

Geneva Community High School

416 McKinley Avenue
Geneva, Illinois 60134

Telephone: (630) 463-3800
Fax: (630) 463-3809



OK [Signature]

Date: February 13, 2018
To: Mr. Tom Rogers
From: Mr. Neal Shipton
Re: Out-of-State Music Department Trip

The Geneva High School Music Department is requesting permission for interested band and orchestra students to participate in an out-of-state field trip in February-March 2019. The trip destinations include San Antonio and Austin, Texas. The purpose of this trip is to provide students with the opportunity to increase their musical skills and understandings and provide them with unique educational experiences not available here in Geneva.

The basic trip details are as follows:

1. Trip Dates
Depart → Sunday, February 24, 2019
Return → Sunday, March 3, 2019
(5 nights/8 days)
Because this eight-day trip has been scheduled over a 3 ½ - day weekend, the students will miss a cumulative total of only 3 ½ days of classes (1 day Monday, 1 day Tuesday, 1 day Wednesday, and ½ day Thursday). The students will be expected to be in attendance at GHS when classes resume on Monday, March 4, 2019.
2. Number of students attending: 180-200 students (estimated)
3. Transportation: Deluxe coach buses
4. Cost of Trip: \$1,500 or less (estimate)
Several fundraisers have and will be offered to help reduce the cost. There will be no cost to the district for this trip.
5. Travel Company: Music Celebrations International (see attached documentation regarding itinerary, cost inclusions, etc.)
6. Adult Chaperones: Neal Shipton
Pat Frederick
Julie Lawrence
Shara Frederick
12-16 parent chaperones
7. Goals/Opportunities:
 - a. Performing for and receiving feedback from a larger, diverse and unfamiliar audience
 - b. Participating in clinics with music professors from Trinity University.
 - c. Listening to other performing ensembles.
 - d. Representing our school and community in a positive and meaningful manner.

Geneva High School Instrumental Music Department

National Festival of the States Concert Series San Antonio and Austin, Texas

February 24 – March 3, 2019
(5 nights / 8 days)

- Day 1 Sunday, February 24, 2019**
- Morning departure from Geneva, IL for San Antonio, TX by chartered motorcoach (approx. 1,199 miles; 20 hours non-stop)
Driving through the day and night, stopping for breaks and meals (on own) along the way
- Day 2 Monday, February 25 San Antonio (D)**
- Arrive in San Antonio and meet your Tour Manager, who will remain with you for your entire time in Texas
Lunch, on own
City sightseeing tour to include Market Square - El Mercado, The Riverwalk, the Tower of the Americas, the Spanish Governors Palace, and San Fernando Cathedral - where the remains of Davy Crocket, Col. James Bowie, and Col. William Travis reside
Check into your hotel
Dinner at the Texas Land and Cattle Steakhouse on The Riverwalk
From the restaurant enjoy an Evening Barge Cruise on The Riverwalk
Return to the hotel for overnight
- Day 3 Tuesday, February 26 San Antonio (B,D)**
- Breakfast at the hotel
Morning sightseeing to Mission Trails National Historical Park - Concepcion, Espada, San Jose and San Juan Missions
Lunch, on own
Afternoon tour and visit to the the Alamo Mission in San Antonio. The Alamo was originally known as Mission San Antonio de Valero. It was founded in the 18th century as a Roman Catholic mission and fortress compound, and today is part of the San Antonio Missions World Heritage Site. It was the site of the Battle of the Alamo in 1836, and is now a museum in the Alamo Plaza Historic District.
*Clinic with university directors & Akiko Meyers as part of the National Festival of the States Concert Series**
Enjoy an evening at Rio Cibolo Ranch for a ranch-style dinner where you can also experience frisbee golf, volleyball, roasting marshmallows and horseshoes
Return to the hotel for overnight
- Day 4 Wednesday, February 27 San Antonio (B,D)**
- Breakfast at the hotel
*Morning local high school exchange to connect with peers through rehearsal, workshops, and socializing**
Lunch, on own
Leisure time for additional guided sightseeing and/or shopping at El



Music Celebrations International
Concert Tours With Integrity



Mercado at Market Square
Dinner at a local restaurant
Attend a performance of the San Antonio Symphony
Return to your hotel for overnight

Day 5 Thursday, February 28 San Antonio & Austin (B,D)

Breakfast at the hotel
*Performance at the Arneson River Theatre on the Riverwalk as part of the National Festival of the States Concert Series**
Lunch, on own
Afternoon transfer to Austin, the state capital of Texas (2 hour drive)
Afternoon hotel check-in
Evening city tour of Downtown Austin, Second Street District, Graffiti Park at Castle Hill, Seaholm District, Zilker Park, Congress Avenue and other Austin sites
Enjoy dinner at one of the many authentic Mexican Food restaurants, and enjoy live Mariachi
Return to your hotel for overnight

Day 6 Friday, March 1 Austin (B,D)

Breakfast at the hotel
Morning tour and visit to the Texas State Capitol Building
*Performance in the Texas State Capitol as part of the National Festival of the States Concert Series**
Lunch, on own
Take an afternoon tour of University of Texas, Town Lake, the George Washington Carver Museum and Cultural Center, Blanton Art Museum and the Texas Music Museum – celebrating the diversity of music, arts and culture in Austin and throughout the State.
Spend the remainder of your afternoon enjoying Sixth Street – the entertainment district in Austin – known as the Live Music Capitol of the World
Dinner included at a local Sixth Street restaurant
Enjoy attending an evening live music performance and country line dancing in Austin (pending availability)
Return to the hotel for overnight

Day 7 Saturday, March 2 Austin (B)

Breakfast at the hotel
Morning free for additional shopping and sightseeing in Austin
Lunch, on own
Afternoon departure for home by chartered motorcoach
Driving through the day and night, stopping for breaks, and meals (on own) along the way

Day 8 Sunday, March 3

Return to Geneva, IL

**Subject to confirmation*

This is a very flexible itinerary. Except for confirmed appointments and performances, the places of interest and the sequence of sightseeing might be changed if necessary or desirable. In the event of an unavoidable conflict in the performance and the sightseeing schedule, the concert schedule will prevail, and it may be necessary to exclude some sightseeing activities.

© Music Celebrations International



Music Celebrations International
Concert Tours With Integrity



National Festival of the States

The Honorable

Ivy Taylor

Mayor of San Antonio

together with

Music Celebrations International

cordially invites the

Geneva High School Instrumental
Music Department

to be a representative of

Illinois

in performance at the

2019 National Festival of the States

San Antonio, Texas



MUSIC
CELEBRATIONS
INTERNATIONAL



National Festival
of the States



Music Celebrations International, L.L.C.

1440 S. Priest Drive, Suite 102, Tempe, AZ 85281-6954
(480) 894-3330 (800) 395-2036 Fax (480) 894-5137
info@musiccelebrations.com

January 17, 2018

Ms. Julie Lawrence
Mr. Neal Shipton
Mr. Patrick Frederick
Geneva High School
416 McKinley Ave.
Geneva, IL 60134

Dear Ms. Lawrence, Mr. Shipton, and Mr. Frederick

Thank you for your interest in planning a concert tour to San Antonio and Austin. Based on your recent communication with Shawn Ryser and Cindy Petty, we are pleased to present the enclosed concert tour for your consideration. This tour is subject to change, including your suggestions, and represents a beginning point for further discussion and negotiation.

Music Celebrations International extends an official invitation to the **GENEVA HIGH SCHOOL INSTRUMENTAL MUSIC DEPARTMENT** to participate in the **2019 NATIONAL FESTIVAL OF THE STATES** concert series in **SAN ANTONIO**.

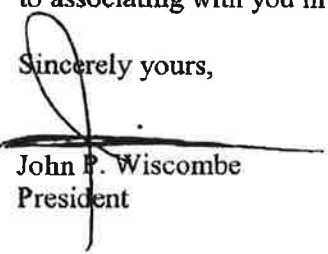
San Antonio, originally a Spanish foundation, reflects more clearly than any other Texan city the influence of different cultures on the history of Texas. The western and southern districts in particular have a distinctly Mexican character, but there are traces of a once large German community. All come together, and can be expressed with a rich musical history blending Mexican conjunto music with German polka.

The quality of your performances is of the utmost importance! Performance venues in the concert series range in locations from the standard public venues to auditoriums, exchange concerts, churches and memorials. Schedules permitting, we can arrange workshops with well-known clinicians, and faculty members from the most prestigious music conservatories and universities in the area who specialize in working with groups like yours.

Music Celebrations International personnel have been organizing concert tours of exceptional quality throughout the world for over 25 years. Our professional and experienced staff will handle all of your travel arrangements and accommodations down to the last detail. Rest assured that the prices we offer cover the cost of everything that will enable your group to have a successful and memorable concert tour experience.

I am very excited about the musical stimulation this tour will undoubtedly provide — just the kinds of experiences that raise the level of musicianship and dedication to the performing arts for all participants. This is the life-changing focus of Music Celebrations! Please call on us for any reason. We look forward to associating with you in this special performance opportunity.

Sincerely yours,


John F. Wiscombe
President

NATIONAL FESTIVAL OF THE STATES IN SAN ANTONIO
MUSIC CELEBRATIONS INTERNATIONAL
Cost Estimate
GENEVA HIGH SCHOOL INSTRUMENTAL MUSIC DEPARTMENT

The following are cost estimates for MCI's suggested tour options. These tour suggestions represent a beginning point for further discussion, customization and negotiation.

5 nights / 8 days by <u>chartered motorcoach</u>		50-52 Paying (+2 free)	45-49 Paying (+2 free)	40-44 Paying (+2 free)
Suburban Hotel	Including Motorcoach	\$1,363	\$1,434	\$1,522
	Without Motorcoach	\$1,042	\$1,074	\$1,114

Transportation (airfare and/or chartered bus) is priced as of October 25, 2017, and is subject to change. Airline surcharges for weekend (Fri, Sat, or Sun) and holiday travel may apply. Fuel surcharges for coaches may apply.

Costs are based on traveling with a minimum of five or six motorcoaches. If group numbers require less than five motorcoaches, this offer is subject to change.

The costs vary, depending upon the total number of paying participants sharing certain fixed overhead costs which include *chartered motorcoach, Tour Manager, free trips, concert costs, etc.*

These costs are based on group payments made by organization check or cash-equivalent to qualify for our lowest discounted prices. If you choose to have MCI handle the accounting and payment processing for each individual on tour, a 5% accounting fee applies.

Please complete the enclosed *Registration Form* and return it with your \$1500 non-refundable deposit to Music Celebrations International so that we can immediately begin work on the logistical and performance arrangements for your concert tour. We'll contact you within a few days to confirm your receipt of this material and address any questions you might have. In the meantime, you are welcome to contact us toll free at 1-800-395-2036. We look forward to associating with you in this special performance opportunity.



Music Celebrations International
Concert Tours With Integrity

NATIONAL FESTIVAL OF THE STATES IN SAN ANTONIO
MUSIC CELEBRATIONS INTERNATIONAL
Cost Inclusions & Exclusions
GENEVA HIGH SCHOOL INSTRUMENTAL MUSIC DEPARTMENT

COST INCLUSIONS

- ❖ **CONCERT ARRANGEMENTS:** All performances and workshops, including necessary clearances or permits, including the following instrument and equipment rental: 1 Timpani (set of 4), 1 Concert Bass Drum, 2 Snare Drums with crash cymbals, 1 Glockenspiel, 1 Marimba, 1 Vibraphone, 1 Xylophone, 1 set of Chimes, 1 Gong, 1 Drum set, 7 Double Bass (bows not provided), 1 Conductor's Podium, 2 Music Stands (for conductor), 1 Suspended Cymbal and Stand, and 70 Music Stands.
- ❖ **CONCERT PROMOTION:** Official recognition, quality concert venues and publicity.
- ❖ **COACH TRANSPORTATION:** Round-trip transportation by deluxe motorcoach from **Chicago, IL.**
 - Includes one additional motorcoach for long distance travel.
- ❖ **ACCOMMODATIONS:** Hotel accommodations, based on quad occupancy. City center accommodations are available at a supplement upon request.

	<u>Triple Supplement</u>	<u>Double Supplement</u>	<u>Single Supplement</u>
Suburban Hotel:	\$68	\$203	\$610

- ❖ **MEALS:** Two meals per day (as noted in the Tour itinerary) including breakfast and dinner. Please note that breakfast is not included on day of arrival and dinner is not included on day of departure.
- ❖ **TOUR MANAGEMENT:** One full-time, professionally-licensed Tour Manager on each motorcoach who meets the group upon arrival and remains until departure to guide all excursions, maximize use of time, and enhance the educational value.
- ❖ **ENTRANCE FEES:** Entrances are included to all sights listed on the Tour itinerary.
- ❖ **SAN ANTONIO SYMPHONY:** Admission to one performance by the San Antonio Symphony (up to \$50 value). Subject to performance availability and seat selection.
- ❖ **T-SHIRTS:** One souvenir San Antonio T-shirt for each participant.
- ❖ **PHOTO VIDEO:** One souvenir photo video for each participant.
- ❖ **FREE TRIPS:** One free trip (based on double occupancy) for each 20 paying participants; i.e., the 21st, 42nd, etc. participant travels free of charge.
- ❖ **FUNDRAISING TOUR:** The fundraising tour includes:
 - Round-trip airfare from Chicago to Honolulu for two
 - Honolulu hotel accommodation for five nights based on double occupancy
- ❖ **GRATUITIES:** Tips and taxes are paid to Tour Managers, local coach drivers, and hotel personnel.
- ❖ **LIABILITY INSURANCE:** \$3M MCI Tour Liability Insurance coverage. Only MCI arranged services (motorcoach, flights, guides, hotels, etc.) will be covered under MCI's Tour Liability Insurance.
- ❖ **TRAVEL INSURANCE:** Individual travel insurance coverage is included in all MCI programs with MCI arranged airline transportation.

Summary of coverage: ▪ \$10,000 – Travel Accident ▪ \$1,000 – Medical Expense
 ▪ \$300 – Baggage Coverage ▪ \$600 – Trip Cancellation/Interruption/Delay

COST EXCLUSIONS

- ❖ Tips to long-distance motorcoach driver(s).
- ❖ Daily lunches.
- ❖ Additional Instrument rental, if needed.
- ❖ Concert programs, if needed.



Music Celebrations International
Concert Tours With Integrity

NATIONAL FESTIVAL OF THE STATES IN SAN ANTONIO
MUSIC CELEBRATIONS INTERNATIONAL
Payment & Cancellation Schedules
GENEVA HIGH SCHOOL INSTRUMENTAL MUSIC DEPARTMENT

PAYMENT SCHEDULE

\$1,500 group deposit (non-refundable)Due: *Negotiable*
\$100 per person (non-refundable)Due: May 1, 2018
\$300 per person.....Due: September 15, 2018
\$300 per person.....Due: October 15, 2018
\$350 per person.....Due: November 15, 2018
Final Payment (remaining balance)Due: January 5, 2019

Amount paid is % of the total tour cost, not the balance owed.

CANCELLATION SCHEDULE

\$100 per person (non-refundable).....Penalty Begins: May 1, 2018
10% per person, of total tour costs.....Penalty Begins: October 15, 2018
25% per person, of total tour costs.....Penalty Begins: November 15, 2018
50% per person, of total tour costs.....Penalty Begins: December 1, 2018
100% per person, of total tour costs.....Penalty Begins: January 10, 2019

Amount penalized is % of the *total tour cost*, not % of what has already been paid.

Please note that the above payment and cancellation schedule is based on the initial deposit date as well as subsequent on-time payments and can be modified with your input and feedback.

This schedule is subject to change should any payment dates be missed.

Group payments made by organization check or cash-equivalent qualify for our lowest discounted prices. If you choose to have MCI handle the accounting and payment processing for any individuals on tour, a 5% accounting fee will be assessed on the full group.



Music Celebrations International
Concert Tours With Integrity

Help Support the Geneva High School Instrumental Music Department on their performance tour to San Antonio!

Music Celebrations International is proud to contribute to the Geneva High School Instrumental Music Department Raffle with

2 free trips to

HAWAII

Raffle includes:

Round-trip airline transportation to Honolulu
5-night hotel stay on the island of Oahu



Raffle winner must be 18 years of age or older.



Music Celebrations International, L.L.C.

1440 S. Priest Drive, Suite 102, Tempe, AZ 85281-6954

(480) 894.3330 (800) 395.2036 Fax (480) 894.5137

info@musiccelebrations.com

Raffle Contribution Terms and Conditions

1. Music Celebrations International (MCI) agrees to contribute to the Geneva High School Instrumental Music Department raffle, in support of their upcoming tour.
2. The contributed prize contains two components, and two components only:
 - a. Airfare for two (2) persons, each age 18 or older, on a carrier of MCI's choice, with roundtrip service to Honolulu, Hawai'i. Frequent flier miles may not accrue on travel with this airfare.
 - b. One (1) double-occupancy hotel room for a five-night stay. No more than two people are permitted to stay in the hotel room. There are no discounts or refunds for single-occupancy.
3. Music Celebrations must be given the chosen travel dates at least 60 days prior to departure.
4. No other services are included, including but not limited to airport transfers in the U.S. or abroad, meals, ground transportation in Hawaii, tours, entrance fees, and other sightseeing.
5. These terms and conditions must be made available to any raffle participant that requests to see them, and must be provided to the raffle winner upon the completion of the raffle.
6. Raffle winner will be contacted by MCI upon the completion of the raffle. Should the raffle winner have any questions in the interim, they are welcome to call MCI at (800) 395-2036, identify themselves, and ask for Luke Wiscombe.

Thank you for offering Music Celebrations International this chance to support your group in its upcoming travels!