



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 13, 2026

Presenter: Jacob Bywaters, Director of
Government Relations

Subject: Qualifying Newly Elected
Trustees for Office

Related Page(s): Attachment

ACTION ITEM

BACKGROUND INFORMATION

After the completion of the election canvass, the presiding officer shall prepare a Certificate of Election for each candidate who is elected to an office for which the official result is determined by that canvass. [Texas Election Code, Section. 67.016]

Before an elected officer may assume the duties of the office, the officer must first file a Statement of Elected or Appointed Officer with the official records of the governing body. [Texas Constitution, Article XVI, Section 1]

All elected officers shall take the Oath of Office after the Statement has been signed and before they begin their duties. [Texas Constitution Article XVI, Section 1]

ADMINISTRATIVE CONSIDERATION

The Oath of Office must be administered by someone authorized to administer an oath under Texas Law. Commonly used officials include notary publics and judges.

BUDGETARY CONSIDERATION

None