

**MENARD SPECIAL EDUCATION COOPERATIVE
SPECIAL EDUCATION
SHARED SERVICES ARRANGEMENT AGREEMENT**

BRONTE INDEPENDENT SCHOOL DISTRICT, CROCKETT COUNTY CONSOLIDATED COMMON SCHOOL DISTRICT, IRION COUNTY INDEPENDENT SCHOOL DISTRICT, JUNCTION INDEPENDENT SCHOOL DISTRICT, MENARD INDEPENDENT SCHOOL DISTRICT, ROCKSPRINGS INDEPENDENT SCHOOL DISTRICT, AND SCHLEICHER COUNTY INDEPENDENT SCHOOL DISTRICT (“member districts”), hereby agree to cooperatively operate their special education programs under the authority of Education Code Section 29.007 and Texas Government Code Section 791.001 et seq., as the **MENARD SPECIAL EDUCATION COOPERATIVE** Educational Services Shared Services Arrangement (“the Shared Services Arrangement” or “SSA”). Member districts agree that:

1. General Covenants and Provisions

1.1 The purpose of this Agreement is to create a cooperative arrangement whereby the member districts may provide for the efficient delivery of legally required special education and related services to eligible students with disabilities.

1.2 The member districts do not intend by entering this agreement, or otherwise, to create a separate or additional legal entity.

1.3 The SSA’s administrative offices will be located in Menard, Texas.

1.4 The special education program will be operated in compliance with federal and state law, including the Individuals with Disabilities Education Act, 20 U.S.C. § 1401 et seq.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794; the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq.; Chapter 29 of the Texas Education Code; implementing regulations for all applicable statutes; section 1.3 of the *Financial Accounting and Reporting Module of the Financial Accountability System Resource Guide (FASRG)* and the Menard SSA operating guidelines, if any.

1.5 Any SSA policies or operating guidelines inconsistent with the provisions contained herein shall be deemed null and void.

1.6 Each Member District retains the responsibility for providing services and programs pursuant to Section 504 of the Rehabilitation Act. Notwithstanding, the SSA will comply with Section 504 of the Rehabilitation Act as indicated in Section 1.4.

1.7 Any timelines and procedures referenced herein regarding reconfiguration of the SSA shall be consistent with TEA's Division of IDEA Coordination.

2. Management

2.1 The SSA will be governed by a Management Board (the "SSA Board") composed of the superintendents or their designee of the Member Districts as the representatives of the boards of trustees of the Member Districts. Each superintendent or superintendent's designee shall attend the regularly scheduled SSA Board meetings. Superintendents shall keep their respective Member District Boards advised of SSA Board actions.

2.2 The superintendent of the Fiscal Agent, as designated in 4.1, will serve as chairperson of the SSA Board. The SAA Board will elect a secretary for the SSA Board. The secretary or designee will record, prepare and maintain minutes of each SSA Board meeting. The SSA Board may from time to time elect a chairperson from the Fiscal Agent and designate a secretary, who may or may not be a member of the SSA Board.

2.3 Accept as otherwise provided herein, actions shall require the approval of a majority of the SSA Board.

2.4 The SSA Board shall designate its meeting dates for conducting and reviewing the administration and operation of the shared services arrangement.

2.5 The Director, as set forth in 3.1, on behalf of the SSA Board may purchase goods and services necessary to administer and operate the SSA consistent with the adopted budget.

2.6 The SSA Board may adopt policies, procedures and guidelines for the SSA's operation. Additional powers and duties, if any, of the SSA Board shall be determined by SSA policy.

2.7 The SSA Board may by a majority vote of its membership, recommend revocation of the membership of a Member District for non-compliance with the terms of the Agreement, for non-compliance with the policies and procedures of the SSA, or for non-compliance with the terms and conditions of any written Agreement between the SSA and the Member District in question. Disposition of property shall be governed by

Section 5.5. All TEA timelines and requirements shall apply to any reconfiguration unless the Agency waives the timelines in writing and submits to the Fiscal Agent the written Agency waiver. It is further agreed and understood that a Member District's membership in the SSA may be revoked in the event the Member District remains under TEA conservatorship or any other TEA oversight for a period exceeding 12 months at any time subsequent to becoming a member of the SSA. The SSA Board shall submit its recommendation to revoke the membership of the Member District to the Member Districts' Board of Trustees for final approval by each Board of Trustees. The Board of Trustees of the Member District being recommended for revocation shall have no vote in such proceeding. Revocation will be subject to the approval of all Member Districts with the exception of the Member District being recommended for revocation.

2.8 The SSA Board may exercise any other powers to effectuate the SSA's purposes, provided those powers are consistent with applicable state and federal laws, regulations, rules and guidelines and this contract.

3. Personnel

3.1 The chief administrator of the SSA will be the Special Education Director ("Director" or "SSA Director"), who will be recommended for employment to the board of trustees of the Fiscal Agent District by the SSA Board. The Director shall serve under a contract with the Fiscal Agent District and be subject to the personnel policies of the Fiscal Agent District including any policies specific to SSA personnel. Administrative decisions regarding daily operations of the instructional program and approved budgeted expenditures consistent with SSA operating guidelines are within the authority of the Director. Other SSA Director responsibilities include: (a) recommendation of operating guidelines for the SSA; (b) recruitment, interviewing and recommendation of employment of SSA personnel to the Fiscal Agent Board, as needed to ensure that the SSA is staffed with qualified personnel; (c) purchasing of materials, approval of bills, overseeing disbursements and keeping records of all transactions and (d) supervising, evaluating and recommending employment status of other SSA personnel. SSA Board operating guidelines will determine the extent of the administrative authority and contractual power of the Director.

3.2 SSA personnel, which may include the Director, LSSPs, Speech Pathologists, counselors, educational diagnosticians, occupational therapists, Certified Occupational Therapist Assistants, secretaries, PEIMS and administrative assistants are employed by the Fiscal Agent and are subject to the personnel policies of the Fiscal Agent and any policies of the Fiscal Agent specific to the SSA including but not limited to all policies governing contracts, at-will employment, standards of conduct, leave and other benefits specific to SSA personnel. All personnel of the Member Districts

delivering special education services are subject to SSA operating guidelines. The Fiscal Agent may consider recommendations from the SSA Board when employing SSA personnel, but retains final hiring and termination authority regarding employment of SSA personnel. In the event a member district elects to hire personnel to provide special education services, in lieu of that provided by the SSA, then the member district will be solely responsible for any and all costs related to that member district's employee. It is further agreed and understood that the SSA director, after consultation with the superintendent at the district where personnel may be assigned, has the sole discretion to assign SSA personnel, as outlined herein, to a member district or campus as she determines is necessary to fulfill the responsibilities of the SSA to all member districts.

3.3 The SSA reserves the right to adopt an annual salary schedule for SSA personnel that, as set forth in Section 3.3, will supersede any salary schedule adopted by the Fiscal Agent as agreed to by the Fiscal Agent. Should said right be exercised, the Fiscal Agent shall adopt the SSA salary schedule for the employment of itinerant and/or SSA personnel. Such option shall be exercised no later than thirty (30) days prior to the date on which the Fiscal Agent adopts its salary schedule. The Fiscal Agent shall adopt its salary schedule prior to the 45th day before the first instructional day of the succeeding school year.

3.4 Member District employment contracts subject to this Agreement shall incorporate by reference SSA policies and each Member District employee shall be provided with access to SSA policies.

3.5 Except as otherwise provided herein, any hearing on an employee grievance, termination, or nonrenewal is the responsibility of, and will be held in accordance with the policies of the District with whom the employee has a contract or employment relationship.

3.6 SSA personnel shall be evaluated pursuant to the evaluation policies and procedures of the SSA and conducted by the SSA Director. However, each Member District shall have the right to provide appropriate input into the evaluation process concerning SSA personnel performance of duties related to each Member District.

3.7 SSA personnel who have a complaint related to working conditions at a particular campus must first file a complaint with the SSA Director. The Director will review the complaint and the relief requested to determine whether the complaint should proceed through the policy and complaint channels of the Fiscal Agent. All complaints that pertain to SSA personnel employment status or evaluation must be brought through the policy and complaint channels of the Fiscal Agent.

3.8 SSA personnel will be assigned by the Director according to the number and needs of eligible special education students served by the SSA.

4. Fiscal Agent

4.1 **MENARD INDEPENDENT SCHOOL DISTRICT** will serve as the Fiscal Agent for the SSA. **MENARD INDEPENDENT SCHOOL DISTRICT** acknowledges that it is an accredited Texas school district and that it offers grades pre-kindergarten through 12.

4.2 Except as otherwise provided herein, the Fiscal Agent is responsible for applying for, receiving, collecting, expending, and distributing all funds, regardless of source, in accordance with the budget adopted by the SSA Board. The Fiscal Agent shall provide accounting services, reports, SSA records, suitable facilities for special education administrative and support staff, and shall perform any other responsibilities required by SSA policies. It is agreed and understood that the Fiscal Agent assumes no responsibility for a Member District's failure to maintain its effort. The Fiscal Agent will follow TEA procedures with regard to the American Recovery and Re-Investment Act of 2009 (hereinafter "ARRA"), including but not limited to, monitoring and reporting expenditures. Any claims regarding the mis-application of such funds received pursuant to ARRA shall be the responsibility of the Member District for which such funds were intended or assigned by TEA. The Fiscal Agent will utilize an acceptable cost allocation method consistent with the *Financial Accountability System Resource Guide (FASRG)* Section 1.3, 1.4, Basis for Allocation of Costs of the Fiscal Agent).

4.3 The Fiscal Agent will account for salaries and expenses of SSA as listed in Section 3.3 for personnel, itinerant personnel and SSA office staff. Except as otherwise provided herein, the Fiscal Agent will account for SSA operating expenses; IDEA, Part B funds; and local/state funds. The Fiscal Agent will maintain personnel records and payroll systems for SSA personnel set forth herein and SSA office staff.

The Fiscal Agent will follow TEA procedures and guidelines with regard to funds received pursuant to the ARRA.

4.4 The Fiscal Agent will prepare and submit, on behalf of the SSA or member districts, any reports or applications required by federal or state law or SSA operating guidelines as needed for the provision of special education services, herein.

4.5 The Director, on behalf of the Fiscal Agent, may negotiate contracts with outside service providers for special education and related services for students with disabilities in accordance with law and SSA policies. The Fiscal Agent shall request

compliance with the Americans with Disabilities Act and Family Educational Rights and Privacy Act by each service provider.

4.6 The Fiscal Agent must notify other Member Districts of any intention to withdraw as Fiscal Agent of the SSA at least one full fiscal year preceding the end of the last fiscal year it intends to serve as Fiscal Agent. It is agreed and understood that the withdrawing Fiscal Agent will notify TEA of its intent to withdraw as Fiscal Agent on or before February 1st preceding the end of the last fiscal year it intends to serve as Fiscal Agent. After a satisfactory independent audit of the SSA's accounts, the transfer of Fiscal Agent status will become effective July 1. The SSA Board may agree to waive the timelines pertaining to notification of other Member Districts. It is agreed and understood that any TEA requirements and timelines shall apply.

4.7 Should the Fiscal Agent cease for any reason to serve, the SSA Board will by majority vote appoint another Member District as Fiscal Agent. However, a Member District may only serve as Fiscal Agent upon receipt of specific approval by the Member District's Board of Trustees.

4.8 The Fiscal Agent will be responsible for reporting to internal and external entities, including fiscal reporting through the PEIMS 032 or 033 records, whichever is applicable according to TEA Guidelines.

4.9 The fiscal agent must annually submit the PEIMS record (033 Record) that reports expenditures by the fiscal agent that were made on behalf of the member LEAs.

5. Member Districts' General Obligations

5.1 Each Member District acknowledges federal funds received from the State flow directly to the Fiscal Agent. Member Districts agree that any other funds assessed under SSA policies or other legal requirement will be remitted within sixty (60) calendar days from the date the invoice is received.

5.2 Each member district shall pool its 25% IDEA Part-B formula funds ("set-aside" funds) with the set-aside funds of all other member districts, to be applied for payment of residential costs associated with the residential placement of any student residing within a member district of the SSA.

The Director will comply with the procedures of 19 T.A.C. § 89.61 when contracting for educational placements for a student served by a member district.

Additionally, the member district of residence of a residentially-placed student shall apply its local tax share per average daily attendance for payment of residential costs of such student, as per 19 T.A.C. § 89.61(b)(2)(B).

Any calculations regarding each member district's contribution to the residential placement will be in accordance with applicable Texas Education Agency (TEA) guidelines.

5.3 Each member district agrees to cooperate with the Fiscal Agent in maintaining the proper fiscal, personnel, and student records for the SSA operations and to ensure that employees, providing special education services, comply with the law as referenced herein.

5.4 Unless otherwise provided herein, title to and ownership of all personal property acquired, purchased, encumbered, or committed to by the SSA with SSA funds, whether through purchase, lease, time payment, or any other acquisition Agreement, regardless of whether the source of such SSA funds was from local, state, federal, or private sources, is the property of the SSA, and not that of individual Member Districts. All personal property individually purchased with Member District funds or otherwise acquired by individual Member Districts from local resources shall remain that Member District's property, regardless of its use by the SSA for SSA educational services. Agreements pertaining to the title to, ownership or purchase of real property are not governed by the terms of the SSA Agreement. Any such Agreements related to real estate are subject to the laws governing property in the state of Texas.

5.5 A Member District may withdraw from the SSA by providing the other Member Districts with written notice of its proposed action at least 30 calendar days on or before the February 1st preceding the end of the school year which the Member District intends to be its final year in the SSA. Upon receipt, the SSA's Fiscal Agent shall submit such written notice-of-intent-to-withdraw to the Texas Education Agency prior to February 1st, as required. The withdrawing Member District is responsible for ensuring that all TEA requirements for effectuating a withdrawal are met, including providing the requisite notice of intent to withdraw. Upon delivery of such notice, the member's withdrawal from the SSA shall be effective on the following June 30th, at the end of the SSA's fiscal year. The withdrawing Member District shall return to the SSA any supplies, equipment, or fixtures in its possession that were purchased with SSA funds, prior to or by the effective June 30th final day of the withdrawing member's participation in the SSA. The Member School Districts further agree that any fund balance, including roll forward monies, remaining in the SSA's operating fund as of the June 30th date set forth above, shall remain with the SSA. It is agreed and understood that the withdrawing Member District shall pay all costs and fees related to, resulting from, or associated with the withdrawal, including, but not limited to, legal costs, and

legal fees. Drafting a new SSA is not a cost or fee related to or resulting from, or associated with the withdrawal. Agreements pertaining to real property shall supersede any provisions herein.

5.6 Repayments to the Texas Education Agency due to a violation of federal rules governing the use of funds in accordance with grant provisions, including Maintenance of Effort (“MOE”) shall be the responsibility of the Member District that violated the federal requirement. In the event the Fiscal Agent is required by TEA to submit reimbursement related to a federal grant application violation, the Member District agrees to submit payment to the Fiscal Agent in the amount equal to the repayment due TEA. Upon receipt of the payment, the Fiscal Agent will submit to TEA the amount of repayment due.

5.7 If a School District requests to become a Member District of the SSA, such must be approved by a majority of the SSA Board for recommendation by the entire SSA Board and subsequently approved by each Member Districts’ Boards of Trustees. It is agreed and understood that any District seeking to join the SSA may be assessed a fee to be determined by the SSA Board prior to obtaining membership. It is further agreed that the SSA Board may impose additional requirements or limitations of membership on any District as a condition of membership and may further require that the District seeking membership enter into a separate Agreement for the purposes of outlining the terms and conditions effecting their membership in the SSA. A District seeking to join the SSA must submit a written request to be considered to the SSA Board on or before November 1st of the school year preceding the fiscal year in which the District seeks to join unless the SSA Board determines otherwise. It is agreed and understood that in order for a District to join, it must comply with all TEA timelines and must notify TEA on or before February 1st of the school year preceding the beginning of the next school year that it intends to become a member, unless the Texas Education has waived the TEA timelines in writing and has submitted to the Fiscal Agent a written TEA waiver of compliance with TEA timelines for reconfiguration. It is agreed and understood that any District seeking to become a Member District, remains solely responsible for any state compliance issues, federal compliance issues, legal disputes, lawsuits arising under any state or federal law, or administrative hearings which arose, were initiated, or existed prior to the effective date of the reconfiguration. Once approved as a Member District, any legal issues related to the new Member District, the basis of which occurs subsequent to the effective date of reconfiguration, will be addressed pursuant to Section 10 herein.

5.8 Member Districts agree to ensure that personnel providing special education instruction maintain proper certification consistent with state and federal law.

5.9 Each Member District will operate a special education program in compliance with state and federal law and regulations.

5.10 Each Member District agrees that personnel are subject to the directives from the SSA Director and legal counsel involving federal or state legal disputes, including but not limited to special education due process hearings, IDEA claims filed in a court of competent jurisdiction, TEA complaints and OCR complaints. Should a legal dispute arise related to IDEA compliance, each Member District agrees that personnel are subject to the directives from the SSA director and legal counsel involving federal or state legal disputes as set forth above.

5.11 It is agreed that the Management Board will determine, as applicable, a schedule for reporting member LEA expenditures to the fiscal agent, if any.

6. Fiscal Practices

6.1 The SSA will operate on a budget prepared, annually, by the Director and approved by the SSA Board and Member District Boards of Trustees as part of the respective Member Districts' overall budget approval process. Any Member District exceeding budget allocations without the proper budget amendments will be solely responsible for those expenditures which exceed the budget allocations. The budget referenced herein shall be prepared consistent with Texas Education Agency (TEA) guidelines. It is further agreed that the SSA will comply with the financial accountability system resource guide as required by the TEA.

6.2 Except as provided by herein, administrative and uncontrollable costs will be allocated among Member Districts as determined by the SSA Board based on a ratio that compares the total special education enrollment of each Member District to the total SSA special education enrollment, based on the PEIMS Snapshot enrollment report submitted to the Texas Education Agency.

6.3 The SSA's accounts will be audited annually by the independent auditor for the Fiscal Agent at SSA expense.

6.4 SSA expenditures for related services, materials, special equipment and assistive technology devices will be provided for Member Districts from SSA funds according to the individual needs of eligible special education students as identified and approved by ARD Committees. If significant (\$10,000 or more) funds are needed for an individual student, the Special Education Director of the SSA must be notified prior to any ARD meeting and given an opportunity to be involved in the ARD Committee process.

7. Dissolution

7.1 Dissolution of this Agreement shall require the affirmative vote of a majority of the Member Districts. The Fiscal Agent will provide timely notice to TEA of the intent to dissolve. Upon dissolution, the SSA's funds and any other remaining assets, after any charges and liabilities, will be divided among the Member Districts, prorated in the same manner as administrative costs as provided by Section 6.2. TEA timelines and requirements apply to the reconfiguration. The Fiscal Agent shall submit a notice of intent to dissolve to TEA by February 1st preceding the end of the fiscal year that the SSA intends to be its final year as a SSA.

7.2 Agreements pertaining to purchase of real property shall supersede any provisions herein.

8. Risk of Loss

8.1 Except as otherwise provided herein, each member district bears its own risk of loss. "Loss" includes, but is not limited to, damage to or loss of personal or real property, costs of administrative hearings, litigation expenses, awards of actual damages, court costs, attorneys fees, and settlement costs.

8.2 Each member district will insure its owned or leased vehicles used in the transportation of students with disabilities for the statutory maximum limits of school district liability for motor vehicle accidents.

9. Transportation

9.1 Each member district bears responsibility for providing or contracting for the transportation of each of its transportation-eligible students to each facility at which services are provided.

10. Legal Responsibilities

10.1 The Member District wherein the student resides shall be solely responsible for the provision of a FAPE.

10.2 The SSA will conduct evaluations of students, as determined necessary by an Admission, Review and Dismissal (ARD) Committee, for whom parents have

consented to a full and individual initial evaluation or re-evaluation. Should it be necessary to request a due process hearing to override the lack of parental consent, such shall be the responsibility of the District wherein the student resides.

10.3 Except as otherwise provided herein, the Member District wherein the student resides is responsible for legal fees incurred due to Texas Education Agency (TEA) complaints, Office of Civil Rights (OCR) complaints and grievances directly involving that student. It is further agreed that the Member District wherein the student resides is responsible for legal costs, court costs and attorney's fees, resulting from litigation directly involving that student, including but not limited to, due process complaints.

10.4 Except as otherwise provided herein, if the SSA is a named party in a lawsuit filed against the SSA in state or Federal Court, and such lawsuit is based on a State or Federal Law other than the IDEA, then each Member District will be responsible for a prorated amount based on the formula set forth in Section 6.2 herein.

10.5 If the SSA or its Fiscal Agent is named as a party (in addition to the Member District wherein the student resides) in a Due Process Hearing or legal proceeding in state or federal court (brought pursuant to the IDEA or Section 504) involving a special education student receiving services from a Member District, then such costs shall be allocated among the Member Districts based upon a proportionate amount determined by a ratio that compares the total special education enrollment of each Member District to the total SSA special education enrollment, based on the most recent PEIMS snapshot date as of the time the litigation was filed. These costs are limited to reasonable and necessary legal fees incurred by the SSA or its Fiscal Agent which are required for the legal defense of the SSA or its Fiscal Agent, in their respective roles as the SSA or Fiscal Agent. The Fiscal Agent, as a Member District, is subject to 10.1 and 10.3 regarding litigation involving students that reside in the Fiscal Agent Member District.

10.6 Each Member District shall be responsible for legal fees incurred due to complaints, grievances, or litigation arising from an employee with whom the District has a contract or with whom the District has an employment relationship.

10.7 The legal responsibilities stated herein shall survive the expiration of this contract should litigation arise from events that occurred during the term of the contract.

10.8 The Member Districts of this Shared Services Arrangement contract agree to negotiate in good faith, in an effort to resolve any dispute, related to the contract, that may arise from the Member Districts. If the dispute cannot be resolved by negotiations, the dispute shall be submitted to mediation before resort to litigation. If the need for

mediation arises a mutually acceptable mediator shall be chosen by the parties to the dispute who shall share the cost of mediation services based upon an equal split between the Member Districts. Mediation is a voluntary dispute resolution process in which the parties to the dispute meet with an impartial person, called a mediator, who will help to resolve the dispute informally and confidentially. Mediators facilitate the resolution of disputes but cannot impose binding decisions. The parties to the dispute must agree before any settlement is binding.

10.9 Any Member District that independently elects to contract with a nonpublic school when appropriate services (as determined by an ARD Committee) are available at the Member District or from the SSA, will be responsible for the entire cost of the placement.

11. The Agreement

11.1 This Agreement will be automatically renewed by each Member District annually unless notice of withdrawal or dissolution is given under the terms of this Agreement.

11.2 This Agreement will supersede all previous Agreements among the parties in relation to the operation of the Menard County SSA and responsibilities under any prior Cooperative Agreement.

11.3 This Agreement will apply to and bind the representatives and successors in interest of the parties to this Agreement.

11.4 This Agreement is governed by the laws of the State of Texas.

11.5 If any provision of this Agreement becomes or is held violative of any law or unenforceable, then the invalidity of that provision will not invalidate the remaining provisions. The Member Districts agree that all remaining provisions of this Agreement will remain in effect.

11.6 Citations of and references to any specific federal or state statute or administrative regulation in this Agreement include any amendment to or successor of that statute or regulation.

11.7 The effectiveness of this Agreement is conditioned upon the approval of the Texas Commissioner of Education, pursuant to Education Code § 29.007.

11.8 It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

11.9 It is agreed and understood that the terms of this Agreement shall not be modified absent written Agreement of all parties. Any modifications agreed to by all Member District Boards of Trustees shall be submitted to the TEA's Division of IDEA Coordination within 90 calendar days of that amendment.

Executed this _____ day of _____, 2012.
(FOR USE BY LAW FIRM)

**SIGNATURE PAGE
DISTRICT BOARD PRESIDENTS**

BRONTE INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

CROCKETT COUNTY CONSOLIDATED COMMON SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

IRION COUNTY INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

JUNCTION INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

MENARD INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

ROCKSPRINGS INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President

SCHLEICHER COUNTY INDEPENDENT SCHOOL DISTRICT

BY: _____ **Date:** _____
Board President