

**PANA EDUCATION FOUNDATION  
APRIL 17, 2024 MINUTES**

**Meeting Called to Order:** Becky Carter-Beeson at 7:00 a.m. at the Pana Unit Office

**Members Present:** Rebecca Carter-Beeson, Josh Ishmael, Eric Kingery, Sarah Burris, Mark Beyers

**Members Absent:** Mike Cothorn and Lori Magnussen

**Superintendent - Present**

**MINUTES:** A motion to approve Minutes made by Kingery and seconded by Burris. All in Favor – Yes

**Treasurer's Report:** Tabled until next meeting in Cothorn's absence  
Annual Budget and Mini-Grant Budget tabled until May meeting

**Bills to Pay:** A motion to pay the Dudra, Broverman & Tappero-Mihon Scholarships at the Scholarship Dinner, Monday, May 6, 2024 made by Beyers and seconded by Kingery.

All in Favor – Yes

A motion to pay the High School Marquee bill from Lily's of \$843.50 (this is a second repair to the sign) made by Ishmael and seconded by Kingery. All in Favor – Yes

**OLD BUSINESS:**

**COMMITTEE REPORTS**

1. **Scholarship Committee:** Committee met Tuesday, April 16, 2024 and Nicole Arkebauer and Jessica Vaughn were chosen as the 2024 Recipients for the PEF \$2,000.00 scholarships. Trade School Scholarship Apps are due Friday, April 19, 2024.
2. **Courtyard Committee** – Tabled
3. **Mini-Grant Committee**
  - a. Due date for applications set for July (first day of school for teachers is Wednesday, August 14 and for students Friday, August 16, 2024.) In order to have all equipment set up and ready to go first day of school, it was decided the applications would need to be due in July and can be voted on at July Board Meeting. Motion to have Mini-Grant applications due Friday, July 12, 2024 made by Kingery and seconded by Burris. All in Favor – Yes
4. **Publicity Committee:**
  - a. Wall of Fame Notification placed in the newspaper. It is also on the District site and can be accessed thru the PEF Tab (fillable – or pick up in Unit Office or HS office.)

- b. License Plate announcement will be in newspaper soon. Ordering has begun.
- c. Amanda Skinner is finishing the Newsletter for the newspaper.
- d. The TV in the Panther Den is updated – there will be several things going on that will place people in the Panther Den over the next few weeks.

**NEW BUSINESS:**

- 1. Business Showcase set for Friday, May 3<sup>rd</sup>, 2024 from 11:30-1PM. Invitations have been sent to the Business Sponsors. Jennifer Holthaus will order the food. Amanda Skinner and Kim Hahnenkamp are currently working with the Mini-Grant Recipients to see who will want to participate at the Showcase.
- 2. Procedures going forward regarding the HS Marquee will be as follows:
  - a. A quote will need to be obtained and provided to the Pana Education Foundation for Board Approval
  - b. Upon Board approval, the item can be ordered for install
  - c. Items
  - d. Bill Must be Sent to PEF from the Vendor

A motion for the above procedures to be placed for ordering repairs to the HS marquee was made by Ishmael and seconded by Burris. All in Favor – Yes

Next Meeting will be Wednesday, May 15, 2024.

A motion to adjourn made by Burris and seconded by Ishmael. All in Favor - Yes