



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: October 25, 2021 Personnel Report
 DATE: October 21, 2021

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
10/25/21	Cabeen, Pam	GHS	French	.8

II. FMLA

Name	School	Position	Approximate Dates	School Year
Rhea, Andy	GMSS	Language Arts	12/20/21 – 2/18/22	21-22
Doty, Emily	GHS	Counselor	1/19/22 – 4/20/22	21-22
Cotter, Jordyn	HSS	ELL	12/17/21 – 3/25/22	21-22
Essex, Laura	GMSN	Language Arts	2/7/22 – 4/29/22	21-22

III. Resignations

Name	School	Position	Effective Date	School Year
Tortorello-Allaway, Antoinette	GHS	French	10/20/21	21-22

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Amezquita, Kevin	All	Custodian	10/25/21	21-22
Cabrera, Michael	GHS	Security	10/25/21	21-22
De Loera, Rose	CO	Substitute Services/HR Administrative Assistant	10/28/21	21-22
Hill, Josh	All	Grounds	10/18/21	21-22

II. FMLA

Name	School	Position	Approximate Dates	School Year
Ernst, Thomas	TRAN	Bus Driver	8/9/21 – TBD	21-22
Griffith, Ronnie	CO	Administrative Assistant	11/8/21 – 1/3/22	21-22
Todd, Christine	HSS	Classroom Assistant	11/19/21 -1223/21	21-22

III. Resignations

Name	School	Position	Effective Date	School Year
Flores, Miguel	FES	Custodian	10/19/21	21-22

IV. Reclassification

Name	School	Position	Effective Date	School Year
Prado-Viveros, Epifania	WAS	Custodian (GHS) to Custodian (WAS)	10/6/21	21-22

V. Retirement

Name	School	Subject/Grade	Effective Date	School Year
McCool, Sharon	GMSS	Special Education Assistant	1/14/22	21-22