

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 4/10/18



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 4/3/18

To: **Corrina Guardipee-Hall**
 Superintendent

From: Jeri Matt
Title: Director of Curriculum & Instruction

Subject: **CSA – KW VC Math Professional Development Instructor**

Description: Instructional Coach, Sandi Campbell will provide math PD to KW/VC staff on Saturday, April 28, 2018 between the hours of 9:00 am to 3:00 pm with a working lunch. The PD provided will instruct on how to use the MCCS math clusters to develop corresponding math games that teachers will use in the classroom with their students. Data will be monitored to determine effectiveness of implementation. STAR Math and/or Aimsweb Math will be databases used to determine results. The games designed are to bridge the gap between Kindergarten teachers/students and Grade 1 teachers/students for the subsequent year.

Financial Impact: \$225.00

Funding Source (Budget/grant, etc.): SSG Math Budget for 17 participants 115.10.420.2213.150.129, KW/VC discretionary for 3 participants 126.10.120.2213.150

Attachment(s): sample CSA for PD provider

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 4/3/2018

Board Approval: _____

Contractor: Sample PD Provider (IC)

Phone: _____

Address: _____ **MT**
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide professional development to KW/VC staff on April 28, 2018 between the hours of 9:00am to 3:00 pm with a working lunch. Contractor will provide PD on how to use the MCCS math clusters to develop corresponding math games that teachers will use in the classroom with their students. Data will be monitored to determine effectiveness of implementation. STAR Math and/or Aimsweb Math will be databases used to determine results. The games the contractor has designed are to bridge the gap between Kindergarten teachers/students and Grade 1 teachers/students for the subsequent year. All materials and or products are the property of Browning Public Schools.

Contracted Dates: April 28, 2018

Rate per hour/per day: Rate for PD \$225.00 per 6 hrs = \$225.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): _____ = \$

Total Project Cost \$225.00

Contract to be paid from:

126.10.120.2213.150

Independent Contractor:

Submit invoice on completion

Other sign in sheet

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.