

TO: School Board Members

FROM: Superintendent Peter Olson-Skog

DATE: January 26, 2026

SUBJECT: Presentation of Proposed 2026-2027 School Board Meeting Dates

BACKGROUND

Historically, the School Board has met on the first and third Mondays of each month. While this pattern has provided a general framework, it has required frequent adjustments to account for holidays, non-student contact days, and other breaks in the school year. As the annual calendar is developed, these variables often necessitate moving meetings to alternate dates to avoid conflicts or unintended impacts on staff and students. As a result, the first-and-third Monday structure has not consistently resulted in evenly spaced meetings or a predictable schedule for the community.

During the development of the 2026-27 school year calendar, staff closely reviewed potential meeting dates with the goal of minimizing conflicts and maintaining appropriate spacing between meetings. Through this process, it became clear that holding meetings on the second and fourth Mondays of the month consistently avoided holidays and non-student contact days more effectively than the first and third Mondays. While there may be one or two months in which the traditional schedule would have worked without adjustment, adopting a second-and-fourth Monday schedule provides greater overall consistency. For this reason, the proposed meeting dates recommend shifting to second and fourth Mondays for the 2026-27 school year, with the potential to continue this structure in future years to support clarity and predictability for board members, staff, and the community.

Revised Guidelines

- Generally, school board meetings will be on the 2nd and 4th Monday of the month with no meetings in July (unless there is a budget item that needs attention) and only one meeting in December.
- The first regular meeting of each month will begin at 6:00 pm, preceded by a 45-minute listening session from 5:00 to 5:45 pm at the Mendota Heights City Hall. The regular meeting will be televised and live-streamed.
- The second meeting of each month will begin at 5:00 p.m. It will be held on the Two Rivers High School campus. It will typically be held in the District Office training room and is not recorded.

Exceptions

- When the 2nd or 4th Monday of the month is a holiday.
- Potential exception - when the 2nd or 4th Monday of the month is a non-student contact day.

Proposed School Board Meeting Dates for 2026-27

Listening Session 5:00 p.m./Business Meeting 6:00 p.m. Mendota Heights City Hall (unless otherwise noted)	Work Session 5:00 p.m. District Office Training Room (unless otherwise noted)
NO MEETING IN JULY	NO MEETING IN JULY
Monday, August 10, 2026	Monday, August 24, 2026
Monday, September 14, 2026	Monday, September 28, 2026
Monday, October 12, 2026	Monday, October 26, 2026
Monday, November 9, 2026	Monday, November 23, 2026
Monday, December 14, 2026	NO MEETING
Monday, January 11, 2027	Monday, January 25, 2027
Monday, February 8, 2027	Monday, February 22, 2027
Monday, March 8, 2027	Monday, March 22, 2027
Monday, April 12, 2027	Monday, April 26, 2027
Monday, May 10, 2027	Monday, May 24, 2027
Monday, June 14, 2027	Monday, June 28, 2027

RECOMMENDED RESOLUTION

This is for discussion purposes and will be approved at a future board meeting.