

SAN CARLOS UNIFIED SCHOOL DISTRICT NO. 20



MEMORANDUM

TO: SCUSD Board Members
Dr. Richard Wilde, Superintendent

FROM: Ophelia T. James, personnel Director

SUBJECT: School Board Report

DATE: June 26, 2012 (Updated)

CONTRACT RENEWALS SY 2012-13:

| | | | |
|--------------------|-----------------|-------------------|--------------------|
| Felicidad Bula-ay | Charina C. Chan | Rachel Elthie | Sally Fernandez |
| Saundra Gaines | Gary Jeltsch | Dinah Pacoli | Nercita Panergalin |
| Crystal Pietila | Amelia Salazar | Judy Youngren | Vickie Asermelly |
| Catherine Steele | Steven Myers | LaRonda Lugo | John Yeoman |
| Kathleen Thomson | Carol Slim | Durena Thompson | Mary Kim Titla |
| Sharon Nosie | Ophelia James | Darrol Chapman | Gilbert Natsyn |
| Delphine Rodriguez | Velma Kitcheyan | Valerie Cervantez | Tina Cutter |
| Sarah McAdams | Kellie Boykin | Judy Youngren | Saralyn Hooke |
| Kathleen Kitcheyan | Peter Heffner | | |

NEW HIRE:

Amy A. Mallari, SPED Teacher
Joycie Jose, SPED Teacher
Shawn Pietila, Head Football Coach
Ernest Eaton, Assistant HS Football Coach
Terry Antonio, Head HS Boys Basketball Coach
David Jones, Assist HS Boys Basketball Coach
Raymond Dude, Jr., Assist HS Boys Basketball Coach
Crystal Pietila, Head HS Girls Basketball Coach
Shawn Pietila, Head HS Boys Track Coach
Crystal Pietila, Head HS Girls Track Coach
Terry Antonio, Head HS Baseball Coach
Raymond Dude, Jr., Head JH Football Coach

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David Jones, Assist JH Football Coach
Nikki Lewis, Head JH Volleyball Coach
Bobby Lewis, Head JH Boys Basketball Coach
Raymond Dude, Jr., Head JH Baseball Coach
Laura Kent, Master Teacher
Vaija Miller, Master Teacher
Geony Provideo, Master Teacher
Christine Carlson, Master Teacher
Tiffany A. Smitley, Elementary Teacher
Elizabeth Sullivan, Elementary Teacher
Donald Hancock, SPED Director

LEAVE OF ABSENCE REQUESTS:

Leticia Curtis to pursue Student Teaching, July 1, 2012 to December 31, 2012
Tara Juan to pursue Student Teaching, July 1, 2012 to December 31, 2012
Beverly Kinney to pursue Student Teaching, July 1, 2012 to December 31, 2012
Estelle McIntosh to pursue Student Teaching, July 1, 2012 to December 31, 2012
Jessica Natsyn to pursue Student Teaching, July 1, 2012 to December 31, 2012
Suzanna Sam to pursue Student Teaching, July 1, 2012 to December 31, 2012
Quannah Stevens to pursue Student Teaching, July 1, 2012 to December 31, 2012
Tawnya Stevens to pursue Student Teaching, July 1, 2012 to December 31, 2012
Antonia Tohtsoni to pursue Student Teaching July 1, 2012 to December 31, 2012
Rena Antonio for personal reasons till July 27, 2012

RESIGNATIONS:

Tamika Antonio, Instructional Aide resigned for personal reasons effective May 11, 2012
Ivan Antonio, Custodian resigned to accept another position effective June 1, 2012
Deidre Derhammer, Counselor resigned to retire effective May 26, 2012
Joseph Caputo, Mentor Teacher resigned to retire effective June 1, 2012
Stephanie Shaw, Health Aide resigned to accept another position effective May 29, 2012
Louisa Talahytewa, Instructional Aide resigned May 22, 2012, due to health reasons
Anna Victor, Early Retirement July 1, 2012, to pursue Student Teaching
Anthony Pechuli, Custodian resigned June 15, 2012 for personal reasons
Carol J. Hudson, Office Manager resigned June 22, 2012, full retirement
Barbara Ayze, Office Manager resigned June 29, 2012, retirement

VACANCIES:

Apache Language Teacher
Special Education Director
Elementary Teachers
Coaching Positions
Office Managers – Secondary & SPED

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DISCIPLINARY ACTIONS/TERMINATIONS:

None

INDUSTRIAL INJURIES:

One Bus Driver fell while working at the Elementary Playground area.

OTHER:

Recruitment efforts are continuing to fill vacant positions. Positions are being advertised in the Copper Country News and locally on Channel 11. All vacancies are also advertised on our website under employment, with the link to Applitrak, our online application system. Valerie Cervantez, Velma Kitcheyan and I will be attending the ASU RoundUp to recruit for the remaining Teaching positions on June 18th. We attended the ASU recruitment and was successful with five positive interviews.

We have completed our sign up of employees with the benefit package for School Year 2012-13.

Our staff has also been busy with the final payout of contracts for staff and employees leaving the District.

Personnel Staff will be attending a Quarterly User's Group Meeting of Tyler Technology in Payson on June 12, 2012. We attended the meeting and came back with more knowledge on our Human Resource System and Payroll. Also attending was Sharon Nosie and Gertrude Goode and as a group we agreed to host the next meeting tentatively scheduled for September.

This concludes my report for the month of May-June, 2012.

cc: Subject File