


**TO: MR. JOHN F. THOMAS, SUPERINTENDENT**

**FROM: DR. MATT WILKINSON, ASST. SUPT. BUSINESS & HR** 

**DATE: APRIL 2, 2019**

**RE: BOARD AGENDA ITEM  
APPROVAL OF PUPIL TRANSPORTATION SERVICES**

At the December 17, 2018 regular Board of Education meeting, the Board authorized the preparation of specifications and solicitation of bids for Pupil Transportation Services for school years 2019-2020, 2020-2021, and 2021-2022. Eight service providers were sent bid packets. Four service providers attended the mandatory pre-bid meeting on March 5, 2019. One bid from Alltown Bus Service, Inc. was received on March 26, 2019. Paige Bus Enterprises and Positive Connections-STA, Inc. submitted letters declining the invitation to bid. Therefore, the lowest responsible bid was received from Alltown Bus Services, Inc.

Alltown Bus Services, Inc. was researched and appears to be a reputable contractor. They will pay the prevailing wage rates. Alltown Bus Services, Inc. is the District's current Pupil Transportation Services provider. Even though the District's rates are increasing a comparison to other school districts showed our bid rates are still lower.

Based on the above information, the Finance Committee recommends the Board waive any and all irregularities in the bidding process and award the Pupil Transportation Services contract for school years 2019-2020, 2020-2021, and 2021-2022 to Alltown Bus Services.

I forward this information for your review and consideration for Board of Education action at its regular meeting scheduled meeting on April 15, 2019.

# HARVEY PUBLIC SCHOOLS DISTRICT 152 STUDENT TRANSPORTATION BID TALLY SHEET

BID DESCRIPTION:  
STUDENT TRANSPORTATION SERVICES FOR  
2019 - 2022

BIDS RECEIVED 3/26/19 TIME: 10:00 A.M.

COMPANY NAME	NON-SHARED TOTAL ESTIMATED BID
AltTown Bus Co.	\$971,520.00
Paige Bus Ent.	DECLINED
STA Positive Connections	DECLINED
TOTAL:	\$971,520.00

AWARDED BY: \_\_\_\_\_ ITEM(S): \_\_\_\_\_ COMPLETE BID \_\_\_\_\_  
AWARDED TO: \_\_\_\_\_  
AWARD DATE: \_\_\_\_\_

**Harvey SD #152**  
**Student Transportation Bid March 2019**

	2018-2019	2019-2020	
<u>Bus Route</u>	<u>Route Rate Per Run Current</u>	<u>Route Rate Per Run Bid</u>	<u>Increase</u> <u>%</u>
Regular	103.2	115	11.8 11%
Regular run Monitors**not paired	71.93	80	8.07 11%
Special Services	88.61	115	26.39 30%
Special Services Monitors**not paired	71.93	80	8.07 11%
Special Services Out of District**not paired	53.43	55	1.57 3%
Pre-K	67.76	115	47.24 70%
Homeless (more than 10 miles additional \$150)	103.2	115	11.8 11%
Sports Activity In District	137.6	176	38.4 28%
Activity In District	103.2	109	5.8 5%
Bus Drills Per Hour	26.06	35	8.94 34%
Cancel on site fee	60.98	62.75	1.77 3%
Wheel Chair addt'l	26.52	30	3.48 13%

2020-2021 and 2021-2022 Increase CPI (minimum 2%)

# Harvey SD #152

## Student Transportation Bid

### Field Trips: (School Days

Between 9:15 am - 2:30 pm

Three Hour Minimum)

2018-2019

Route Rate Per Hour/Per  
Bus Current

Route Rate Per  
Hour/Per bus Bid

%

Increase

0-10 Miles

42.74

44

1.26

3%

10-25 Miles

45.87

47.25

1.38

3%

25-49 Miles

49.26

50.75

1.49

3%

50 Miles and Above

49.26

55

5.74

12%

Athletic Charters Less Than 10

Mile Radius \*5 hour min.

42.74

44

1.26

3%

### Additional Prime Time Charges- School Days Only

Great America (up to 12 hours)  
(per bus/per day)

432.61

445.60

12.99

3%

Additional Hours  
(per hour/per bus

57.33

59.05

1.72

3%

Pumpkin Farms or Apple Orchards in Indiana  
(5 hour minimum)

303.53

312.65

9.12

3%

Additional Hours  
(per hour/per bus

53.43

55.05

1.62

3%

2020-2021 and 2021-2022 Increase CPI (minimum 2%)



Matthew Wilkinson <[mwilkinson@harvey152.org](mailto:mwilkinson@harvey152.org)>

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## Student Transportation Bid

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Tom Vorndran <[T.Vorndran@alltownbus.com](mailto:T.Vorndran@alltownbus.com)>

Thu, Mar 28, 2019 at 2:05 PM

To: Matthew Wilkinson <[mwilkinson@harvey152.org](mailto:mwilkinson@harvey152.org)>

Cc: Greg Polan <[G.Polan@alltownbus.com](mailto:G.Polan@alltownbus.com)>

Good afternoon Dr. Wilkinson,

I have reviewed the spreadsheet and the contract bid numbers listed are correct. As per your conversation earlier with Greg, the rates previously bid for the Riley routes in 2016 took into consideration additional midday work that was tied to those routes. During the course of the expiring contract, the District eliminated many of those midday runs. The bulk of the increase you cite below was to bring the rate for the Riley routes back in-line with all other AM/PM runs.

If you have any additional questions or need further information, please let me know.

Thanks

Tom

[Quoted text hidden]



# ALLTOWN BUS SERVICE, INC.

7300 N. St. Louis • Skokie, Illinois 60076

Phone (847) 674-0090 • Fax (847) 674-9238

Dr. Matthew J. Wilkinson, Ed.D.  
Assistant Superintendent for Business Operations  
and Human Relations  
Harvey Public Schools District 152  
16001 Lincoln Ave.  
Harvey, IL. 60426

March 26, 2019

Dr. Wilkinson,

We, at Alltown Bus Service are pleased to have the opportunity to bid on your student transportation contract. Alltown Bus Service has had a long history of excellent service within the Chicago Metropolitan area and northern suburbs. Our management team, our mechanics, our drivers and aids, are of the highest caliber. Our branch managers and administrative team have many years of experience in the school transportation industry.

Alltown Bus service has been in business since September 1990. Greg Polan, President and owner of Alltown has been in the business of transporting students for over 37 years, starting in 1978 where he worked for Northtown Bus Service (ten years), before it was acquired by Laidlaw Transportation (First Student). Greg Polan has served as President of the Chicago Chapter of the I.S.T.A., served, as a representative of the state I.S.T.A. Board of Directors, and also served as Chairman of the sub committee for Special Needs for the N.S.T.A. Greg has also served as a School Board member for Wilmette District 39 for eight (8) years, where he gained valuable knowledge of school district finance, policy and procedures that helped him in understanding school district needs.

Alltown Bus currently operates over 400 buses out of five locations (three in Chicago, one in Skokie and one in Harvey). Our five locations give us the ability to serve several school districts in the Chicago and suburbs. Greg Polan believes that hands on ownership allows us to provide personal attention to your districts' individual needs and yet affords us the ability to be cost effective and service oriented. **"SERVICE IS ALL WE HAVE TO SELL".**

Alltown Bus Service is pleased to inform you and the district that we have sufficient management experience to administer and successfully service the contract for the Harvey Public Schools District. If we are successful in securing a contract with your district, we will service your district out of our Harvey Branch located at 70 E. 159<sup>th</sup> Street, Harvey, IL. As you know, we have successfully served your districts out of the Harvey branch since August 2012 and we have hired all of the management staff, mechanics and aids to help us successfully service the needs of your districts. Alltown Bus has several personnel with sufficient experience to maintain the fleet, well trained drivers and Certified State Instructors for CDL Training to meet the requirements set forth by the State of Illinois.

A key element to our successful transition over the past two contracts was to retain office staff, mechanics, drivers and aids as well as continuing to lease the property on 159<sup>th</sup> Street. We are confident that we will continue to give excellent service to your district with our ongoing knowledge of your transportation needs and will provide your district with the safest, most reliable service that you demand.

Alltown Bus service, Inc., looks forward to continue working with your district and we appreciate the opportunity to work with the Harvey Public School Community. Alltown Bus Service also believes in investing in the community which is why we will keep our garage and its (Harvey) location, drivers, buses and staff (in place) as part of our proposal to your district. We have full knowledge that operating our buses in the community also means working with the groups in the community to be responsible and open to the needs of Harvey and the students, parents, teachers and staff of your district.

Thank you in advance for the continued opportunity to work with Harvey Public Schools District 152.

A handwritten signature in blue ink, appearing to read "Greg Polan", with a long horizontal flourish extending to the right.

Greg Polan  
President, Alltown Bus Service, Inc.

**Exhibit A**

**HARVEY PUBLIC SCHOOLS DISTRICT 152  
STUDENT TRANSPORTATION SERVICES  
SCHEDULES AND FEES  
BID FORM**

District 152 - Number of buses currently used in District:

Regular – Fourteen (14)

Pre-K am/pm– Two (2)

Pre-K Mid-Day – One (1) - (11:00 am Dismissal/11:45 am Arrival)

Special Education am/pm- Three (3)-1 wheelchair bus & Out of District Three (3)-one wheelchair bus

Homeless- One (1)

**A. BASE RATES:**

To provide the required services, we propose the following  
**REGULAR PUPIL TRANSPORTATION SERVICES:**

<u>DESCRIPTION</u>	<u>*# OF BUSES</u>	<u>ROUTE RATE PER RUN</u>	<u>PROJECT SERVICE DAYS</u>	<u>TOTAL COST**</u>
Standard Transportation Rate per Run	14 (a.m.) 14 (p.m.)	115 <sup>00</sup>	176	566,720.00
Special Services Rate per Run	6 (a.m.) 6 (p.m.)	115 <sup>00</sup>	176	242,880.00
Pre-Kindergarten Rate per Run	3 (a.m.) 3 (p.m.)	115 <sup>00</sup>	176	121,440.00
Homeless Rate per Run	1 (a.m.) 1 (p.m.)	115 <sup>00</sup>	176	40,480.00
			<b>TOTAL</b>	<b>971,520<sup>00</sup></b>



<u>DESCRIPTION</u>		<u>RATE PER RUN</u>	<u>RATE PER RUN</u>
Sports Activity Rate per Run (3:00 p.m. to 7:00 p.m.)	As Requested	<u>In District</u> 176 <sup>00</sup>	<u>Out of District</u> SEE ATTACHED RATE SHEET
Activity Rate per Run (3:00 p.m. to 6:00 p.m.)	As Requested	<u>In District</u> 109 <sup>00</sup>	<u>Out of District</u> N/A
Field Trip Rate per Run (Between 9:00 a.m. and 2:00 p.m.)	As Requested	<u>In District</u> SEE ATTACHED RATE SHEET	<u>Out of District</u>
Bus Drills/Evacuations (Between 9:00 a.m. and 2:00 p.m.)	As Requested	<u>In District</u> 35 <sup>00</sup>	<u>Out of District</u> N/A

\*Actual number of buses to be determined by enrollment. See Summary.

\*\* Total Cost – Route Rate per Run multiplied by Project Service Days

#### B. FIELD TRIP INFORMATION

Field trips to destinations < 20 miles from school/point of origin	SEE ATTACHED RATE SHEET
Field trips to destinations > 20 miles from school/point of origin	SEE ATTACHED RATE SHEET
Field trips to destinations > 50 miles from school/point of origin (out of town)	SEE ATTACHED RATE SHEET

C. OUT OF AREA SPECIAL EDUCATION AREA OF SERVICE  
(NON-SHARED ROUTES)

	Price/day/student	Time	Time
Harvey	55.00	7:45 a.m.	2:45 p.m.
Markham	55.00	7:45 a.m.	2:45 p.m.
Phoenix	55.00	7:45 a.m.	2:45 p.m.
South Holland	55.00	7:45 a.m.	2:45 p.m.
Dixmoor	55.00	7:45 a.m.	2:45 p.m.
Hazel Crest	55.00	7:45 a.m.	2:45 p.m.
Calumet City	55.00	7:45 a.m.	2:45 p.m.
Dolton	55.00	7:45 a.m.	2:45 p.m.
Lansing	55.00	7:45 a.m.	2:45 p.m.
Glenwood	55.00	7:45 a.m.	2:45 p.m.
Homewood	55.00	7:45 a.m.	2:45 p.m.
Blue Island	55.00	7:45 a.m.	2:45 p.m.
Crestwood	55.00	7:45 a.m.	2:45 p.m.
Midlothian	55.00	7:45 a.m.	2:45 p.m.
Alsip	55.00	7:45 a.m.	2:45 p.m.
Oak Forest	55.00	7:45 a.m.	2:45 p.m.
Oak Lawn	65.00	7:45 a.m.	2:45 p.m.
Palos Park	65.00	7:45 a.m.	2:45 p.m.
Palos Heights	65.00	7:45 a.m.	2:45 p.m.
Palos Hills	65.00	7:45 a.m.	2:45 p.m.
Tinley Park	61.00	7:45 a.m.	2:45 p.m.
Crete	61.00	7:45 a.m.	2:45 p.m.
Lynwood	61.00	7:45 a.m.	2:45 p.m.
Matteson	55.00	7:45 a.m.	2:45 p.m.
Park Forest	55.00	7:45 a.m.	2:45 p.m.
Richton Park	55.00	7:45 a.m.	2:45 p.m.
Sauk Village	61.00	7:45 a.m.	2:45 p.m.
Steger	55.00	7:45 a.m.	2:45 p.m.
University Park	61.00	7:45 a.m.	2:45 p.m.
Non-Ambulatory-add	30.00		
Bus Monitor-add	85.00		



**OUT OF AREA SPECIAL EDUCATION AREA OF SERVICE**  
**\*(SHARED ROUTES WITH WEST HARVEY-DIXMOOR SCHOOL DIST. NO 147)**

	Price/day/student	Time	Time
Harvey	55.00	7:45 a.m.	2:45 p.m.
Markham	55.00	7:45 a.m.	2:45 p.m.
Phoenix	55.00	7:45 a.m.	2:45 p.m.
South Holland	55.00	7:45 a.m.	2:45 p.m.
Dixmoor	55.00	7:45 a.m.	2:45 p.m.
Hazel Crest	55.00	7:45 a.m.	2:45 p.m.
Calumet City	55.00	7:45 a.m.	2:45 p.m.
Dolton	55.00	7:45 a.m.	2:45 p.m.
Lansing	55.00	7:45 a.m.	2:45 p.m.
Glenwood	55.00	7:45 a.m.	2:45 p.m.
Homewood	55.00	7:45 a.m.	2:45 p.m.
Blue Island	55.00	7:45 a.m.	2:45 p.m.
Crestwood	55.00	7:45 a.m.	2:45 p.m.
Midlothian	55.00	7:45 a.m.	2:45 p.m.
Alsip	55.00	7:45 a.m.	2:45 p.m.
Oak Forest	55.00	7:45 a.m.	2:45 p.m.
Oak Lawn	65.00	7:45 a.m.	2:45 p.m.
Palos Park	65.00	7:45 a.m.	2:45 p.m.
Palos Heights	65.00	7:45 a.m.	2:45 p.m.
Palos Hills	65.00	7:45 a.m.	2:45 p.m.
Tinley Park	61.00	7:45 a.m.	2:45 p.m.
Crete	61.00	7:45 a.m.	2:45 p.m.
Lynwood	61.00	7:45 a.m.	2:45 p.m.
Matteson	55.00	7:45 a.m.	2:45 p.m.
Park Forest	55.00	7:45 a.m.	2:45 p.m.
Richton Park	55.00	7:45 a.m.	2:45 p.m.
Sauk Village	61.00	7:45 a.m.	2:45 p.m.
Steger	55.00	7:45 a.m.	2:45 p.m.
University Park	61.00	7:45 a.m.	2:45 p.m.
Non-Ambulatory-add	30.00		
Bus Monitor-add	85.00		

\*Continued Service dependent on WEST HARVEY-DIXMOOR SCHOOL DIST. NO 147

D. ATHLETIC INTRAMURAL SPORTS ACTIVITIES

Price per day

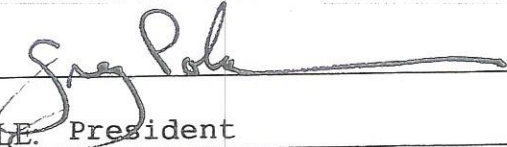
Markham	109.00
Hazel Crest	109.00
Dolton	109.00
Riverdale	109.00
Dixmoor	109.00
South Holland	109.00
Phoenix	109.00
Flossmoor	109.00
Glenwood	109.00
Homewood	109.00
Oak Forest	109.00
Calumet City	109.00

NOTE: UNSIGNED BIDS WILL NOT BE ACCEPTED

If this bid is accepted, the undersigned offers and agrees to furnish all services upon which prices are quoted, at the price and times stated, and subject to all conditions recorded on this proposal.

SIGNED FOR THE FIRM:

BY:



DATE: March 26, 2019

TITLE: President

FIRM NAME: Alltown Bus Service, Inc.

TELEPHONE: 847-674-0090

ADDRESS: 7300 N Saint Louis Ave.

FAX NUMBER: 847-674-4449

Skokie, IL 60076

CITY STATE ZIP

EMAIL: g.polan@alltownbus.com



# ALLTOWN BUS SERVICE, INC.

7300 N. St. Louis • Skokie, Illinois 60076  
Phone (847) 674-0090 • Fax (847) 674-9238

## HARVEY SCHOOL DISTRICT 152

2019-2020

THE FOLLOWING IS A PRICE LIST FOR ALL FIELD TRIPS  
ALL CHARTER TRIPS COST WILL BE CALCULATED FROM THE DESIGNATED PICKUP AND RETURN LOCATION

FIELD TRIPS\*  
(SCHOOL DAYS BETWEEN 9:15 AM-2:30PM)  
\*Three hour minimum

2019-2020

0-10 MILES

\$44.00

10-25 MILES

\$47.25  
3 hour min/per day

25-49 MILES

\$50.75  
3 hour min/per day

50 miles and above

\$55.00  
3 hour min/per day

Athletic Charters  
less than 10 mile radius

\$44.00  
5 hour min/per day

Cancel on site fee

\$62.75  
per day/per bus

BUS EVACUATIONS

\$ 35.00 PER HOUR  
per day/per bus

### Additional Prime Time Charges-School Days Only

2018-2019

Great America (up to 12 hours)

\$445.60  
per bus/per day

Additional hours

\$59.05  
per hour/per bus

Pumpkin Farms or Apple Orchards in Indiana

\$312.65  
5 hour minimum

Additional hours

\$55.05  
per hour/per bus

ALL TRIPS TAKEN ON WEEKENDS, NON-SCHOOL DAYS AND HOLIDAYS WILL BE CHARGED  
AT A MINIMUM OF (5) FIVE HOURS.

ALL TRIPS TAKEN ON HOLIDAYS WILL BE CHARGED A MINIMUM OF (6) SIX HOURS  
THE CUSTOMER WILL BE RESPONSIBLE FOR TOLLS AND PARKING IF ANY.

Exhibit D  
Deviations Form – Additional Charges

Harvey Public School District 152

The following are charges in addition to those listed on Exhibit A. These represent services currently being provided that are not included on Exhibit A:

- Homeless per student charge - \$88.00 per day for Out of District students
- The price submitted on Exhibit A, Section C for the addition of a Bus Monitor is for Out-of-District AM/PM runs only. The following are the Monitor charges for other types of service:
  - o In-District AM/PM runs - \$80.00 per Monitor per day.
  - o Midday runs - \$45.00 per Monitor.
- Midday runs are not included in the daily run rates listed on Exhibit A. A charge of \$75.00 per run will apply to each Midday.
- The Non-Ambulatory addition included on Exhibit A, Section C is applied to each non-ambulatory Out-of-District student in Section C, each daily run in Section A requiring a lift equipped bus and each midday run listed above requiring a lift equipped bus.
- A daily surcharge of \$99.00 will apply to each Out of District bus route.
- The Homeless run on Exhibit A, Section A increases to \$150.00 for all runs ten (10) miles or more outside of Harvey.

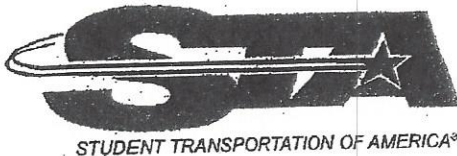
Deviation - The video system will include a maximum of three (3) cameras.

Deviation – No bus used in the transportation of pupils can be older than 2006.

Prices remain firm for the first year of the contract. Prices for each subsequent year will be adjusted as follows:

- Prices will increase in each subsequent year based on the increase in CPI. The minimum increase each year is 2%

All charters and athletic trips must be offered to Alltown.



March 26, 2019

Harvey Public Schools District 152  
Attn: Matthew J. Wilkinson, Ed.D  
Assistant Superintendent for Business  
Operations and Human Relations  
16001 Lincoln Avenue  
Harvey, IL 60426

Re: Pupil Transportation Services

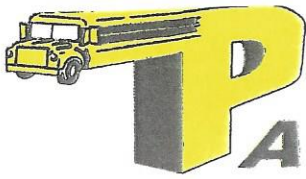
Dear Mr. Wilkinson:

In response to your invitation to submit a bid for Pupil Transportation Services on March 26, 2019 Positive Connections/Student Transportation of America will not be submitting a bid due to existing commitments. Thank you.

Sincerely,

Mark N. Jordan  
Vice President of Operations  
Positive Connections, Inc.  
Student Transportation of America, Inc.

MNJ:tm



# PAIGE BUS ENTERPRISES

610 West 138th Street • Riverdale, Illinois 60827  
(708) 201 - 9900 • Fax (708) 201 - 7753 • [Paigebus@aol.com](mailto:Paigebus@aol.com)

March 26, 2019

Harvey Public Schools School District 152  
Attention: Matthew J. Wilkinson, Ed. D. Assistant Superintendent  
for Business Operations and Human Relations  
16001 Lincoln Avenue  
Harvey, IL 60426

RE: Invitation to bid – Pupil Transportation Services

Dear Mr. Wilkinson;

Thank you for asking Paige Bus Enterprises, Inc. to bid on your Pupil Transportation Services.

Regretfully, Paige Bus will not be able to bid at this time.

Please keep us on file so as to include us the next time you bid transportation services, or so that you may contact us if you should require any transportation service in the future.

Sincerely,

Thomas M. O'Sullivan  
Vice President, Contracts & Bids

TMO/mm

#### Mission Statement

Our primary goal is to transport the youth of today in a safe, efficient and friendly environment



# TRANSPORTATION BUS COMPANY FOR HARVEY SD #152

[illegible]