Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form	
Date	
Donation to school/location Basketball Net	
Detailed description of the gift Basket ball hour for in-ground	
Estimated/actual gift value	
Intended use Our students will be able to play basketball during in	ecess.
How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.	
Professional development or staff training Equity across all schools	
Installation and/or construction work District-curriculum	
Coordination of scheduling work Ongoing maintenance/replacement	
District and/or school computer networkOngoing financial or staff support	
Hire additional staff Other	
Outside vendor required les No	_
District performing the work	
Planning to purchase by end of thay & install in early	
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70	•
Principal/Administrator Signature Date	
Principal/Administrator - Please use the space below to provide your reason/rationale for either approving or denying the proposed donation. We currently do not have any Standing / in - ground n	o.k
For Internal Use Only	E73.
Superintendent Approval	
Board Approval Needed	
Work Session Agenda Date	
Board Approval Date	
Donor Notification	
Superintendent Signature Date	
Administrator Signature Date	
(if applicable)	
DATED: December 6, 2016	
Oak Park Elementary School District 97 - Admin Procedures	