BOARD LEGAL STATUS POWERS AND DUTIES

PURPOSE

The purpose of this policy is to provide oversight of the major business systems of the District for integrity and performance.

OVERVIEW

The Board is the governing body responsible for ensuring the Ector County Independent School District provides a high-quality education for all ECISD students. The goal of the ECISD community is to develop world ready, life-long learners.

MAJOR BUSINESS SYSTEMS

The District's major business systems include but are not limited to:

1. Finance (including Payroll/Accounts Payable and Purchasing/Warehouse)

2. Human Resources (including Benefits, Workers Compensation and Safety/Security)

3. Operations (including Construction Management/Facility Maintenance, Custodial/Grounds, Transportation and Food Service) and

4. Technology

MANAGEMENT OVERSIGHT

Management Oversight is a vital Board responsibility and duty to assure the public that District resources are being used efficiently and effectively. While holding the Superintendent accountable for the performance of these systems, the Board will not interfere with the Superintendent's management of the District. The Board shall establish a coherent framework for fulfilling the District's mission by linking District goals to clearly articulated performance standards for all major systems.

FULFILLING MANAGEMENT OVERSIGHT RESPONSIBILITIES

The Board will schedule Management Oversight Workshops to review overall system integrity for each identified system annually for Finance and at least every other year for Human Resources, District Operations and Technology [See BAA(EXHIBIT)].

Schedules for the workshops shall be kept in the Board activities calendar section of the Board Operating Procedures, available for viewing on the District's web site at www.ectorcountyisd.org.

In addition to the oversight workshops, the Board shall fulfill its management oversight responsibilities by reviewing the following at least annually:

Finance:

- **Review processes used to ensure integrity of all major components of the District's financial systems.**

- **Receive and review the annual external audit of the District's finances.**

- **Require the Superintendent to follow up on the recommendations of the external auditors on a time-appropriate basis, not to exceed six months unless otherwise approved by the Board.**

- **Receive and review all internal audit reports.**

- **Require the Superintendent to make necessary procedural changes based on internal audit reports.**

Human Resources:

- **Review effectiveness of professional development;**

- **Require the Superintendent to uphold integrity and transparency of selection processes;**

- **Require the Superintendent to ensure competency and diversity of District staff with respect to gender, race, and professional backgrounds;**

- **Receive monthly reports on staffing.**

Operations:

- **Safety and Security:**

  o **Review updates of safety audits;**

  o **Review level of service and trend data.**

- **Construction Management and Facilities Maintenance:**

  o **Review five-year plan and completed projects.**

- **School Support Services – Transportation, Custodial, and Child Nutrition:**

  o **Review contracts annually;**

  o **Review value added and level of service;**

  o **Review route information and pick-up/drop-off times.**

Technology:

- **Require the Superintendent to maintain equity of technology in all schools;**

- **Review "up" time for all systems;**

- **Review data related to technology use and age of all types of equipment;**

- **Review key benchmarks in operational areas (computers per IT FTE, customers [students, staff and teachers] per IT FTE).**

USE OF RESULTS OF OVERSIGHT REVIEWS

The Board shall incorporate the results of its oversight reviews into the Superintendent's annual performance evaluation.

In addition, the Board may utilize the results to:

- **Make or request policy recommendations;**

- **Request internal and/or external audits of business systems; and/or**

- **Request follow-up reports and/or updates to the results presented during the business systems review.**