

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 25, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
This action request pertains to Elementary (only) High School/District Wide


Date: 10/17/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Rebecca Rappold
 Title: Director of Curriculum/Instruction

Subject: CSA: DeLaSalle Tutor SY 2023-2024

Description: CSA for to provide ELA tutoring for the remainder of the 2023-2024 SY. Contractor will provide tutoring services for students in the subject of mathematics for the DeLaSalle Blackfeet School as part of the non-public school's participation in the ESEA federal grants programs administered through Browning Public Schools. Contract will work a maximum of 40 hours/week. Timesheets will be submitted to direct building supervisor and BPS Supervisor-Rebecca Rappold weekly.

 Karlene Whitegrass, ELA Tutor-DeLaSalle
Pending Successful Background Check

Financial Impact: \$14,560.00 (\$13.00.00/hour @ up to 40 hours/week from October 26, 2023-May 30, 2024 +20% Fringe) Extended Day Activities-Noncertified Tutor

Funding Source (Budget/grant, etc.): [Title I Part A Basic-115.48.420.1700.112.223](#)

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 10/17/23

Board Approval: 10/25/2023

Contractor: Karlene White grass

Phone: _____

Address: _____

P.O. Box or Street Address

City State Zip

Type of Project/Service (be specific): CSA for Karleen White grass will provide math tutoring for the remainder of the 23-24 SY. Contractor will provide tutoring services for students in the subject of ELA for the DeLaSalle Blackfeet School as part of the non-public school's participation in the ESEA federal grants programs administered through Browning Public Schools. Contractor will work a maximum of 40 hours/week. Timesheets will be submitted to direct building supervisor and BPS Supervisor-Rebecca Rappold weekly.

Contracted Dates: 10/26/23-5/30/24

Rate per hour/per day: \$13.00/hr x 40 hrs/week up to 28 weeks = \$14,560.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): 20% Fringe = N/A

Total Project Cost = **\$14,560.00**

Contract to be paid from:

[Title I Part A Basic-115.48.420.1700.112.223](#)

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Rebecca Rappold
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office