

# LIVONIA PUBLIC SCHOOLS

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Cindy Scott, Director of Elementary Programs and District Services

To: Andrea Oquist, Superintendent

From: Cindy Scott, Director of Elementary Programs and District Services

Date: May 9, 2019

Subject: Flexible Furniture Purchase for Grant Elementary, Hayes Elementary, Kennedy Elementary, and Roosevelt Elementary

I am requesting that the flexible furniture plans created by Grant Elementary, Hayes Elementary, Kennedy Elementary, and Roosevelt Elementary be placed on the agenda for the May 13, 2019 Committee of the Whole meeting.

For review, these purchases are a Phase III item targeted for elementary furniture to supplement the student furniture previously purchased using the 2013 Bond funds. Each elementary school received a base amount along with a per student allocation to be used specifically for the students.

All four elementary schools formed a school committee, gathered input from staff and worked with vendors to create a flexible furniture plan to enhance the learning spaces for students and provide a variety of seating options. These four schools consulted with Interior Environments.

Grant furniture options will be used in designated areas in the library, hallways, and classrooms based on individual teacher choice. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$39,924.72 for Grant Elementary School.

Areas in Hayes that will be impacted by this purchase include their Main Lobby, Lunch Overflow area, a small area in the library and individual classrooms. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$35,874.90 for Hayes Elementary School.

Kennedy furniture options will be used in the Commons Space near the LMC, school lobby, small group instruction area, hallways, interventionist rooms, and classrooms. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$35,939.11 for Kennedy Elementary School.

Areas in Roosevelt that will be impacted include a collaboration room across the hall from the lunchroom and the lobby area. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$34,978.06 for Roosevelt Elementary School.

The attached quotes from Interior Environments in the amount of \$146,716.79 utilize the National Intergovernmental Purchasing Alliance (IPA) discount program available to educational institutions. This satisfies the District's bidding requirements.

Please contact me if you have questions.

Attachments