

**Subject:** Shungnak ASC-No quorum today  
**Date:** Thursday, January 18, 2024 at 1:26:03 PM Alaska Standard Time  
**From:** Roger Franklin  
**To:** Terri Walker, Shayne Schaeffer, Tracy Bell  
**Attachments:** image001.png

Good Afternoon Terri and Team, 😊

Shungnak ASC meeting has been moved to January 22, 2024, due to board illness. The no quorum the paperwork will reflect that.

Hopefully Monday, we will vote on the Graduation and all the promotions dates as well.

Thank you,  
Roger Franklin  
Shungnak Principal





Advisory School Council  
Agenda – Meeting Notes  
October 3, 2023, 7pm

- I. Call meeting to order: - meeting called to order at 7:26 by Kevin Moto

## II. Roll Call

<u>P</u>	Delores Iyatunguk	Term: Seat A 2025
<u>A</u>	Melinda Barr	Term: Seat B 2022
	<b>Vacant</b>	Term: Seat C 2024
<u>P</u>	Denise Iyatunguk	Term: Seat D 2023
<u>P</u>	Kevin Moto	Term: Seat E 2025

### III. Moment of Silence:

IV. Approval of Agenda: Moved by Denise, seconded by Delores, approved

#### V. Introduction of Guests/Staff members:

Darci Shane – SC Coach, BOB Coach

Rebecca Moran-Scoradow – new secondary teacher, YL advisor

VI. Approval of Minutes: April 4, 2023 moved by Denise, seconded by Delores, approved by voice vote

VII. Public Comments: **No public in attendance**

## VIII. Report of Councils:

- Youth leaders – reviewed activities to date, planning Halloween activity, 3 on 3 fund raiser, an activity for the community elders
- Cross-Country – AB is headed to state with a very good performance at regionals, all team members showed good improvement through the season. It would be nice to have a longer season.
- Battle of the Books – begins next week. Students are excited.

**NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

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IX. Correspondence: none

X. Principal's report:

a. Student Activities Account:

- Items for concession ordered, most received
- Pending deposit - \$1,800.00
- \$4,999 for Vocational Group Activities from Maniilaq
  1. New slushie machine
  2. Supplies for concession stand

b. Inupiaq Days Activities:

- Berry Picking – August 29 – beautiful sunny day
- October -
- Dancers – still trying to schedule for this school year

c. Staff update:

- James Cleveland – new special education aide
- Samuel Gavin – new Inupiaq teacher
- Rebecca Moran-Scoradow – secondary social studies and English

d. Enrollment: Currently – 55 students enrolled (9/29/23)

- 91.1% attendance rate (District average 85.9%)
- Pre-K included

e. Safe and Civil Schools community plan – members will review and act on approval next meeting

f. Parent and Family Engagement Policy – attached – please read ahead of the meeting – members will review and act on approval next meeting

g. Yearbook advisor – ASC advised selling yearbooks for a small profit rather than at cost. Suggested \$15 - \$20 each

XI. Items for Advisory School Council Consideration

a. Board Policy Revisions and/or New Policies:

b. Press Release: School Board News Release 8/30/23

c. Old Business:

- Seat B – MB has not attended since she was elected. Denise moved that the seat should be declared vacant and open for filling. Delores seconded and the motion was approved by voice vote.

d. New Business: consideration of concession stand pricing – ASC recommended keeping pricing reasonable with not a huge profit margin but enough to resupply the concessions stand.

XII. Seat B and C – vacant, Seat D - up for reelection – Four community members submitted their names for these three seats. Election will be held October 10 at the school. Polls will be open 8:00 am to 8:00 pm.

XIII. Public Comments –

XIV. ASC Comments -

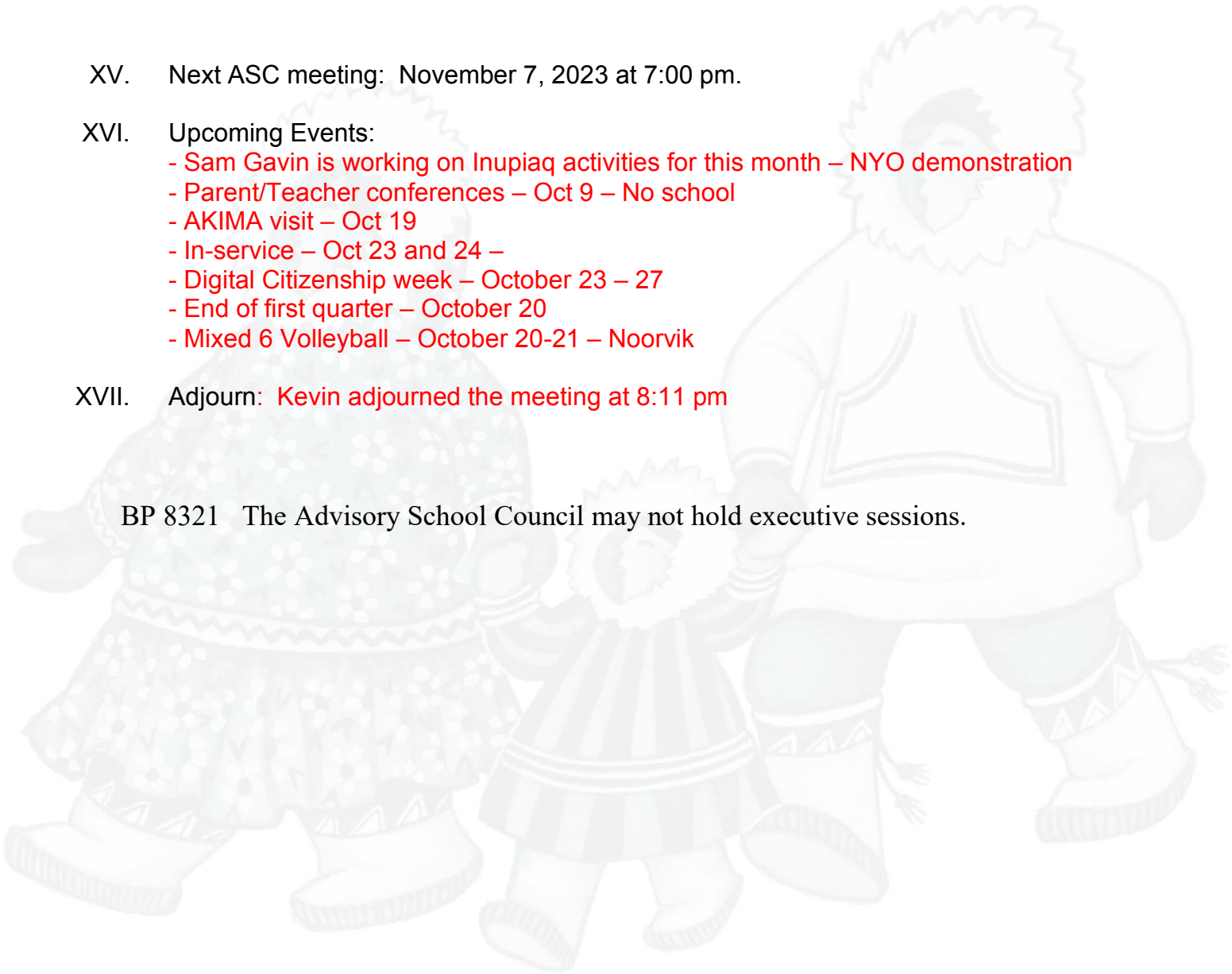
XV. Next ASC meeting: November 7, 2023 at 7:00 pm.

XVI. Upcoming Events:

- Sam Gavin is working on Inupiaq activities for this month – NYO demonstration
- Parent/Teacher conferences – Oct 9 – No school
- AKIMA visit – Oct 19
- In-service – Oct 23 and 24 –
- Digital Citizenship week – October 23 – 27
- End of first quarter – October 20
- Mixed 6 Volleyball – October 20-21 – Noorvik

XVII. Adjourn: Kevin adjourned the meeting at 8:11 pm

BP 8321 The Advisory School Council may not hold executive sessions.





## DEERING SCHOOL

PO BOX 36009 • Deering, Alaska 99736 • (907) 363-2121

Advisory School Council

Agenda

November 7, 2023, 7pm

I. Call meeting to order: **Meeting called to order at 7:07 pm by Kevin Moto**

II. Roll Call

<u>  P  </u>	Delores Iyatunguk	Term: Seat A 2025
<u>     </u>		Term: Seat B 2025
<u>     </u>		Term: Seat C 2026
<u>  P  </u>	Denise Iyatunguk	Term: Seat D 2023
<u>  P  </u>	Kevin Moto	Term: Seat E 2025

III. Moment of Silence:

IV. Approval of Agenda: **Denise moved, Kevin seconded to approve agenda with additions**

V. Swearing in of new board members/restructuring of officers: **Denise was sworn in. Reorganization was tabled because the two most recently elected members were not in attendance.**

- Gloria Carter – Seat B
- Sophie Hadley – Seat C
- Denise Iyatunguk – Seat D

VI. Introduction of Guests/Staff members: **No guests**

VII. Approval of Minutes: October 3, 2023 **moved by Denise, seconded by Delores, approved by voice vote**

VIII. Public Comments: **no public in attendance**

IX. Report of Councils:

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- Junior Class – to date, \$9,023 has been raised by the junior class for their senior trip next year. We are keeping track of which juniors work and which do not. Some need reminders to work. Should we bring this up with parents?
- Mixed 6 – Kivalina this weekend. The team played very well last weekend.
- Yearbook – We need a camera for student activities. ASC approved the purchase of one for the students to use.

X. Correspondence: none

XI. Principal's report:

- a. Student Activities Account:
  - Items for concession ordered, most received
  - Pending deposit - \$2,921.00
- b. Inupiaq Days Activities:
  - October 20 – Sam is wonderful in his new position
  - November – Hopefully we can ice-fish as soon as the ice is safe
- c. Staff update:
  - No new changes
- d. Enrollment: Currently – 55 students enrolled (11/1/23)
  - 88.78% attendance rate (District average 83.81%)
- e. Safe and Civil School Plan – please read prior to meeting- Kevin moved to approve with amendments, Denise seconded, approved by voice vote
- f. Title One School Plan – please read prior to meeting – Denise moved and Delores seconded, approved as presented
- g. Parent and Family Engagement Policy – please read prior to meeting – Kevin moved, Delores seconded, approved as presented

XII. Items for Advisory School Council Consideration

- a. Old Business:
- b. New Business: Discussion of ordering treadmill for student and staff use – Denise will communicate with the clinic supervisors to see if they can donate the treadmill at the clinic since it is seldom used there.
- c. Basketball – both Kevin and Delores have expressed interest – a decision will be made soon
- d. MOA from the district was read. The ASC agreed to present the MOA to the IRA at an upcoming meeting
- e. Graduation Date – May 15 for kindergarten graduation and 8<sup>th</sup> grade promotion – no seniors graduating this year. The ASC chose this date because due to the bird hunting in the spring. A later date would interfere with annual hunting practices as many of the community will be out and about during this time of year.

XIII. Public Comments –

XIV. ASC Comments –

- The ASC expressed great concern that school gets out so late in the spring. It is feared that many students may not attend school because of bird hunting. The late date for getting out of school is unacceptable.
- The elementary wing is beginning to get cold.
- With the upstairs bathroom not working, boys only have one toilet in the building and girls only have two. This makes it difficult for students to all use the restroom during breaks. (The restroom is now fixed.)
- The toilet in the girls' room flushes very slowly. (Maintenance has been made aware.)
- Wondering what progress is being made on the new school.
- In the new school, it is hoped the bleachers and the restroom will be on the same side of the gym so students do not have to walk through the playing field to get to the restroom.
- The front door of our school seems to be haunted. It locks mysteriously on its own. We would like this fixed.
- The condition of school storage is of concern. The one connex seems to be caving in. The other is not weathertight. Can these be fixed? We are very limited on storage space any way. To lose these spaces would be a big problem. (Maintenance has been asked to build a new roof over the double connex to keep the weather out. This requires board approval?)

XV. Next ASC meeting: December 5, 2023 at 7:00 pm.

XVI. Upcoming Events:

- Veterans Day – November 10
- Thanksgiving Holiday – November 22-26
- Navigator Club – meets on Saturdays this year – November 4 and 18, by appointment and come and go
- Battle of the Books – Ms. Darci's room – Tuesdays and Thursdays after school
- Winter Holiday – December 16 – January 3, 2024
- School Pictures – Life Touch December 5 – Community pictures in the evening
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XVII. Adjourn: Adjourned by Kevin 8:09 pm



I. Call meeting to order:

## II. Roll Call

Delores Iyatunguk

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Denise Iyatunguk

Kevin Moto

Term: Seat A 2025

Term: Seat B 2025

Term: Seat C 2026

Term: Seat D 2023

Term: Seat E 2025

### III. Moment of Silence:

#### IV. Approval of Agenda:

V. Swearing in of new board members/restructuring of officers:

- Gloria Carter – Seat B
- Sophie Hadley – Seat C

## VI. Introduction of Guests/Staff members:

VII. Approval of Minutes: November 7, 2023

## VIII. Public Comments:

## IX. Report of Councils:

- Junior Class
- Yearbook
- Battle of the Books
- Basketball – MS and HS

X. Correspondence: Board Policy highlights pertaining to Volunteers

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XI. Principal's report:

- a. Student Activities Account:
  - Purchased replacement parts for the weight equipment – getting lots of student use
  - Pending deposit - \$1,135.00
- b. Inupiaq Days Activities:
  - January – Hopefully we can ice-fish as soon as the ice is safe
- c. Staff update:
  - Tim Caraway was unable to return due to health issues.
  - Kelly Caraway stayed in their home community to care for Tim.
- d. Enrollment: Currently – 53 students enrolled (1/6/24)
  - Two students moved but we have not received transfer requests
  - One student transferred in
  - 87.1% attendance rate (District average 87.71%)

XII. Items for Advisory School Council Consideration

- a. Old Business: Discussion of ordering treadmill for student and staff use – discussed possibly having one donated from the clinic
- b. New Business:

XIII. Public Comments –

XIV. ASC Comments -

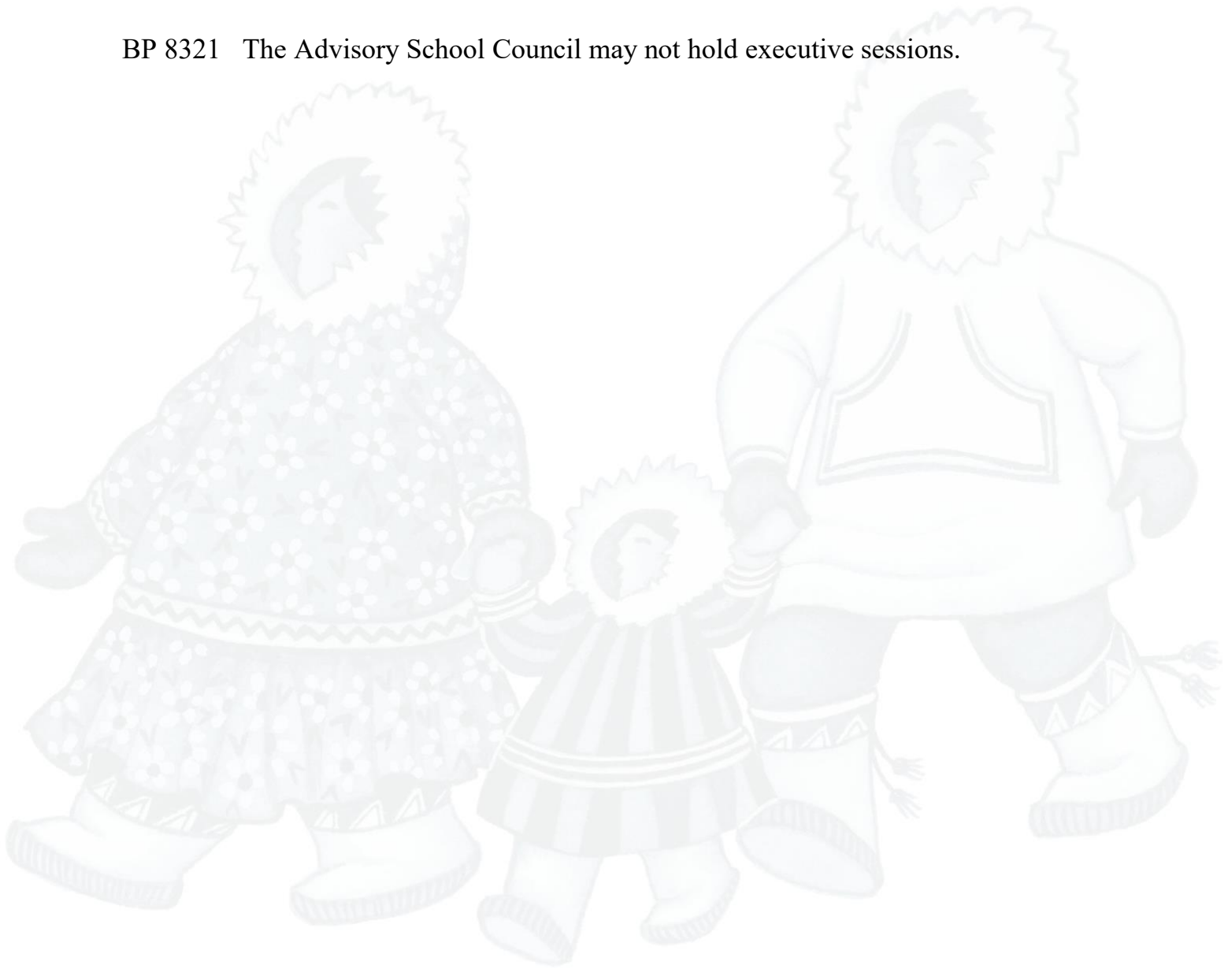
XV. Next ASC meeting: February 6 at 7:00 pm.

XVI. Upcoming Events:

- Navigator Club – meets on Saturdays this year – January 6 and 20, by appointment or come and go (Other tutoring times are available before and after school hours.)
- Battle of the Books – Ms. Darci's room – Tuesdays, Wednesdays, and Thursdays after school
- Co-ed basketball – practice began November 29. First League Week January 12 and 13 (eligibility check – January 8)
- Semester ends – January 12
- Basketball – Kotz JV here this weekend
- January 19-20 Basketball to Kivalina
- February 1-3 Selawik Valley Tournament –
- February 9-10 Buckland at Deering
- February 15-17 BASH Tournament at Buckland
- February 29-March 2 1A NWA Conference Tournament at Kotzebue

XVII. Adjourn:

BP 8321 The Advisory School Council may not hold executive sessions.





# AMBLER SCHOOL

PO BOX 109 • Ambler, Alaska 99786 • (907) 445-2154

## Advisory School Council November 9th, 2023

1. Call to Order Nellie called meeting to order at 5:41 PM
2. Roll Call
  - a. Nellie Cleveland (Chairman)   x   Present        Absent        Excused
  - b. Gladys Jones (vice chairman)        Present   x   Absent        Excused
  - c. Clara Cleveland (secretary)   x   Present        Absent        Excused
  - d. Mary Douglas (Member)   x   Present        Absent        Excused
  - e. Frances Williams (Member)   x   Present        Absent        Excused

*4/5 ASC are present there is quorum*

3. Introduction of Guests
  - a. Mary Palma, Prek-1 Teacher
  - b. Ruth Simplicio, MS/HS ELA Teacher
  - c. Anaya Dozette, Youth Leader Captain
  - d. Rochelle Cleveland, Youth Leader

4. Moment of Silence

5. Approval of Agenda

*Clara motion to approve agenda as is 2<sup>nd</sup> by Mary Douglas*

6. Swearing in of new members

*Frances Williams sworn in by Chairman Nellie Cleveland*

7. Approval of Minutes

*Clara motion to table 12/13/22 minutes 2<sup>nd</sup> by Mary Douglas*

8. Public Comments

*Rochelle Cleveland- need more ice melt on walk ways for safety*

9. Principal Reports *Principal Sarah Hutchison gives reports*

- a. Extracurricular Activities Update

*HS Volleyball has ended, MS volleyball 11/17-18 and then transition into basketball season, homework club, reading club- which addresses Alaska Reads Act, 3 staff members who have EDC's, informing public about the Alaska reads act, retention and reading scores across the state are low and these are the mandates we are implementing. As a district, as a state we are figuring in out. We want to support reading at home, we need to get out kids reading and bridging academics from school to home. We also have grizzly gear club to make crafts, shirts, cups...students are learning skills they can use later on. We need envovlment from out community, we*

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*need people to step up and help us out. Anything to get people in the building, our students need to know our community supports education.*

b. Attendance

*We are number 1 in the district with 89% August 20- October 31*

c. School Improvement Grant Information

*We need help to get your kids here, get on the vhf say something support the school attendance wise and encourage out students. Our goal this quarter is to raise the attendance percentage. We have some incentives ordered. We'll get custom duffle bags to get that ordered and a special celebration for the family because it is a chore to get kids up and ready for school. We are working on this with the finance department.*

*Nellie- What about during the Christmas break? They were using it for playing games in the gym. Eskimo games, like NYO.*

*Mary- I want that to be a tradition, we are lacking on that, nothing.*

*Sarah- In the past we've given them keys to the gym, we as asc need to make strict guidelines. I'll reach out to city to see if they have a group or committee to be responsible for the game.*

*MClass is a system used for monitoring our students on dibels. This is our focus on Inupiaq day- Inupiaq students interview elders and community to see what are their strengths and students can discuss what their interests are. Seeking input, no date yet,*

*Rochelle – talking about snowmachines, maybe if theres dangers or things that are dangerous you know how mr whats his name would give kids rides.*

d. PAC Member

*Sarah- Parent Action Committee member Nellie is our PAC member is anyone else interested or are we okay with Nellie being our PAC member*  
*No Objections*

e. Holiday Program- December 14<sup>th</sup>

*6:00-6:30*

f. Pick Name Gifts

*Autumn has the list spread the word and let families know lists are out*

g. Graduation Date

*Friday, May 17, 2024*

h. Prom

*Sarah is gonna request holding prom here in Ambler*

*Mary start ordering now*

i. Other News

*Maryann Palma- 18 wonderful students, getting used of the schedule, 6 kinder 8 1<sup>st</sup> graders, interesting group we are doing good with AK reads we are making sure we can give the support they are getting, I have a very good group this year. With attendance we always follow up with the families and we are hearing of students who really love to go to school. We are taking our time and I am so happy with this school year.*

*Clara Cleveland*



*Sarah – 5/6 this might be Jeff's last year we will be celebrating his retirement at the end of the year. Jeff's kids are doing old man exercises. Jeff has great rapport with the kids, he builds their confidence with new skills.*

*Ruth- MS/HS I have seen some changes in the students since 2021. With their assessments I am seeing that they are learning to compose their own sentences, they didn't like writing composition but now with the support of our councilor we had our first writing workshop, we read all their composition writing and shared it with their parents and they are improving. Especially this year the results of the MAPs testing their kids we have low level students, we now have high level medium level and average. We are still trying to help the students. I can talk with the HS personally instances of bullying. Being good leaders and listening to their teacher, they are reflecting what they are doing and its challenging behavior but this year is better.*

*Sarah- Math/ Science Mr. Marvin and Ms. Susie have been subbing. Their new teacher is coming in. She has a son and her husband.*

*Nellie – prek – 3<sup>rd</sup> grade we have short stories they read. When we went to inservice training on vocabulary we learned a new skill to help them learn vocabulary. The older kids work on inupiaqtuq books we do one page at a time to gain more vocabulary and conversations.*

#### 10. New Teacher Update

*Nina, Math Science teacher will be here next week, Ms. Grace, no update on 2/3/4*

#### 11. Youth Leader Report

*Rochelle- talking about opening gym and hosting a fall dance we don't know what grades yet because we'll discuss that at another meeting.*

*I missed a meeting because I was busy, they hung up the thankful turkey. Our youthleaders are taking more student corrections on behavior.*

*Sarah- our youth leaders give encouraging words and high fives as our students exit morning gym. Peer to Peer correcting and influencing.*

*Rochelle- we went with couple students to a youth leader retreat. We have had a lot of activities like going to the gym, like a scavenger hunt,*

*Anaya- we are talking about a student store where we can get school supplies snacks and fidgets and could help with their attendance. We are starting next week with grizzly bucks on Monday.*

*Rochelle- students could earn a few grizzly bucks for walking through the door or something to hold them how we staple them, In buckland they had beluga bucks laminated. I would want to have laminated grizzly bucks.*

*Anaya- we have been talking about a coffee, cooling beverages, a little shop for that middle school on up.*

*Mary- Do we have a student council funding*

*Sarah- all our funding ...*

#### 12. ANSEP

*Rochelle, Patsy, Talon, and Zade attended. It was a good experience. We have more confidence from all the challenges we had. We met a lot of people and built computers.*



13. ASC Member Comments

- a. Fran: Have secondary come down and read to kids. Getting more parent involvements.
- b. Mary: I'd like to congratulate Ms. Williams for being elected and welcome to the team.
- c. Nellie: Welcome Fran to ASC. I am looking forward to our meetings coming up. I can't wait for Christmas.
- d. Clara: Welcome Frances. I am excited to have you on the team .
- e.

14. Time and Place of Next Meeting- **December 12<sup>th</sup> at 5:30**

15. Adjournment

*Motion by Clara, 2<sup>nd</sup> by Mary. 7:27pm*

**BP 8321: The Advisory School Council may not hold executive sessions.**

