

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

May 3, 2017

The Board of Directors of Education Service Center, Region 20 met in regular session at 1:30 p.m. on Wednesday, May 3, 2017 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Charles A. Carlson, Vice Chairman
Ms. Kay Franklin, Secretary
Ms. Irene Rodríguez-Dubberly, Member
Ms. Eunice Sosa, Member
Mr. Tom Winn, Member
Ms. Beverly Meyer, Member
Mr. Daniel Amador, Charter Representative

Also present were:

Dr. Jeff Goldhorn, Executive Director
Mr. Jeff Stone, Deputy Director, Business & Technology Services
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director Transition, Texas Computer Cooperative
Mr. DK Bailey, Associate Director, Texas Computer Cooperative
Mr. Paul Patillo, Chief Technology Officer, Business & Technology Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Ms. Jennifer Carver, Component Director, TxEIS Software Development
Ms. Lynn Heatherly, Component Director, iTCCS Software Development
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoﬀ, Component Director, Financial Services
Mr. Wayne Parker, Component Director, Systems & Operations
Mr. Mike Peterson, Component Director, Technology Development & Facilities Services
Mr. Charles Wimett, Component Director, Consulting Services
Mr. Americo Galdeano, Head Start Parent Liasion
Ms. Jamie Dunevant, Assistant to the Executive Director

**MINUTES OF THE FEBRUARY 22, 2017
BOARD MEETING**

Ms. Sosa made a motion to approve the following resolution. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the February 22, 2017 Board of Directors meeting.

**MINUTES OF THE MARCH 21, 2017
SPECIAL CALL BOARD MEETING**

Ms. Meyer made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the March 21, 2017 Board of Directors special meeting. (with the correction of the location)

**AMENDMENTS TO THE 2016-2017
OFFICIAL BUDGET**

Mr. Winn made a motion to approve the following resolution. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2016-2017 budget amendments reflected on the chart of the following pages.

CONTRACTS OVER \$25,000

Ms. Sosa made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

ESC-20 IS PURCHASING THE FOLLOWING CONTRACTS

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Division</u>
ARC of Texas, Inc. Plan and Implement a Statewide Conference titled “Inclusion Works” for Administrators, Teachers, Parents and Service Providers February 12 – 14, 2017	\$150,000.00	AIS
Imagine Learning Imagine Learning Program license (Individualized instructional needs for language and literacy of students in Texas Region 20 ESC) January 12, 2017 through January 31, 2018	\$31,050.00	AIS
Mythics Oracle Cloud Services July 1, 2017 through June 30, 2018	\$148,900.87	BTS
SHI Government Solutions CommVault Software Premier Support Coverage June 16, 2017 through June 15, 2018	\$25,625.70	BTS
McREL International Provide An Overview of District-Level Balanced Leadership Professional Development April 1, 2017 through June 30, 2018	\$30,200.00	EO
SAVVY Technology Solutions LLC Java Developer February 20, 2017 through August 31, 2017	\$59,736.00	TCC

CENTER POLICY UPDATE - LOCAL

Ms. Franklin made a motion to approve the following resolution. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed and approved the Local policy revision(s) for inclusion in the Center Policy Manual.

PERSONNEL – NEW EMPLOYEES
(PROFESSIONAL STAFF)

Mr. Carlson made a motion to approve the following resolution. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Previous Employment</u>
Bailey, Donald (DK)	*Associate Director, Texas Computer Cooperative	20-Feb-2017	Director/Chief Technology Officer, Region 10
Branstine, Winniferd (Wendy)	Education Specialist, Migrant	20-Mar-2017	Guidance Counselor/Migrant Counselor, Region 16
Costilla, Victor	Educational Specialist, Food and Nutrition Services	06 Feb-2017	Lead Program Review Specialist, Texas Department of Agriculture
Gallardo, Arturo	Systems Documentation Analyst I	06-Mar-2017	Public Information Officer, San Antonio Public Library
Huerta, Priscilla	Consultant, Student Services	03-Apr-2017	Registrar, Northside ISD Region 20
Patillo, Paul	*Chief Technology Officer, Technology Services	20-Mar-2017	Director of Operations, LinTech Global

*New Position

PROPOSALS

Mr. Winn made a motion that the following resolution be approved. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

Proposal for Catering
Proposal for Drug and Alcohol Testing
Proposal for Stock Forms

HEAD START GRANT APPLICATIONS FOR
2017-2018

Ms. Sosa made a motion that the following resolution be approved. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2017-2018 Tri-County Head Start Program Grant Applications.

TRI-COUNTY HEAD START PROGRAM
PHILOSOPHY, GOALS, AND OBJECTIVES

Ms. Rodríguez-Dubberly made a motion that the following resolution be approved. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Tri-County Head Start Program Philosophy, Goals and Objectives for 2017 - 2018.

HEAD START SELF ASSESSMENT
SUMMARIES FOR 2017-2018

Mr. Winn made a motion that the following resolution be approved. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Self-Assessment Process for Bexar County and Tri-County Head Start programs for 2017-2018.

2017-2018 CENTER HOLIDAY CALENDAR

Ms. Franklin made a motion that the following resolution be approved. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following 2017-2018 Holiday Calendar for Education Service Center, Region 20. (with the correction to the December Break to 2017)

2017 BOARD ELECTION – CANVASS ELECTION RESULTS

Mr. Carlson made a motion that the following resolution be approved. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors declares Michael Petter and Tom T. Winn elected to three-year terms beginning June 1, 2017.

FOR INFORMATION ONLY ITEMS

Information was provided on the following items:

- Investment Report
- Expenditures in Excess of \$25,000
- Accounts Receivable
- Personnel - Separations
- Head Start Policy Council Reports from Policy Council Liaisons
- Discussion of Products & Services Report
- Executive Director's Report

ADJOURNMENT

There being no further business, the meeting adjourned at 2:54 p.m.

Board Chair

Board Secretary