



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Request(s) from Board Member(s) in re: Use of Board of Trustees Discretionary

Funds for Various Projects/Campuses

SUBMITTED BY: Judd Gilpin **OF:** Board President

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: April 19, 2017

RECOMMENDATION:

It is recommended that the United ISD Board of Trustees approve Request(s) from Board Member(s) in re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses.

RATIONALE:

BUDGETARY INFORMATION:

Budget Amendment as needed

POLICY REFERENCE & COMPLIANCE:



Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017**

Requesting Campus: Salinas Elementary

Campus Principal: Abraham Rodriguez III

Board Member: Aliza Flores Oliveros

Board Member: _____

Board Member: _____

Description of Request: Additional funds to cover the costs of new stage curtains and installation.

Estimated Cost of Request \$ 1,600.00

Principal or Director Signature: *Abraham Rodriguez III* Date 3-30-17

Associate Superintendent Approval: Yes _____ No _____

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes _____ No _____

Superintendent Signature: _____ Date _____

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Member Approval: Yes ☒ No _____

Board Member Signature: *Aliza Flores Oliveros by A. Salinas* Date 4/6/17

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Approval: Yes _____ No _____ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.



Eduardo Zuniga <eddiez@uisd.net>

Fwd: Request -Salinas

1 message

Aliza Oliveros <alizafoliveros@yahoo.com>

Thu, Mar 30, 2017 at 3:09 PM

To: eddiez@uisd.net

Approved

Sent from my iPhone

Begin forwarded message:

From: Abraham Rodriguez <abrahamr@uisd.net>**Date:** March 30, 2017 at 10:35:35 AM CDT**To:** alizafoliveros@yahoo.com**Subject: Request -Salinas**

Thank you for your support!! If you have any further questions please do not hesitate to call. You are welcome to come visit our campus anytime.

Request.pdf **IMG_5197.JPG** **IMG_5198.JPG** **Quote.pdf**

Abraham Rodriguez III
Principal Salinas Elementary
956-473-3202



QUOTATION

To: United ISD From: Roy Harline
Attn: Bo Martinez Date: February 7, 2017
Re: Salinas Elementary School Curtains Pages: 1
Email: Bo.martinez@uisd.net Voice: 956-473-7933

Texas Scenic Company is pleased to provide you with this quotation to fabricate and install new stage curtains for the Salinas Elementary School in United ISD.

TSC will provide the following curtains

Front Curtain – 2 panels 25' W x 9'-8"H – 20oz Crescent velour (color tbd) sewn with 50% added fullness. Hung on existing #100 rope operated track.

Rear Curtain – 4 panels 12'W x – 16oz plateau velour (color tbd) sewn with 50% added fullness. Hung on new pipe batten. Batten to be hung with chain from roof structure (bar joist).

No Valances will be installed to mask the top of the track/curtain

The cost for these curtains installed is

\$6,600.00

General Notes

- These prices do not include any applicable bonds or taxes
- This proposal is based on Texas Scenic Company's standard terms and conditions and the issuance of a standard purchase order.
- Please allow 8-12 weeks for TSC to deliver and install this equipment from the time we receive your order

If there are any questions, please give me a call.

Roy Harline
Texas Scenic Company

Phone: 800-292-7490
Office: 210-684-0091
Fax: 210-684-4557



8053 Potranco Road
San Antonio, TX 78251-2915
www.texasscenic.com







Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year**

Requesting Campus: John B. Alexander High School

Campus Principal: Ernesto Sandoval

Board Member: Ms. Aliza Flores Oliveros

Board Member: _____

Description of Request: ROTC National Drill Camp

Registration Fees, Meals, and Travel

Estimated Cost of Request \$3,135.50

Principal or Director Signature: _____ Date 3/30/17

Associate Superintendent Approval: Yes _____ No _____

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes _____ No _____

Superintendent Signature: _____ Date _____

Board Member Approval: Briselda Rodriguez Yes ☒ No _____

Board Member Signature: for Mrs. Aliza Flores Oliveros Date 4-3-2017

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Approval: Yes _____ No _____ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.

United Independent School District
Request for Travel Authorization and Payment within the State of Texas
 This form must be turned in two weeks prior to the travel date

Employee's Full Name: Joseph J. Garcia ID# / Vendor#: 26330 Date: 3/26/2017
 USD Email Address: jgarci33@uisd.net Phone # (956)290-3865 Home Address: 3304 Okane Street, Laredo TX 78043
 Campus/Department #: AHS/JROTC Destination: College Station, TX Purpose of Trip: Nationals Drill Camp
 Departure Date*: 7/9/2017 Time: 8:00 AM Return Date: 7/15/2017 Time: 5:00 PM

*Note: Meal Allowances for same day travel (departing and returning on the same day) are taxable to the employee and allowance will be added to employees W2 Form as per IRS Code.

Itemized Meal Receipts are required for Federal/State Grants. Receipts are not required for Local Funds.
(Meals may not exceed \$22.50 or \$30 per day)

Same Day Travel or Departure (\$30 x 75%)	\$ <u>22.50</u> \$22.50 max allowed	Note: Original itemized receipts required upon return for Federal/State Grants Only. Max of 3 receipts per day. Receipts for Snacks and Groceries are unallowable.	A) \$ <u>22.50</u>
Interim Travel Day(s) \$30 max allowed	\$ <u> </u> X <u> </u> QTY		B) \$ <u> </u>
Return (\$30 x 75%)	\$ <u>22.50</u> \$22.50 max allowed		C) \$ <u>22.50</u>

GSA Report is required for processing travel request form. Room Rate May Not Exceed GSA Per Diem Rate.

Cost of Lodging:	\$ <u> </u> X <u> </u> (# of Nights) X <u> </u> (# of Rooms) =	D) \$ <u> </u>
City Tax:	\$ <u> </u> X <u> </u> (City Tax Rate) = (Exempt from State Tax)	E) \$ <u> </u>
Cost of Lodging:	\$ <u> </u> X <u> </u> (# of Nights) X <u> </u> (# of Rooms) =	F) \$ <u> </u>
City Tax:	\$ <u> </u> X <u> </u> (City Tax Rate) = (Exempt from State Tax)	G) \$ <u> </u>

Sharing Room with:

(If Traveling with Students, Attach Form 890-011)

Cost of Lodging for District Bus Driver:	\$ <u> </u> X <u> </u> (# of Nights) = \$ <u> </u> X <u> </u> (Cost of Lodging) (City Tax Rate)	H) \$ <u> </u>
--	---	---------------------

Gas Allowance for Rented Vehicles (\$50 per day or \$100 for SUVs). Itemized receipts required for settlement. I) \$ 300.00

Personal Vehicle:* # Total # Of Round Trip Miles X \$0.54 Cents per Mile = J) \$

***(Attach directions from MapQuest.com/odometer readings are required for settlement)**

Misc Expenses: Description \$ X # of Days/Occurrence = K) \$

Students Meals:* 2 X 27 X 2 # of Days L) \$ 108.00

Money Given to Students

Note: See Travel Instructions for Meal \$ Guidelines

***Student Meal List Required- Form 726-005(A)**

Sub-Total(1) \$ 453.00

Items Payable To Vendors

Rental / Buses / Airfare Fees :
 Payable To: Avis Car Rental
 Registration Fees/Entrance Fees:
 Payable To: Sport Network International

Due Date: (2) \$ 235.50
 Req/PO #:
 Due Date: (3) \$ 2,447.00
 Req/PO #:

(1)+(2)+(3) = TOTAL FOR TRIP \$ 3,135.50

All employees shall be required to submit travel- related expense receipts within five (5) business days of their return from a District-related trip. An employee that fails to turn in their receipts for any travel-related expenses on two (2) separate occasions in a school/work year shall not be advanced any travel monies by the District on a subsequent District-related business trip and shall be required to submit a request for reimbursement of their travel-related expenses upon their return from the District-related business trip.

By signing this statement, I authorize the District to payroll deduct any unsubstantiated amounts. Please read statement immediately above.

Budget Codes must be completed by the appropriate personnel before travel request is approved.

Signature of Claimant [Signature] Date 3/28/17
 Immediate Supervisor [Signature] Date 3/30/17

Fund Year	Func	Org	PIC	Local Option	Obj	Sub Obj	Total

Superintendent /Designee Date
 (Superintendent signature required on Out-of-State Trips)

Alternative Funding Source Approval Date

Approval for Teacher Staff Development Only. Request must be approved two weeks in advance & before registration for workshop is submitted.

Exe. Dir. of Elem./Sec.Ed./Sp.Ed. Date

For Business Office/Federal Funds Department Use Only

Approval

Date



UNITED INDEPENDENT SCHOOL DISTRICT

PURCHASE REQUISITION

Page 1 to 1

VENDOR NAME AND ADDRESS

Sports Network International

10 Broadcreek Circle

Ormond Beach, FL 32174

Phone (800)327-9311

Campus AHS JROTC Rm # P/14

Date March 28, 2017

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Sub Object	Amount

Budget Code

Account Code

Approval Code: _____ Discount: _____

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
		SHIPPING AND HANDLING		\$0.00	\$0.00
2	1	National Training Camp fee per cadet	\$799.00	\$799.00	\$1,598.00
		for 6 days (9-15 May 2017) includes meals & lodging		\$0.00	\$0.00
1	1	National Training Camp fee per instructor	\$849.00	\$849.00	\$849.00
		9-15 May 2017, includes meals and lodging.		\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
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				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Pickup _____ Mail ☒ Fax _____

Remarks _____

Page Total \$2,447.00

Grand Total \$2,447.00

Joseph J. Garcia

Originator (PRINT)

3/28/17

Date

Administrator Signature

3/30/17

Date

Budget Coordinator

Date

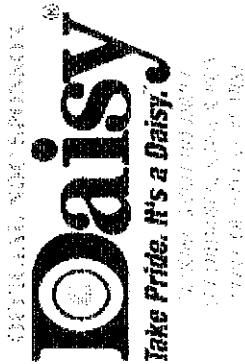
Other

Date

Welcome to the Official Homepage of the 8th annual...

Nationals Drill Camp

Texas A&M University Corps of Cadets Facilities



July 09th - July 15th, 2017 / College Station, Texas

Unquestionably the Finest High School Drill & Ceremony Camp Held Anywhere in the Free or

Oppressed World!

The best CAMP, the finest INSTRUCTORS, the most LEARNING and unparalleled FUN!



JOIN US!
Nationals Drill Camp on:



Nationals Drill Camp on:

The **Nationals Drill Camp** is designed and hosted by the youth training and education drill! superpower the Sports Network Int'l Youth Foundation of Ormond Beach, Florida. The 501-c-3 non-profit **Sports Network Int'l Youth Foundation (SNIFY)** remains committed to bringing together America's youth in a safe and effective way under expert leadership examples from trained professional representing all services. The camp brings together scores of fantastic cadets and knowledge seeking JROTC instructors to be trained by some of the finest minds in all of JROTC. While JROTC cadets are the bulk of the attendees, Middle School Cadet Corps, Young Marines, Civil Air Patrol, Naval Sea Cadets, as well as Army Cadet Corps cadets from 6th grade through 12th grade are welcome and encouraged to attend to make yourself and as important, your entire unit better drillers!

START MAKING YOUR PLANS TODAY TO BE A PART OF THIS EXPERIENCE
WATCH THE VIDEO BELOW AND CHANGE YOUR DRILL LIFE FOREVER!

Both cadets and JROTC instructors who take the class will leave with a heightened sense of knowledge and better skills to improve the overall unit environment, not only in drill. This week-long drill camp is presented with Army, Air Force and Navy/Marine drill manual focus to ensure all cadets have a solid background in their particular discipline.

While this is no boot camp, the NDC is hosted in a military JROTC-style environment and therefore, cadets will be expected to maintain discipline, effort and a positive attitude throughout. Whether in the classroom, on the drill pad, or on the numerous team-building/leadership-building activities, the cadets of the NDC are better drillers & citizens simply by attending.

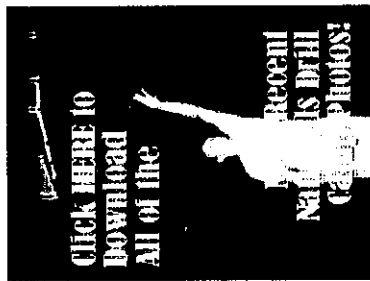
King's Guard Instruction

GRAB YOUR SPOT!

**CLICK
HERE
TO REGISTER
TODAY**

CADETS & INSTRUCTORS
ACCEPTED UNTIL
EARLY JUNE!
(or until all spaces fill)

with Army, Air Force and



annually at the
Nationals Drill Camp

ALL cadets will serve in leadership roles in a variety of scenarios to hone their knowledge and ready themselves to take this information home to better their entire drill team. We tell ALL of the cadets that this is their mission from day number one - you are here to improve the UNIT! Some cadets are ready for this challenge on the first day, and some newer drillers will need a few days of training at the NDC before taking the mantle of leadership of a platoon. Years of experience makes this an easy call. Team building activities, skill drills and other related exercises give every cadet an intense love for the daily routines and the amazing progress they create in all drillers of all levels. Instructors taking this camp with or without cadets will receive unparalleled knowledge and 30 hours of instructional credit towards their re-certification back home.

College Station, Texas is a fantastic location for the Western Camp! Located in central Texas, the College Station/Bryan area is a quiet college town in the Summer that provides the seclusion that works best for our efforts. The heart of the camp is held within the dorms used by the Corps of Cadets. Texas A&M University provides first-rate facilities, chow, and welcome the camp with open arms and a friendly HOWDY can be heard on every sidewalk. While the camp is not SPONSORED by either TAMU or the Corps of Cadets, they welcome our NDC cadets and provide many items and facilities that make hosting the camp fun, safe and quite rewarding! The weather will be HOT, but the dorms, classrooms, chow hall and other indoor training facilities are always cool. Safety is ALWAYS paramount and cadets are well taken care of throughout their days at the NDC. It is simply an experience like no other!

Make attending the **Nationals Drill Camp** a part of the training, camaraderie, and lifetime memories you will take from your high school military drill career! Over 1,000 cadets and instructors now have been part of the magic at the Nationals Drill Camp and they will tell you it is high point in their JROTC careers.

Roughly 50% of the NDC cadets are just ENTERING JROTC, we also tend to have a small number of middle school drill lovers that attend. While we have a solid number of seasoned drillers, there is NO FINER ENVIRONMENT where someone who is just starting out can learn the correct fundamentals from the beginning, as well as the seasoned driller, and all drillers in between!

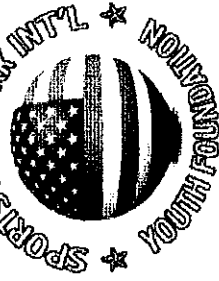
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Nationals Drill Camp by DRILLINATION



OFFICIAL NDC SPONSOR
Daisy
Take Pride. It's a Daisy.

Supported by:



Sports Network Int'l
Youth Foundation
Federally Registered
501-c-3 non-profit
"Working with the
four JROTC branches
for safety & education
in military drill."



TAMU Corps of Cadets
College Station, Texas



NATIONALS DRILL CAMP

NATIONALS DRILL CAMP INSTRUCTOR PACKAGE COST INFO



Nationals Drill Camp JROTC Instructor Tuition Package Includes:

- Single Dorm Room (unless you choose to share with another instructor from your school for a \$50 discount)
- Certificate of Hours to utilize for your school district continuing Education Certification
- NDC custom designed shirt
- Access to hundreds of NDC photos you may download and keep, print, etc.
- NDC participation medal
- All classes and practical training sessions
- All meals while at the Nationals Drill Camp
- Recreational activities on selected evenings
- Free Shuttle Service to/from College Station Airport (Easterwood Airport)
- Opening Night welcome reception and Closing Night Awards Banquet
- Cost for the entire NDC experience for instructors is **JUST \$849.00 FOR THE ENTIRE WEEKLONG EXPERIENCE!**

NOTE: ANY program attending with TWO INSTRUCTORS choosing to stay together in the same dorm room will receive an additional \$50 per instructor discount!

COMMUTER DISCOUNT AVAILABLE

"Commuter Package" prices are available for cadets/instructors looking to stay off-campus at home or in hotels, etc.

These attendees receive no billeting and no breakfast, but will receive all else listed herein.

(NOTE: Commuter Attendees will need transport to/from campus daily and a parking pass)

This price will be just \$599.00 for the entire camp!

The cost of the National Drill Camp is among the
LOWEST AVAILABLE ANYWHERE
 for other comparable camps with similar national instruction!

INSTRUCTORS ARE ACCEPTED TO ATTEND WITH SPACE AVAILABLE
 UP TO **21 DAYS BEFORE THE START OF CAMP!**
 CALL OR EMAIL TO SEE IF SPACES STILL REMAIN OPEN!

INSTRUCTORS: Click [HERE TO REGISTER](#) for the Nationals Drill Camp TODAY!

CADETS: Click [HERE TO REGISTER](#)

CADETS: Click [HERE FOR COST ESTIMATION](#)

For greater registration details, as well as the complete Nationals Drill Camp Payment policies
 please go to the NDC [PAGES](#)



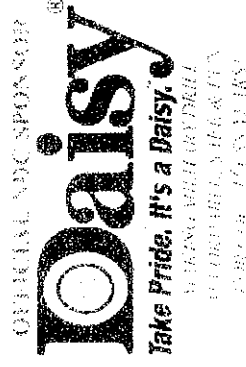
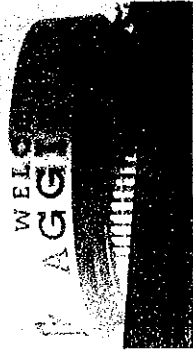
[RETURN TO MAIN PAGE](#)

Site updated CONSTANTLY by Justin Gates - Sports Network Int'l Youth Foundation

Welcome to the Official Homepage of the 8th annual...

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Texas A&M University Corps of Cadets Facilities



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GRAB YOUR SPOT!

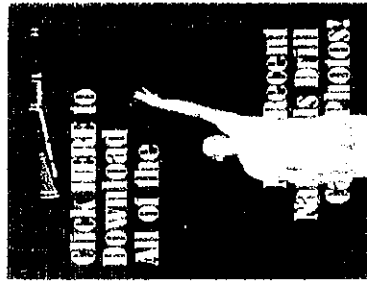


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ACCEPTED UNTIL
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(or until all spaces fill)

presented with Army, Air Force and

King's Guard Instruction



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OFFICIAL NDC SPONSOR
Daisy
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TAMU Corps of Cadets
 College Station, Texas



annually at the
 Nationals Drill Camp

Nationals Drill Camp
 by DRILLINATION





NATIONALS DRILL CAMP

NATIONALS DRILL CAMP CADET PACKAGE COST INFO



Nations Drill Camp Cadet Tuition Package includes:

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- NDC custom designed shirt
- Access to hundreds of NDC photos you may download and keep, print, etc.
- NDC participation chest medal
- All classes and practical training sessions
- All meals while at the Nationals Drill Camp
- Recreational activities on selected evenings
- Opening Night welcome reception and Closing Night Awards Banquet
- Free Shuttle Service to/from College Station Airport (Easterwood Airport)
- Supervision of cadets provided 24 hours a day throughout the NDC
- Cost for the entire NDC experience for cadets is **JUST \$799.00 FOR THE ENTIRE WEEKLONG EXPERIENCE!**

COMMUTER DISCOUNT AVAILABLE

"Commuter Package" prices are available for cadets/instructors looking to stay off-campus at home or in hotels, etc.

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(NOTE: Commuter Attendees will need transport to/from campus daily and a parking pass)

This price will be just \$599.00 for the entire camp!

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when compared to other athletic camps with similar national instruction!

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UP TO 21 DAYS BEFORE THE START OF CAMP!

CALL OR EMAIL TO SEE IF SPACES STILL REMAIN OPEN!

CADETS: Click [HERE TO REGISTER](#) for the Nationals Drill Camp TODAY!

INSTRUCTORS: Click [HERE FOR MORE INFORMATION](#)

INSTRUCTORS: Click [HERE FOR MORE INFO](#)

For greater registration details, as well as the complete NDC Refund Policies,
please go to the NDC [REFUND POLICY PAGE](#).



[Return to the Main Page](#)

Site updated CONSTANTLY by Justin Gates - Sports Network Int'l Youth Foundation



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017

Requesting Campus: UNITED MIDDLE SCHOOL

Principal: MRS. REBECCA MORALES

Board Member: JAVIER MONTEMAYOR

Board Member: _____

Description of Request: GYM FLOOR COVERS

Estimated Cost of Request: \$2,000.00

Principal or Director Signature: [Signature] Date: 4-6-16

Associate Superintendent Approval: Yes _____ No _____

Associate Superintendent Signature: _____ Date: _____

Superintendent Approval: Yes _____ No _____

Superintendent Signature: _____ Date: _____

Board Member Approval: Yes ☒ No _____

Board Member Signature: [Signature] Date: 4/7/17

Board Member Signature: _____ Date: _____

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date: _____

Board Approval: Yes _____ No _____ Date Approved: _____ Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017

Requesting Campus: Clark Middle School
Campus Principal: Melissa C. Ramirez
Board Member: Javier Montemayor, Jr.
Board Member: _____
Description of Request: for Campus Beautification

Estimated Cost of Request: \$1,000

Principal or Director Signature: _____

Date: 4/5/17

ASSOCIATE SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____

Date: _____

SUPERINTENDENT APPROVAL: Yes _____ No _____

Signature: _____

Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No _____

Signature: Javier Montemayor by A. Blum

Date: 4/6/17

BOARD MEMBER APPROVAL: Yes _____ No _____

Signature: _____

Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017**

Requesting Campus: Trautmann Middle School

Campus Principal: Leti Menchaca

Board Member: Javier Montemayor

Board Member: _____

Description of Request: Volleyball Jerseys

Estimated Cost of Request \$ 1,000.00

Principal or Director Signature: [Signature] Date 4/06/17

Associate Superintendent Approval: Yes ☐ No ☐

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes ☐ No ☐

Superintendent Signature: _____ Date _____

Board Member Approval: Yes ☒ No ☐

Board Member Signature: Javier Montemayor Date 4/6/17

Board Member Approval: Yes ☐ No ☐

Board Member Signature: _____ Date _____

Board Approval: Yes ☐ No ☐ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.

DATE _____

Quote

Page: 1

Quote expires



Cardinal's Sport Team Sales
6524 Slide Road
Lubbock, TX 79424
(800) 658-2666 (806) 765-6645
www.cardinals-sportcenter.com

Ticket #: Q70656
Ticket date: 4/5/17
Station: JGO

*** Hold For PO ***

Sold to: ** UNITED ISD **PO ONLY**
201 LINDENWOOD
LAREDO, TX 78045
956.473.7426
GABRIEL GAYTAN

Ship to: UNITED ISD ATHLETICS
5208 SANTA CLAUDIA LANE
PO# TMS VB GAYTAN CSC
GGAYTAN@UISD.NET
LAREDO, TX 78046

Customer #:	UNI001	Ship date:		Ship-via code:		DUE ON RECEIPT		
Sls rep:	JGO	Location:	01	Terms:				
Quantity	Item #	Mfg Item #	Primary Vendor	Ship-from location	Price	Selling unit	Ext prc	
Description								
1	NS NO GRID				0.00	EACH	0.00	
	TMS VB GAYTAN							
21	NS CLOTHING ADULT	S97269			45.50	EACH	955.50	
	ADIDAS WLS SUBLIMATED VB JERSEY		1ADI01					
	<u>Color</u>	<u>Size</u>			<u>Quantity</u>			
	ORANGE	STC			6			
	ROYAL	STC			15			
4	040				5.95	EA	23.80	
	FOX 40 WHISTLE		TIDE01					
1	SHIP				20.70	EA	20.70	
	SHIPPING		CARDS01					

User: JGO

Total line items: 5

Sale subtotal: 1,000.00

Tax: 0.00

Total: 1,000.00





Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017

Requesting Campus: Trautmann Middle School

Campus Principal: Leti Menchaca

Board Member: Javier Montemayor

Board Member: _____

Description of Request: Instrument Repairs for Band

Estimated Cost of Request \$ 1,000.00

Principal or Director Signature: *Leti Menchaca* Date 4/06/17

Associate Superintendent Approval: Yes _____ No _____

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes _____ No _____

Superintendent Signature: _____ Date _____

Board Member Approval: Yes ☒ No _____

Board Member Signature: *Javier Montemayor* Date 4/6/17

Board Member Approval: Yes _____ No _____

Board Member Signature: _____ Date _____

Board Approval: Yes _____ No _____ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.



UNITED INDEPENDENT SCHOOL DISTRICT

PURCHASE REQUISITION

Pg. 1 of 1

VENDOR NAME AND ADDRESS

Hillje Music Co. 175 Enterprise Pkwy.
Boerne, TX. 78006

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Obj.	Sub Object	Amount

Budget Code

Account Code

Phone (830)755-2231

Campus Trautmann Middle School Rm # Band Hall
Date April 6, 2017

Approval Code: Discount:

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
		Instrument Repair for Tubas, Trombones, Baritone,		\$0.00	\$0.00
1		French Horn, Oboe, Clarinet and Flute not to exceed \$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Check ☐ Mail ☐ PickUp ☐

Remarks

EMAILS
joele.hilljemusiccenter.com

Page Total \$1,000.00

Grand Total \$1,000.00

Jorge Luis Garcia

4/6/17

Originator (Print)

Date

Administrator Signature

4/06/17
Date

Budget Coordinator

Date

Other

Date



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017

Requesting Campus: Antonio Gonzalez Middle School

Campus Principal: Patricia Rooney Perez

Board Member: Javier Montemayor, Jr.

Board Member: _____

Description of Request: My goal is to take Communities In School students to Space Center Houston and The Museum of Fine Arts for career exploration. Donations will be used for transportation.

Estimated Cost of Request: \$ 2,000.00

Principal or Director Signature:  Date: 4/6/17

ASSOCIATE SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No ☐

Signature: Javier Montemayor by A. Salinas Date: 4/6/17

BOARD MEMBER APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



Exhibit A

United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017

Requesting Campus: Antonio Gonzalez Middle School


Campus Principal: Patricia Rooney Perez

Board Member: Juan Roberto Ramirez

Board Member: _____

Description of Request: My goal is to take Communities In School students to Space Center Houston and The Museum of Fine Arts for career exploration. Donations will be used for transportation.

Estimated Cost of Request: \$ 1,000.00

Principal or Director Signature:  Date: 4/6/17

ASSOCIATE SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

SUPERINTENDENT APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD MEMBER APPROVAL: Yes ☒ No ☐

Signature: Juan Roberto Ramirez by A. Salinas Date: 4/7/17

BOARD MEMBER APPROVAL: Yes ☐ No ☐

Signature: _____ Date: _____

BOARD APPROVAL DATE: _____

Please return the completed form to the Superintendent's Office for final processing.



United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017

Exhibit A

Requesting Campus: Clark Elementary

Campus Principal: Gabriela N. Perez

Board Member: Roberto Ramirez

Board Member: _____

Board Member: _____

Description of Request Purchase Reading Program: Begin to Read, Write & Listen (K-1)

Estimated cost of Request \$ 3,962.71

Principal or Director Signature: GN Perez Date: 3/23/17

Associate Superintendent Approval: Yes: _____ No: _____

Associate Superintendent Signature: _____ Date: _____

Superintendent Approval: Yes: _____ No: _____

Superintendent Signature: _____ Date: _____

Board Member Approval: Yes: ☒ No: _____

Board Member Signature: Juan Ramirez Date: 4-5-2017

Board Member Approval: Yes: _____ No: _____

Board Member Signature: _____ Date: _____

Board Approval: Yes: _____ No: _____ Date Approved: _____

Please return the completed form to the Superintendent's Office for final processing.



FEIN: 80-0899290
SUT#: 80-0885860

SAN# 200-254x

**CUSTOMER ORDER
ORDER QUOTE**

42352829
SALES ORDER NO

30-JAN-2017
DATE

SEND SERVICE INQUIRIES TO

P.O. BOX 182605

COLUMBUS, OH, 43218-2605
UNITED STATES

SEND RETURNS TO

McGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC
1250 GEORGE RD
ASHLAND OH 44805
UNITED STATES

PHONE: 1-800-334-7344
FAX: 1-800-953-8691

SHIP TO ACCT: 413716 EDI/SAN:

CLARK ELEM SCHOOL
500 HILLSIDE RD
LAREDO TX 78045

ORDERED BY:

BILL TO ACCT: 412487 + EDI/SAN:

UNITED ISD
201 LINDENWOOD RD
LAREDO TX 78045

(Bill-To) CUSTOMER CLASS: US-ELHI PUBLIC SCHOOLS

PO NO: PQ01302017		TERMS: NET 30 DAYS		FUTURE BILL DATE:		SALES ORDER NO: 42352829		
SHIP VIA:		FEDEX-Parcel-Ground		SHIP TERMS: Prepaid		DELIVERY NO:		
ISBN	MHID	AUTHOR & TITLE	QUANTITY	REQ DATE	PRICE	DISCOUNT	TAXED	NET EXTENDED PRICE
9780021908943	002190894X	PRICES ARE GOOD FOR 30 DAYS. THIS QUOTE MAY NOT REFLECT ALL TAXES. FREIGHT AND HANDLING CHARGES ARE ESTIMATED. BRWL2003 BEGINNER PUPIL KITS 1-2 GRADE K-1 2003 1	85	30-JAN-17	87.51	NET US-GS		7,438.35
		THANK YOU FOR YOUR ORDER						
		ATTENTION: In our effort to protect our customers data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com or www.mhecoast2coast.com.				SUBTOTAL --> SALES TAX --> SHIPPING & HANDLING --> TOTAL (USD) --> PREPAYMENT -->		7,438.35 0.00 487.07 7,925.42 0.00

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PAGE 1 OF 1

REMITTANCE COPY



For Your Convenience pay by

Wire or Money Transfer:

Account Name: McGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC
Bank Name: BMO Harris Bank, N.A.
ABA: 071000288
SWIFT: HATRUS44
ACCOUNT NUMBER: 3284429

REMIT TO

McGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC
Lockbox 71545
CHICAGO IL 60694-1545
United States

BILL TO

UNITED ISD
201 LINDENWOOD RD
LAREDO TX 78045

RETURN THIS PORTION WITH PAYMENT PAYABLE IN US DOLLARS

ACCOUNT NUMBER	412487
SALES ORDER NUMBER	42352829
AMOUNT DUE	0.00