaries During a Pandemic</i>. <p>Jason noted that this now addresses the current pandemic and roles and responsibilities of the Governor for Emergency School Closings and responsibilities of the Board President and Superintendent to bring forward policies impacted by the pandemic. Quorum is discussed and there is the ability to meet virtually during the pandemic and recommends the employee salaries and provides guidance on suspension of in person instruction and plan for remote learning days</p>		
<p>4:180-AP-1 School Action Steps for Pandemic Influenza or Other Virus/Disease – RENAMED</p> <p>PRESS: August 2020</p>	<p>RENAMED. The procedure and footnotes are updated in response to the COVID-19 pandemic guidance and in response to a five-year review This has a name change to include other virus or disease and the procedure has links for Covid</p>	Julie/Jason	Recommended PRESS for First Reading

4:180-AP-2 Pandemic Influenza Surveillance and Reporting PRESS: August 2020	The procedure and footnotes are updated in response to a five-year review. Five Year review with no real updates other than a footnote specific to pandemic influenza	Julie	Recommended PRESS for First Reading
4:180-AP-3 Grant Flexibility; Payment of Employee Salaries During a Pandemic – NEW PRESS: June 2020	NEW. The procedure was pre-released to subscribers on 5-18-20 through PRESS Online. It is created in response to a memo issued by the federal Office of Management and Budget during the COVID-19 crisis. The memo temporarily allowed federal agencies (including the U.S. Dept. of Education) to relax certain requirements for grant expenditures, including permitting grant recipients to continue to charge employee salaries to grant funds when the activities of the grant have been suspended in whole or part due to COVID-19. Provides districts the ability to pay staff salaries that are paid out of grant funds during a pandemic even if the grant is suspended during that time	Julie	Recommended PRESS for First Reading
6:20-AP Remote and/or Blended Remote Learning Day Plan(s) – NEW PRESS: June 2020	NEW. The procedure outlines the process required by 105 ILCS 5/10-30, added by P.A. 101-643, for a superintendent to either: 1. Adapt an e-learning program into a remote and/or blended remote learning day plan(s), or 2. If the district does not have an e-learning program, create a remote and/or blended remote learning day plan(s). It is important for boards to understand that this law will require the “[board] to adopt and the superintendent to approve” these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State. Dr. Erb noted that she discussed with district counsel as it is very	Mickie	Recommended NOT TO ADOPT

	confusing and everything the district has done is good for two more years as to e-learning. In parts of the policy it contradicts itself. We will wait for the updated version to come through and not adopt it at this time.		
7:345-AP Use of Educational Technologies, Student Data Privacy and Security – NEW PRESS: June & Aug 20	NEW. The procedure is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above. The procedure is updated on pg. 3 to correct the dates of Jan. 31 and July 31. There are some minor tweaks page 1, we change to Dir. Of Elementary Ed and Secondary Ed; Heidi's Dir of Student Support Services; page 2 designate Josh's or Dr. Erb's positions if the situation came up in number 4. Two people are more than adequate. No. 6 (see 7:345-AP-E-3) we have gone through the process with Aims Webb and we wrote our own letter which is easier to follow so do not adopt this sentence, but adopt the rest with the changes	Mickie	Recommended PRESS for First Reading with changes as noted
7:345-AP-E-1 Student Covered Information Reporting Form – NEW PRESS: June 2020	NEW. The exhibit is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above. This would not be the best structure for our families.	Mickie	Recommended NOT TO ADOPT
7:345-AP-E-2 Student Data Privacy; Notice to Parents About Educational Technology Vendors – NEW PRESS: June 2020	NEW. The exhibit is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above. This goes into effect July 1 and we will include in registration process. We will also place in the student handbooks	Mickie	Recommended PRESS for First Reading
7:345-AP-E-3 Parent Notification Letter for Student Data Breach – NEW PRESS: June 2020	NEW. The exhibit is created for the reason discussed in 7:345, <i>Use of Educational Technologies; Student Data Privacy and Security</i> , above. The District has created its own letter which is easier to understand.	Mickie	Recommended NOT TO ADOPT
TITLE IX REGULATION UPDATES			

2:250-E-2 Immediately Available District Public Records and Web-Posted Reports and Records PRESS: August 2020	The exhibit is updated in response to: 1. 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21, requiring districts to post certain information about educational technology vendors, student covered information, and data breaches on their website 2. 105 ILCS 5/10-30(6), added by P.A. 101-643, requiring districts to post their remote and blended remote learning day plans on their websites. 3. 34 C.F.R. Sec. 106.8 and 34 C.F.R. Sec. 106.45(b)(10)(i)(D), requiring districts to post Title IX Coordinator contact information and training materials on their website In reviewing the updates have been done and will be posted on the website, effective July 1. We need to make sure this is included	Mickie	Recommended PRESS for First Reading
2:260 Uniform Grievance Procedure PRESS: August 2020	The policy, legal references, cross references, and footnotes are updated in response to Title IX regulations and to explicitly direct any sexual harassment complaints involving Title IX NEW policy 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> . Other continuous improvement updates are also made to the policy and footnotes Includes the new Title IX	Scott	Recommended PRESS for First Reading
2:260-AP-1 Guidelines for Investigating Complaints Filed Under Policy 2:260, <i>Uniform Grievance Procedure</i> , and Allegations of Misconduct PRESS: August 2020	RENAMED. The procedure is updated in response to a five-year review. It has been renamed but there is one new section which talks about the board attorney advising about investigation process which we follow. It changed two titles one with investigation and following the investigation		Recommended PRESS for First Reading
2:260-AP-2	The procedure is updated to reference all relevant PRM policies, including	Scott	Recommended PRESS for First Reading

Nondiscrimination Coordinator and Complaint Manager PRESS: August 2020	NEW policy 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> . The procedure and its footnote are updated for continuous improvement Updated due to new Title IX		
2:265 Title IX Sexual Harassment Grievance Procedure – NEW PRESS: August 2020	NEW. The policy is created to facilitate implementation of Title IX regulations, which require districts to take a number of actions to respond to reports of sexual harassment in its education program or activity Many policies are updated due to this Title IX regulations update which are now in effect. It talks about sexual harassment being prohibited, making a report, how we respond to a complaint, the process, enforcement and retaliation	Scott	Recommended PRESS for First Reading
2:265-AP-1 Title IX Sexual Harassment Response – NEW PRESS: August 2020	NEW. The procedure is created for the reason discussed in 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> , above. Talks about who does what and outlines what each person is responsible for	Scott	Recommended PRESS for First Reading
2:265-AP-2 Formal Title IX Sexual Harassment Complaint Grievance Process – NEW PRESS: August 2020	NEW. The procedure is created for the reason discussion in 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> , above. It discusses the grievance process, notice of allegations, investigation and how to determine remedies	Scott	Recommended PRESS for First Reading
2:265-E Title IX Sexual Harassment Glossary of Terms – NEW PRESS: August 2020	NEW, The exhibit is created for the reason discussed in 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> , above. It talks about sexual harassment governed by other laws other than Title IX	Scott	Recommended PRESS for First Reading
5:10 Equal Employment Opportunity and Minority Recruitment PRESS: August 2020	The policy, cross references, and footnotes are updated in response to Title IX regulations and to explicitly reference the Title IX Coordinator. Other continuous improvement updates are also made to the policy, legal references and footnotes Updated in regards to Title IX and the Title IX Coordinator	Scott	Recommended PRESS for First Reading

5:20 Workplace Harassment Prohibited PRESS: August 2020	The policy, cross references, and footnotes are updated for the reasons discussed in 2:260, <i>Uniform Grievance Procedure</i> , above. Continuous improvement updates are also made to the Legal References Updated in response to new Title IX And has one new sentence regarding the Nondiscrimination Coordinator serving as Title IX Coordinator	Scott	Recommended PRESS for First Reading
5:100 Staff Development Program PRESS: August 2020	The Legal References, Cross References, Administrative Procedure References, and footnotes are updated in response to Title IX regulations and for continuous improvement. The footnote 4 option for boards to list in-services in their policies is updated in response to Title IX training requirements. Boards that include this option in their adopted policy should update this text. Updated referencing Title IX new provisions in footnotes	Scott	Recommended PRESS for First Reading
7:10 Equal Employment Opportunity and Minority Recruitment PRESS: August 2020	The policy, Cross References, and footnotes are updated in response to Title IX regulations, to explicitly reference the Title IX Coordinator, and to insert an option in the footnotes for boards to reflect guidance in the Ill. State Board of Education's <i>Sample District Policy and Administrative Procedures</i> for supporting transgender, non-binary, and gender non-conforming students. Continuous improvement updates are also made to the Legal References. Updated with new Title IX and changed in place of gender identity it includes gender expression	Scott	Recommended PRESS for First Reading
7:10-AP-1 Accommodating Transgender Students or Gender Non-Conforming Students PRESS: August 2020	The procedure is updated in response to Ill. State Board of Education non-regulatory guidance, Supporting Transgender, Nonbinary and Gender Nonconforming Students. Related to 2:265 and 2:260, noting Dr. Bois reviewed this AP and there is nothing in here that we do not include in our current policy. There are a couple of tweaks to definitions	Julie/Jason	Recommended Current for First Reading

	Scott noted he will be bringing forward a transgender policy district initiated for staff in the future and this may change		
7:20 Harassment of Students Prohibited PRESS: August 2020	The policy, cross references, and footnotes are updated for the reasons discussed in 7:10, <i>Equal Educational Opportunities</i> , above. Continuous improvement updates are also made to the Legal References 2:265 impacted this policy with a few changes from complaint to report and/or complaint, references to 2:260 and 2:265, role of the Nondiscrimination Coordinator and following these policies. The instances of sexual abuse are called reports and directs that the report be processed under 2:265. A substantial section under enforcement of the policy addressing third parties with prohibited conduct in accordance with the authority of the School Board and relationship of a third party, i.e. vendors which now include these	Julie/Jason	Recommended PRESS for First Reading
7:20-AP Harassment of Students Prohibited PRESS: August 2020	The procedure is updated to reference NEW policy 2:265., <i>Title IX, Sexual Harassment Grievance Procedure</i> , and policy 5:90, <i>Abused and Neglected Child Reporting</i> , Continuous improvement updates are also made. There are minor changes and references to 2:260 and 2:265	Julie/Jason	Recommended PRESS for First Reading
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment PRESS: August 2020	The policy, cross references, and footnotes are updated in response to Title IX regulations and to reference NEW policy 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> . No substantial changes, just references 2:260 and 2:265	Julie/Jason	Recommended PRESS for First Reading
7:185 Teen Dating Violence Prohibited PRESS: August 2020	The policy and cross references are updated to reference NEW policy 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i> . The Cross Reference is also updated to reference policy 260, <i>Uniform Grievance Procedure</i> . Footnote 7 is updated for continuous improvement.	Julie/Jason	Recommended PRESS for First Reading

	The Superintendent has authority to implement both policies		
7:190-E-2 Student Handbook Checklist PRESS: August 2020	The exhibit is updated for the reasons discussed in 7:180, <i>Prevention and Response to Bullying, Intimidation, and Harassment</i> , above, and for continuous improvement. This was brought forward last meeting but with all the 2:265 updates this policy needs to be updated and included in the District Handbook. This will need to be added: 2:265 as well as 7:20, 7:185	Mickie	Recommended PRESS for First Reading
LEGISLATIVE UPDATES			
5:200 Terms and Conditions of Employment and Dismissal PRESS: August 2020	The policy is unchanged. Footnotes are updated in response to: 1. Changes by the Education Omnibus Law. See 105 ILCS 105 ILCS 5/10-19, 5/10-19.05(a) and (j-5), 5/24-11, 5/24-12, and 5/24A-5, all amended by P.A. 101-643; and 2. <i>2020 Election Day</i> . See 10 ILCS 5/2B-10, added by P.A. 101-642 and 105 ILCS 5/24-2 (e), amended by P.A. 101-642, designating <i>2020 Election Day</i> on 11-3-2020 as a legal school holiday for purposes of 105 ILCS 5/24. Election day on 11/3/2020 is a legal school holiday which is being implemented	Scott	Recommended PRESS for First Reading
5:220 Substitute Teachers PRESS: August 2020	The policy and footnotes are updated in response to 40 ILCS 5/16-118, amended by P.A. 101-645, extending until June 30, 2021, the limit of 120 paid days or 600 paid hours that a TRS annuitant can work as substitute teacher in a school year. Other minor style updates are also made to the footnotes. Retired teachers will have an extension on the number of hours they can work	Scott	Recommended PRESS for First Reading

5:330 Sick Days, Vacation, Holidays, and Leaves PRESS: August 2020	The policy and footnotes are updated in response to 2020 Election Day designated by 10 ILCS 5/2B-10, added by P.A. 101-642 and 105 ILCS 5/24-2(e), amended by P.A. 101-642 designating 11-3-2020 as a legal school holiday for purposes of 105 ILCS 5/24. This again designated November 3, 2020 as a legal school holiday	Scott	Recommended PRESS for First Reading
DISTRICT INITIATED			
7:325	Student Fundraising Activities There are some questions regarding who fundraisers, what purpose and questions in general and she will bring in the Athletic Director, Elementary Principal, Middle School and High School Principals, as well as Jason Blume- We will hold and have a small committee gather the data, review the policy and see if we need changes. She would like a legal opinion as well	Julie	Pulled to next meeting
7:325-E	Exhibit – Application and Procedures to Involve Students in Fundraising Activities	Julie	Pulled to next meeting
DRESS CODE	Review We will be reviewing this at our SBC Committee and do a thorough review and bring back	Julie	Pulled to next meeting