

6160R - Field Trips

The School Board acknowledges the educational value gained through field trips and travel experiences. The School Board also realizes that exceptional care of students is necessary to make such trips as valuable and safe as possible. Therefore, the following regulations apply:

- a. Rules of conduct and student discipline shall apply to all student trip activity. Specifically, for students, there will be no use of alcohol, tobacco, or other controlled substances at any time, local culture notwithstanding.
- b. The trip chaperones/travel advisors shall be responsible for providing the building administrator a more detailed set of procedures including parental involvement, supervision and other such factors deemed important and in the best interest of the students.
- c. Transportation shall be furnished through a commercial carrier or school-owned vehicle. In the event a private vehicle is approved for use, a certificate of insurance must be on file in the school district office.
- d. For all chaperones, local cultures notwithstanding, there will be no use of alcohol or other controlled substances. Chaperones will provide twenty-four hour seven-day supervision of students. Such schedule will be provided to parents along with a phone number by which parents can contact the group at any time during the trip.
- e. For students, all High School League regulations related to alcohol, tobacco, and other controlled substances apply.
- f. Independent School District 709 does not sponsor or accept any liability for travel to a foreign country other than Canada. Please note the following:
 1. As noted in Policy 6160, liability release and waiver forms shall be obtained.
 2. Staff and others who will accompany students on foreign trips other than Canada must not engage in any activity associated with the trip during regular school hours. Building use permits will be required for staff and/or community members meeting on school property.
 3. The use of district owned vans, busses or other modes of transportation for the purpose of transporting students involved in a foreign travel trip other than Canada is prohibited.
 4. Any fundraising materials related to a foreign travel trip other than Canada must include the statement that the foreign travel trip is not sponsored or approved by the school district.
 5. District employees are prohibited from representing themselves or signing documents associated with the foreign travel trip other than Canada, as employees of the school district.

Violations

- a. For adults who are school personnel, violations will be dealt with through the Human Resources Department.

- b. For students, violations will be dealt with through the principal and/or activities director.

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