

## SouthWest Metro Educational Foundation

Tuesday, June 28, 2016 4:30 PM

### MINUTES

Present: Lesley Chester, Darren Kermes, Joyce Eissinger, Ginger Gregory, John Weinand, Joan Cummings, Will Thompson, Laurie Gauer, Norma Timmons, Mary Jorissen, Danelle Simenson, Stephanie Erickson, Mary Romansky, Bob Roepke

Absent: Beth Klehr, Sara Heitkamp

#### 1. CALL TO ORDER

Presenter: Laurie Gauer

Ginger passed out the 2016/2017 School Schedule.

Laurie called meeting to order at 4:33 p.m.

#### 2. INTRODUCTIONS

Introductions for guests of Annual Meeting

Presenter: Laurie Gauer

Laurie introduced Bob Roepke. He is one of the founding members of this foundation, his son attended the Co-op's Transitions Program, former Mayor of Chaska, and actively involved in the community.

#### 3. APPROVAL OF MAY MINUTES

**Board Vote Needed**

Presenter: Laurie Gauer

 [SWMEF Minutes 5-24-16.doc](#)

John moved to approve the minutes, Mary Jorissen second, approved unanimously.

#### 4. FINANCE REPORT - APPROVAL OF MAY FINANCIALS

**Board Vote Needed**

Presenter: Lesley Chester and John Weinand

 [May 2016 Bal. Sheet by CLASS.xlsx](#)

 [May 2016 Balance Sheeet.pdf](#)

 [SMWF General Ledger and Balance Sheet.pdf](#)

We are doing well financially and need to adjust the CTE scholarship line item.

John moved to approve the financials, Mary Jorissen second, approved unanimously.

#### 5. GOOD TO GO KIDS UPDATE

Only activity was a check for Second Harvest Heartland. Mary will provide an update on Good to Go Kids and Good to Move Kids with plans for next fiscal year.

Presenter: Mary Romansky

Mary Romansky has been serving the Shakopee School Board for 19 years and on the SWMetro Coop Board for 16 years. Mary shared that Good to Go Kids was run by Rachel Romansky while under hiatus. In this next fiscal year, Good to Go Kids will be expanding to all the elementary schools in Shakopee this fall. They also provide a graduation party to families with financial burdens. They also

provide student of the Co-op with food for the weekends too. Mary has an option to become her own 501(c)(3) if the board would so choose. She would prefer to still be fiscally supported by the foundation. The board shared that they really like and appreciate the mission and would like to continue this relationship.

6. REVIEW OF YEAR ONE OF STRATEGIC PLAN AND APPROVE YEAR TWO PLAN WITH BUDGET  
**BOARD VOTE NEEDED**

Attached is a report on progress for Year One of the strategic plan. Also Attached is plan and budget for Year Two. Committee Chairs are also welcome to provide update and reflection of Year One.

In approval of Year 2 Budget will include the approval to renew the sponsorships for Thanksgiving, Student Incentives and Kick Ball as written in Year 2 Plan Budget amounts.

Presenter: Laurie Gauer



[Strategic Plan - Year One Review and Year Two Plan.doc](#)

John moved to approve review of year one and year 2 plan and Mary Jorissen second, approved unanimously.

We went over the plan review for year one and projections/plan for year two. See the attachment. It was discussed the formation of a fundraising committee for sponsorship growth. The board will create a fundraising committee. Bob has some connections to help with sponsorships and willing to help the new committee. The approval of the 2016/2017 budget is tabled until the July meeting.

7. BY LAWS REVIEW AND APPROVAL

**Board Vote Needed** - Edits have been made from our discussion over the past couple months. This is final review and approval.

Presenter: Laurie Gauer



[Bylawsrevised06-28-2016-FINAL.doc](#)

John moved to approve the revised by-laws, Joan second, approved unanimously.

8. ELECTIONS OF BOARD OFFICERS AND EMERITUS MEMBERS

Board Vote Needed

Board must vote on the election of officers for fiscal year 2016/2017:

Board Chair - Laurie Gauer

Vice Chair - Norma Timmons

Secretary - Will Thompson

Treasurer - John Weinand

Resignation of Beth Klehr - Board vote to accept Beth's resignation.

Emeritus Members - Board vote to accept slate of Emeritus Members:

Beth Klehr

Bob Roepke

Russ St. John

Brenda Urke

Presenter: Laurie Gauer

John moved to approve the slate of board officers, Mary second, approved unanimously.

John moved to approve the resignation of Beth, Mary second, approved unanimously.

John moved to approve the slate of Emeritus Members, Mary second, approved unanimously.

9. FOUNDATION MERCHANDISE

**BOARD DISCUSSION ITEM AND APPROVAL NEEDED** - We would like to purchase pens with the Foundation Logo and information on it to disburse at the Staff Kick-Off in August and to use throughout the year. We estimate that 500 pens will cost about \$250.

Presenter: Lesley Chester

Mary shared the interest in having the form and pen in the Kick-Off Packet as an incentive to give.

John moved to approve the purchase of pens, Mary second, approved unanimously.

10. GALA UPDATE

We need help in stuffing, addressing and mailing auction items requests. All the materials are here for you to take and help.

We also need help brainstorming other places to solicit and potential sponsors.

Presenter: Gala Committee

Add a buy it now option to the bid sheets. Discussed going to online bidding software with pros and cons. Centerpieces confirmed, working on the Emcee, auction materials ready for soliciting, speakers, etc. Joyce will check with the church youth group to volunteer again. Mary suggested seeing about our current students. Need to streamline credit card process. We would like get more new people to the event. Check out the Curling Club. Need to figure out how to highlight live auction item with promo as soon as secured. Little videos to capture and play during the gala. Bob shared about a capstone project to capture video of the students and families sharing their stories.

11. UPDATE: SCHOOL BOARD, TEACHERS, ETC.

Update from Teachers - Stephanie Erickson – 14 graduates from the high school this spring.

Update from School Board - John Weinand

Update from Co-op Administration - Darren Kermes – Friday, July 1<sup>st</sup> the Co-op will be SouthWest Metro Intermediate District 288. The other news is the Buffalo, Hanover, Montrose will be a new member district. Also doing career tech in the member district schools verses coming to the 401. Adding EMR and EMT to the medical careers program. Ridgeview Hospital/Foundation could help sponsor the program. Working with Normandale for partnering to launch Elementary Education Career Program. Positive feedback from the teachers for the appreciation.

12. OTHER AND SAVE THE DATES

**SAVE THE DATE:**

Gala Committee Meeting - Wednesday, July 20th at 6:00 p.m. - Dunn Brothers

Executive Committee - Tuesday, July 26th at 4:00 p.m. - Before Board Meeting

Mark Calendar for Board Update and Dinner Meeting - Tuesday, August 23rd 4:30 with Dinner after at Dangerfields. For head count, please let Lesley know if you will be joining us for dinner.

Presenter: Lesley Chester

13. ADJOURN

Next Meeting is Tuesday, July 26th, 2016 at 4:30 p.m.

Presenter: Laurie Gauer

Joan moved to adjourn, Mary second, meeting adjourned.