



Oak Park Elementary School District 97

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TO: Members, Board of Education
Dr. Carol Kelley, Superintendent of Schools

FROM: Dr. Alicia Evans, Assistant Superintendent for Finance and Operations

DATE: June 12, 2018

Re: Authorization to Pay Bills and Hire Staff during the Summer

With the Board of Education holding only one Board meeting a month during the summer of 2018, I am requesting that during the June 12, 2018 Board meeting, the Board grant administration the authority to pay summer bills prior to Board approval. This will ensure that all bills are paid on time and no penalties or interest is incurred.

In addition, I am requesting that Board grant administration to authority to hire staff for open positions between Board meetings, if needed. This will ensure that D97 can offer positions to the best qualified staff before the start of the school year without delay.

All new hires and expenditures will be included on the next Board agenda and provided for the Board's review at the July 17, 2018 Board meeting.