

# Minutes - Wednesday, May 1, 2019

## The Board of Trustees Education Service Center, Region 20

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The Board of Trustees of Education Service Center, Region 20 convened in a Regular Board meeting at 1:30 PM on Wednesday, May 1, 2019, in the 1314 Hines Avenue, Conference Center, Redbud Room. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Tom Winn, Vice-Chairman  
Ms. Kay Franklin, Secretary  
Ms. Eunice Sosa, Member  
Mr. Thomas Smith, Member

Also present were:

Dr. Jeff Goldhorn, Executive Director  
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services  
Mr. Jeff Stone, Deputy Director, Business & Technology Services  
Mr. Paul Patillo, Chief Technology Officer, Technology Services  
Ms. Mayra De Hoyos, Coordinator III, Communications  
Ms. Briana Garcia, Component Director, Human Resources Services  
Ms. Harriett Jackson, Component Director, Infrastructure & Network Services  
Ms. Sherry Marsh, Component Director, Special Education Services  
Ms. Paige Meloni, Chief Financial Officer, Client Business Services  
Ms. Carol Morgan, Component Director, Head Start Services  
Mr. Paul Neuhoff, Component Director, Financial Services  
Mr. Mike Peterson, Component Director, Purchasing & Operation Services  
Ms. Nicole Smith, Component Director, Postsecondary and Student Services  
Ms. Jamie Dunevant, Executive Assistant

### **1. PROGRAM HIGHLIGHT - HEAD START**

Ms. Carol Morgan presented information regarding the Bexar County Head Start program and the Tri-County Head Start program.

### **2. MINUTES OF THE FEBRUARY 27, 2019 BOARD MEETING**

Mr. Smith made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the February 27, 2019 Board of Directors meeting.

### **3. AMENDMENTS TO THE 2018-2019 OFFICIAL BUDGET**

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the amendments listed in the agenda.

### **4. ADDITION TO THE SPECIAL REVENUE FUND**

Ms. Sosa made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

**5. CONTRACTS OVER \$25,000**

Ms. Sosa made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

**6. PERSONNEL - NEW EMPLOYEES (PROFESSIONAL STAFF)**

Mr. Smith made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Welch, Julie	Software Support Specialist, Business	04-Feb-2019	Payroll Supervisor, East Central ISD
Meloni, Paige	Chief Financial Officer, Client Business Services	01-Apr-2019	Executive Director of Finance, SCUC ISD

**7. PROPOSALS**

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals listed in the agenda.

**8. INTERLOCAL AGREEMENTS**

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

**9. ANNUAL REVIEW OF INVESTMENT POLICY CBF (LOCAL)**

Mr. Smith made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

**10. HEAD START GRANT APPLICATIONS FOR 2019-2020**

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2019-2020 Tri-County Head Start Program Grant Applications.

**11. TRI-COUNTY HEAD START PROGRAM GOALS AND OBJECTIVES**

Ms. Sosa made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Tri-County Head Start Program Goals and Objectives for 2019 - 2020.

**12. HEAD START SELF ASSESSMENT PROCESS FOR 2019-2020**

Ms. Franklin made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Self-Assessment Process for Bexar County and Tri-County Head Start programs for 2019-2020.

**13. 2019-2020 CENTER HOLIDAY CALENDAR**

Ms. Sosa made a motion that the following resolution be adopted. Mr. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the following 2019-2020 Holiday Calendar for Education Service Center, Region 20.

**14. 2019 BOARD ELECTION - CANVASS ELECTION RESULTS**

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors declares Naida Soliz and Rudy Garza elected to three-year term beginning June 1, 2019.

**15. FOR INFORMATION ONLY**

- Head Start Policy Council Reports
- Personnel - Separations (Professional Staff)
- Discussion of Products & Services Report
- Expenditures in Excess of \$25,000
- Investment Report
- Accounts Receivable
- Executive Director's Report

**16. ADJOURNMENT**

There being no further business, Ms. Sosa made a motion to adjourn the meeting at 3:01 p.m. Mr. Smith seconded the motion and it carried unanimously.

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Approved: Board Chairman

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Attested: Board Secretary