



Memorandum

Date: June 8, 2020

To: Board of Directors of the Pendleton School District 16R

From: Michelle Jones, Director of Business Services

Subject: May 31, 2020 Financial Report

Proposal:

Expenditures

Salaries and benefits are in line with projections for the month of May except for Monthly/Actual Substitute Salaries and Trans/Travel, we are seeing a decline in those areas due to the COVID-19 closure. All other expenditures for this month were usual and customary.

Revenue

Revenue for the month of May as well as for the year are in line with projections. Current Property and Local Option Tax collections are at 94%.

Recommendation: Michelle Jones, Director of Business Services, recommends the May 31, 2020 financial reports be approved.

Motion: I move that the May 31, 2020 Financial Reports be approved as presented.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____