The Board of Education elects its officers annually by electing, in order, Board President, Vice President, and Secretary. Currently, Board Policy #2.110 – Qualifications, Term, and Duties of Board Officers, stipulates that the officers are elected for a 1-year term.

Recommendation:

The administration recommends the following procedure be used for the election of officers:

1. TEMPORARY CHAIR

In lieu of no current Board President, a President Pro-Tem will be appointed. The President Pro-Tem will conduct the meeting so the Board can elect a Temporary Chair to conduct the election of the new Board President. President Pro-Tem will record the "yes" and "no" votes.

President Pro-Tem will announce "I will entertain nominations from the floor to elect a Temporary Chair to conduct the election of the Board President." Nominations from the floor do not require a second.

When there are no further nominations from the floor, President Pro-Tem will say "If there are no further nominations, I declare nominations to elect a Temporary Chair closed." It is not necessary to vote to close nominations.

A motion and a second are then made for the individual(s) to be elected as the Temporary Chair. A vote is then taken, with the President Pro-Tem recording the "yes" and "no" votes. The Temporary Chair assumes the duties of conducting the election of the Board President.

2. PRESIDENT

The Temporary Chair will state that the first order of business will be the election of a President of the Board of Education, River Trails School District 26, Cook County, Illinois to serve until the 2013-14 Board Reorganization Meeting and until his/her successor is elected and qualified. The Temporary Chair will say "I will entertain nominations from the floor for the office of Board President." Nominations from the floor do not require a second.

When there are no further nominations from the floor, the Temporary Chair will say, "If there are no further nominations, I declare nominations for the office of Board President closed." It is not necessary to vote to close nominations.

A motion and a second are then made for the individual(s) to be elected Board President. A vote is taken, with the Temporary Chair recording the "yes" and "no" votes.

The Temporary Chair will announce that the President has been duly elected and will assume his/her duties.

3. <u>VICE PRESIDENT</u>

The newly elected President will state that the next order of business will be the election of a Vice-President of the Board of Education, River Trails School District 26, Cook County, Illinois to serve until the 2013-14 Board Reorganization Meeting and until his/her successor is elected and qualified. The Board President will say "I will entertain nominations from the floor for the office of Board Vice-President." Nominations from the floor do not require a second.

When there are no further nominations from the floor, the Board President will say "If there are no further nominations, I declare nominations for the office of Board Vice-President closed." It is not necessary to vote to close nominations.

A motion and a second are then made for the individual(s) to be elected Board Vice-President. A vote is taken, with the Board President recording the "yes" and "no" votes.

The President will announce that the Vice-President has been duly elected and will assume his/her duties.

4. SECRETARY

The President will call for the election of a Secretary of the Board of Education, River Trails School District 26, Cook County, Illinois to serve until the 2013-14 Board Reorganization Meeting and until his/her successor is elected and qualified. The Board President will say "I will entertain nominations from the floor for the office of Board Secretary." Nominations from the floor do not require a second.

When there are no further nominations from the floor, the Board President will say "If there are no further nominations, I declare nominations for the office of Board Secretary closed." It is not necessary to vote to close nominations.

A motion and a second are then made for the individual(s) to be elected Board Secretary. A vote is taken, with the Board President recording the "yes" and "no" votes.

The President will announce that the Secretary has been duly elected to the office and will now assume his/her duties.