

**MINUTES OF THE BOARD OF REGENTS
FACILITIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
March 11, 2015
4:00 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Wednesday, March 11, 2015, in Room M-202 of Moody Hall, commencing at 4:00 p.m., the following Facilities Committee members were present: Mr. George F. Black, Chairperson, Ms. Karen F. Flowers, Mr. Florentino “Tino” F. Gonzalez (*arrived 4:19 p.m.*), and Mr. Michael B. Hughes. Other Regents present included Mr. Armin Cantini (*arrived 4:29 p.m.*), Mr. Carl E. Kelly, Mr. Raymond Lewis, Mr. Fred D. Raschke (*arrived 5:01 p.m.*), and Mr. Carroll G. Sunseri.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, Mr. Conrad Breitbach, Dr. Gaynelle Hayes, and Mr. Timothy Setzer.

- I. CALL TO ORDER:** Chairperson Black opened the meeting at 4:00 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on March 6, 2015.
- III. CONSIDER APPROVAL OF MINUTES FROM FEBRUARY 18, 2015 MEETING:** A reading of the minutes for the February 18, 2015 meeting was waived. Ms. Flowers moved to approve the minutes as presented; Mr. Hughes seconded. The motion passed unanimously.
- IV. REVIEW AND DISCUSS FLOOR PLANS PREPARED BY VLK ARCHITECTS, INC. FOR BIOLOGY LABS RENOVATION PROJECT:** Dr. Shelton introduced this agenda item and Mr. Steve Aloway with VLK Architects, Inc. Upon approval by the Board, the timeline for this project would begin this summer and be completed before the start of the Fall 2015 semester. Mr. Aloway presented a simple floor plan for the biology labs renovation project with a comparison to the current layout. It would include the biology lab, physiology lab, and two study/prep rooms. He explained the main objective is to bring ADA access to these rooms, and he reviewed all planned renovations. Mr. Aloway said estimates for this project should be submitted by the contractor within a week or so. Dr. Shelton noted that the scope of the project is designed to fit within the federal grant dollars that are available for this project. The College’s primary job order contractor, Vaughn Construction, would do the work.

- V. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING FLOOR PLANS PREPARED BY VLK ARCHITECTS, INC. FOR BIOLOGY LABS RENOVATION PROJECT:** Ms. Flowers moved to recommend to the Board of Regents the approval of the floor plans prepared by VLK Architects, Inc. for the biology labs renovation project; Mr. Hughes seconded. The motion passed unanimously.
- VI. REVIEW AND DISCUSS PLANS FOR ADMINISTRATIVE SUITE RENOVATION PROJECT:** Dr. Shelton asked to postpone action on this agenda item until next month. He informed the Regents that the 12-month contract for the painting contractor had lapsed and needed to be rebid. Staff will oversee the project using the College's job order contractors for the various aspects of the project. Dr. Shelton anticipates that the total renovations will go over the \$178,000 amount allocated for this project. If so, the balance would be transferred from contingency.
- VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING PLANS FOR ADMINISTRATIVE SUITE RENOVATION PROJECT:** This agenda item was postponed until next month at the request of the President.
- VIII. UPDATE AND DISCUSS VARIOUS FACILITY-RELATED TOPICS REGARDING THE APPLIED TECHNOLOGY CENTER:** Dr. Shelton provided a handout of the Applied Technology Center (ATC) renovation project prepared in October and noted that there were no changes. Staff met with the architect, his engineers, and Jamail and Smith Construction representatives on Monday, March 2, 2015. They have gone through the MEP punch list and are following up on several minor issues. Staff is waiting for the temperature to rise to test the HVAC system before signing off on this project. The contractor resubmitted the outstanding change orders but was informed by the architect that they remain rejected unless substantive documentation is provided.
- Dr. Shelton also informed the Regents of talks about the LNG plant that is being considered at a location on Pelican Island and how it could benefit the College. An interest has been expressed by this company to have Galveston College train students through two programs that are not currently offered and that there is no space available. Should this project go forward and a partnership be established, it could determine the use of Building 4 at the ATC and the expansion of programs and student services.
- IX. DISCUSS PLANS FOR PROPOSED STUDENT LIFE / STUDENT RECREATION CENTER:** Dr. Shelton suggested reconsideration of the plans for the proposed Student Life / Student Recreation Center due to curriculum requirement changes and issues with connecting the existing structures with this building. He outlined several other options to consider. A broader discussion should be included as part of the next retreat agenda. It was the consensus of the Regents present to instruct the architect to postpone plan development until the Board has had an opportunity to explore other alternatives.

- X. ADJOURNMENT TO CLOSED/EXECUTIVE SESSION IN ROOM M-202:**
Mr. Black noted that the Facilities Committee, as authorized by Government Code, Section 551, reserves the right to enter into a closed/executive session under the following provision of the Act: Section 551.076, Deliberation Regarding Security Devices or Security Audits, for the deployment, or specific occasions for implementation, of security personnel or devices. The Committee adjourned to the closed/executive session in Room M-202 at 4:46 p.m.
- XI. RECONVENE FACILITIES COMMITTEE (OPEN) MEETING IN ROOM M-202:** The Facilities Committee adjourned the closed/executive session at 5:07 p.m. Chairperson Black reconvened the open meeting at 5:08 p.m. in Room M-202.
- XII. ADJOURNMENT:** There being no further business to come before the Facilities Committee, the meeting adjourned at 5:09 p.m.

Carla D. Biggers, Clerk

APPROVED AS CORRECT:

George F. Black, Chairperson