

## **STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, BP 5138(a) INCLUDING CELLULAR PHONES**

The School Board recognizes that many students possess and use cell phones and other portable electronic devices. These devices serve an important purpose in facilitating communication between the student and his or her family, as well as serving as tools to access electronic information. In the school setting, portable electronic devices are permitted so long as their use is consistent with this policy and does not interfere with the educational process or with safety and security.

*(cf. 5030 - School Discipline and Safety)*

### **Educational Uses**

In many instances, there is educational value in utilizing portable electronic devices in the classroom when such devices deliver content, and extend, enhance, and/or reinforce a student's learning process related to the student's learning style, the instructional objectives of the class and/or the learning environment. The appropriateness of in-class use of these devices consistent with the instructional objectives within instructional time will be determined by the classroom teacher with the approval by the building administrator.

Use of portable electronic devices for students with disabilities will be outlined in a student's Individualized Education Program (IEP) or Section 504 plan, as determined appropriate by the IEP or 504 Team.

*(cf. 6159 - Individualized Education Program)*

If use of a portable electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the student's education, permission must be obtained in writing from a building administrator prior to use of the portable electronic device at any time when such use would otherwise be prohibited by this policy. In case of an emergency, verbal permission by a teacher or administrator is required in situations where permission can be obtained.

### **Conditions of Use**

Students may possess and use portable electronic devices including, but not limited to, cell phones, smartphones, music players, tablets, laptops, etc., subject to limitations of this and other policies of the district.

Portable electronic devices shall not be turned on or used in any way: (1) during other school sponsored and supervised group activities during the school day (for example, student assemblies, awards, or other public ceremonies, etc.); or (2) when their use is otherwise prohibited by school personnel.

*(cf. 6116 - Classroom Interruptions)*

Instructional time includes the entire period of a scheduled class and other time when students are directed to report to and participate in any instructional activity. The principal may establish, and school personnel may enforce, additional guidelines limiting or prohibiting the possession and use of portable electronic devices as appropriate to campus needs. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.

## **STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, BP 5138(b) INCLUDING CELLULAR PHONES**

No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of other student's instructional time. High school students and middle school students (grades 6-12) may use cellular phones and other portable electronic devices before and after school and during the student's lunch period. Use of a cellular phone or portable electronic device in-between class periods will only be permitted with the approval of the site administrator and following consultation with students and the School Advisory Council. Elementary and middle school students (grades K-5) may use such devices only before and after school. Any site seeking to change or alter the 'conditions of use' must first conduct a consultative process that involves and is open to site administrators, staff, students, school advisory council (SAC) and parents or guardians of students. Any request to change the conditions of use that arise from that consultative process should be presented in writing by the site Administrator, as a request to the Superintendent, and can only be implemented made with the approval of the Superintendent or designee.

*(cf. 6116 - Classroom Interruptions)*

During school and school sponsored activities, students will comply with this policy and with administrative and staff member directives regarding use. Students are required to turn cell phones and other portable electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or portable electronic device that has been confiscated by the district and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or portable electronic device may be returned directly to the student.

The district assumes no responsibility for loss or damage to personal property of students, including cell phones and other portable electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

### **Prohibited Conduct**

Possession of a cellular telephone or other portable electronic device by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or district rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

1. Accessing and/or viewing an Internet site that is otherwise blocked to students at school.
2. Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
3. Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph, image or audio recording of anyone, including images or recordings of students involved in fighting, harassing, bullying or intimidating others (verbally, physically or by other means).
4. Using a cell phone/smartphone, other electronic device or camera to take photos or electronic recordings in a restroom, dressing room, or locker room, or to take a photo of any person who

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has requested that you not do so or to distribute any such photos or recordings without the permission of the person who has been recorded.

5. Using a camera or other recording or electronic device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.

6. Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.

*(cf. 5131 - Conduct)*

*(cf. 5131.4 - Campus Disturbances)*

*(cf. 5131.41 - Violent and Aggressive Conduct)*

*(cf. 5131.42 - Threats of Violence)*

*(cf. 5131.43 - Harassment, Intimidation and Bullying)*

*(cf. 5131.9 - Academic Honesty)*

*(cf. 5137 - Positive School Climate)*

*(cf. 6161.4 - Internet)*

*(cf. 6161.5 - Web Sites/Pages)*

**Searches**

The contents of a cell phone/smartphone, camera, or other portable electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or district rule or the law has been violated.

*(cf. 5145.12 - Search and Seizure)*