



**BRISTOL BOARD OF EDUCATION
REGULAR FINANCE/OPERATIONS COMMITTEE MEETING MINUTES
Wednesday, March 12, 2025**

The regular meeting of the Bristol Board of Education Finance and Operations Committee was held on Wednesday, March 12, 2025, at 6:00 p.m. in the Bristol Board of Education Auditorium and via the Zoom meeting platform.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Dante Tagariello, and Shelby Pons

ALSO PRESENT: Lynn Boisvert, Dr. Kim Culkin, Carly Fortin, Mary Hawk, Amy Martino, Iris White, Jodi Bond, Peter Fusco

1. Call to Order and Pledge of Allegiance:

Commissioner Carlson called the meeting to order at 6:02 p.m. and attendees stood for the Pledge of Allegiance.

The committee moved Item #8 - Pupil Personnel Services Report up on the agenda, due to a scheduling conflict.

8. Pupil Personnel Services Report

Amy Martino presented the monthly Pupil Services Report. Mrs. Martino reported that as of March 1, 2025, 1,825 of the 8,084 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.58% of the total BPS student population. As of March 1st, 122 students with disabilities required out-of-district placements at private special education school programs. There were 89 students requiring special education programming services at other public out-of-district schools, including magnet schools. During the month of February 2025, 39% of newly registered students were identified as students with special education programming needs at the time of registration; (2) two of the newly enrolled students received their programming and services at an out-of-district special education school program. During the month of February, there were (36) 211 calls and (8) 911 calls.

3. Public Comment:

No members of the public wished to address the committee.

4. 2025 Budget update through 2/28/25

Mrs. Lynn Boisvert provided the 2025 Budget update through 2/28/25. The FY 2025 balance on February 28th was (\$7,568,619), with the receipt of our first installment of the Excess Cost grant. Our Transportation and Pupil Personnel Services, Operations, and Maintenance of Plant Characters remain the most significant areas of concern. The transportation budget is currently over budget by (\$369,573) due to increases in contractual obligations, Pupil Services is over budget

2025 Budget update through 2/28/25 – cont'd

by (\$7,631,970) and Operations and Maintenance of Plant are over by (\$367,313) and (\$147,557) respectively. Three water main issues/breaks and school plumbing issues are driving these overages. We are maintaining a budget freeze and only allowing purchases that directly support the curriculum, necessary paper products, emergency repairs, and all grant and student activity purchases. We are actively identifying areas where we can reduce encumbrances for goods and services, currently, there are 853 purchase orders remain open. We continue to work to close all PO's that are not explicitly related to curriculum.

Discussion followed regarding transportation, the Benefits line, and the Excess Cost Reimbursement amount.

5. Suggested Budget Cuts of FY 2025-2026 Superintendent's Proposed Budget

Mrs. Boisvert presented the Suggested Budget Cuts of FY 2025-2026 Superintendent's Proposed Budget. Commissioners were provided hard copies of the suggested cuts non-positions and positions. The committee had a lengthy Q&A and discussion regarding the suggested budget cuts.

Due to the late hour, all other agenda items (Item #2, 6, 7, 8, 9, 10, 11 and 12) were tabled to the next meeting.

The motion was made by Dante Tagariello and seconded by Russell Anderson

13. Adjournment

There being no other business before the committee, the Finance and Operations Committee meeting should be adjourned. (7:01 p.m.)

Respectfully Submitted:



Susan Everett
Recording Secretary
Bristol Board of Education