

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 4/28/26



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 2/3/2026

To: Board of Trustees
Browning Public Schools

From: Rebecca Rappold
Title: Superintendent of Schools

Subject: Travel In: IISM Board Meeting, Fairmont Hot Springs

Description: Requesting approval Superintendent Rappold to attend the IISM board meeting in Fairmont Hot Springs 5/20/26-5/21/26.

Financial Impact: \$692.52

Funding Source (Budget/grant, etc.): 126/226.90.160.2320.582

Attachment(s): Agenda/Hotel

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Rebecca Rappold
 Building Browning Public Schools

Employee # _____
 Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>5/20-5/21/26</u>	<u>12 hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name, Location TRAVEL REQUEST. (If receiving payment for EX/SR leave please fill out entire form**

completely) Conference/Workshop IISM Board Meeting..... (Attach Brochure/Agenda)

Location Fairmont Hot Springs...

Departure Date 5/20/26

Return Date 5/21/26

Departure Time 12:00 p.m.

Return Time 7:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 506 x \$0.70 = \$354.20

Per Diem 1D\$51 + 1D\$20 = \$71.00

Registration PO# _____ = \$

Hotel PO# _____ = \$267.32

Other PO# Airfare _____ = \$

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage Sub Total \$692.52

Budget 126.90.160.2320.582 (\$484.76)

Check Total \$425.20

226.90.160.2310.582 (\$207.76)

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

* Rooms reservations for Wednesday, May 20, 2026 - Please call Lisa at 406-797-3002. She has a list of all Board members (and Brian) and will make your reservation for you. Please have a credit card ready. **Reservations must be made by 12:00 noon, Wednesday, April 22nd.**

* Our Board meeting will be held on Thursday, May 21, 2026 beginning at 11:00 a.m. We have the room until 2:00 p.m.

* They have offered for us to use the menu from the restaurant if we want to order lunch. **Do we want to have lunch during our meeting?**

* **Do we want to meet the evening of the 20th for dinner?**

That's all for now! Agenda will be put together over the next couple of weeks, send me any items you would like to me add.

Rebecca Rappold 38000 S. Valley Creek Arlee, MT 59821 Company: Group: I.I.S.M	Home#: 406.338.2715 Office#: Fax#: Mobile#: E-mail Address: melanieh@bps.k12.mt.us	Share With Name(s): Additional Name(s):
Group #: 32799	Guest Type: GROUP	VIP Code:

Guest Information

DateSent:

Fairmont Hot Springs Resort 1500 Fairmont Road Fairmont, MT 59711 USA
Phone: 406-797-3241
Fax: 406-797-3337

04/16/2026

Confirmation#

RAACB6

Arrive: Wednesday, May 20, 2026 Depart: Thursday, May 21, 2026 #A: 1 #Y: 0 #C: 0 Rm Type: QUEEN QUEEN NON SMOKING # of Rms: 1 Nights: 1	<table border="1"> <thead> <tr> <th>Date</th> <th>Rate</th> <th>Package</th> </tr> </thead> <tbody> <tr> <td>Wednesday, May 20, 2026</td> <td>\$229.00</td> <td></td> </tr> </tbody> </table>	Date	Rate	Package	Wednesday, May 20, 2026	\$229.00	
Date	Rate	Package					
Wednesday, May 20, 2026	\$229.00						
Total Room: \$229.00	Total Tax: \$20.32	Total Recurring Charges : \$18.00					

Rate/Stay Summary

Method: MAST	C/C Account# *****3131
Deposit Requested: 0.00	Deposit Due By:
Deposit Received: \$0.00	

Payment/Gtd Summary

Reservation Comments:

Individual Pay: Room/fees and incidental charges.