

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF NEW TECH ODYSSEY OF THE MIND
OUT-OF-STATE TRAVEL TO EAST LANSING, MICHIGAN
DATE: April 21, 2015

New Tech Odessa Odyssey of the Mind is requesting permission to travel to Michigan State University in East Lansing, Michigan. The trip is scheduled for May 19 – May 24, 2015.

The cost of the trip will be paid for through district funds. There will be approximately 7 students from NTO traveling.

It is recommended that the Board of Trustees approve the New Tech Odessa Odyssey of the Mind out-of-state trip to Michigan as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

Roy Garcia
Assistant Superintendent of
Secondary Education