

Geneva Community Unit School District 304

Office of the Superintendent

MEMO

To: Board of Education
From: Kent Mutchler
Subject: Response to Freedom of Information Request(s)
Date: May 13, 2013

Per the requirements of the statute, the Board is receiving notification that the following FOIA requests have been received and responded to by Communication Coordinator Kelley Munch or Superintendent Kent Mutchler.

- 1) Bob McQuillan, Geneva, requested the following records: "I'm requesting that all emails Mr. Henry references in his first comment be sent to me. Also, since his personal e-mail address is used for school board business and communication, I'm requesting that any and all messages sent by Mr. Henry, during his term as school board member, to any school board member or administrator in response to the above mentioned emails be sent to me. In addition ... please supply to me all minutes from executive session from the period August 22, 2008 through and including April 8, 2013 where the TaxFACTS group or I was discussed."

This FOIA was received Thursday, April 11, 2013, and responded to on Wednesday, April 24, 2013, after receiving a legal five-day extension. It took six District employees a total of four hours, 30 minutes (\$150.51) to respond to this FOIA. Total attorney time equaled 1.5 hours (\$285).

- 2) Sandra Ellis, 209 Peyton Street, Geneva, requested the following records: "I would like to request an electronic copy (DVD) of the video of the April 22nd, 2013 Board of Education meeting."

This FOIA was received April 23, 2013 and responded to on April 29, 2013. It took three District employees a total of one hour, 15 minutes (\$31.45) to respond to this FOIA.

- 3) Brian McSherry, Sheet Metal Workers' Local 265, requested the following records: "...any and all information for Summer construction work planned for this year on any building owned or leased by the district which includes the following scope. If contracts awarded already please include the names of contractor or sub contractors awarded the work. HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems; HVAC Maintenance work and/or Maintenance agreements; Architectural Metals used for weatherproofing and/or ornamental purposes; Gutters and/or Downspouts; New installation and/or replacement of lockers; New installation and/or replacement of toilet partitions; Kitchen Renovations."

This FOIA was received May 2, 2013, and responded to on May 3, 2013. It took three District employees a total of 45 minutes (\$24.25) to respond to this FOIA.

- 4) Bob McQuillan, Geneva, requested the following records: "I had the opportunity to read through the information supplied for the FOIA requested below. I'm disappointed in the information that was provided. I clearly asked for "all emails Mr. Henry references in his first comment be sent to me." This was not done. Instead I received every e-mail that I sent to the Board over a four year period. I will make the same request again, Please forward me the following e-mails that Mr. Henry makes reference to in the following statement: They are full of rants, conspiracy theories, half truths and allegations. If you or Mr. Henry can't provide any e-mails supporting his statement, please let me know."

This FOIA was received Monday, April 29, 2013, and denied as a duplicative request on Monday, May 6, 2013. It took one District employee a total of 30 minutes (\$14.72) to respond to this FOIA. Total attorney time equaled 1.5 hours (\$285).

- 5) Sandra Ellis, 209 Peyton Street, Geneva, requested the following records: "I would like to request an electronic copy (DVD) of the video of the May 6th, 2013 Board of Education meeting."

This FOIA was received May 7, 2013 and responded to on May 8, 2013. It took one District employee a total of 15 minutes (\$7.36) to respond to this FOIA.

KM/pb

Cc: K. Munch, Communication Coordinator