

MINUTES
Pendleton School District 16R Board of Directors
REGULAR BOARD MEETING

May 12, 2025

6:00 pm | District Office Boardroom | 107 NW 10th Street, Pendleton, OR 97801

Present Patrick Gregg, Chair
Beth Harrison, Vice-Chair
Ryan Lehnert
Jill Pace
Mason Murphy
Anne Keeler
Michelle Jones, Director of Business Services (virtual)
Ronda Thornburg, Executive Secretary
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Kevin Dinning, Director of Human Resources

Absent: Position 4 Vacant
Julie Smith, Director of Special Programs (with prior notice)
Kevin Headings, Superintendent (with prior notice)

The meeting was in person and offered virtually.

1. Opening and Call to Order *Board Chair*

Chair Gregg welcomed everyone and called the regular board meeting to order at 6:00 p.m.

1.1. Pledge of Allegiance

The group stood and recited the Pledge of Allegiance.

1.2. Meeting Audio/Video Recorded

Chair Gregg stated that this meeting is being audio and video recorded.

2. Approve School Board Meeting Minutes *Board Chair*

Director Lehnert motioned that the minutes of the April 8, 2025 Work Session and the April 14, 2025 Regular Board Meeting be approved as presented. Director Harrison seconded. Motion carried unanimously.

3. Approve Board Agenda *Board Chair*

Director Keeler motioned to approve the May 12, 2025 Regular Board Meeting agenda as presented. Director Pace seconded. Motion carried unanimously.

4. Correspondence/Communications *Board Chair*

None.

5. Reports

5.1. Goal 1 – Pursuit of Instructional Excellence

5.1.1. Monthly Student Recognition/Student in the Spotlight

May: SMS & PHS/Hawthorne

Sunridge Middle School students recognized tonight are:

Riley Williams

MJ Gomez

Madyson Hernandez

Pendleton High School students recognized tonight are:

Alyssa Oertwich
Adrianne Demianew
Nicole Somnis

5.1.2. Pendleton Association of Teachers *PAT Representative*

Taylor Nelson, PAT Representative, did not have a report.

5.1.3. Oregon School Employees Association *Tammy Hillmick*

On behalf of OSEA, Tammy Hillmick took a moment to acknowledge Mr. Headings for taking the time to listen to classified staff and wished him good luck in his next position.

5.2. **Goal 2 – Responding to the Needs of All Students**

5.2.1. PL874/Indian Education Issues *Kendall Rosario*

No report.

5.2.2. Sodexo Report *Suzanne Howard*

No report.

5.2.3. Enrollment Report *Matt Yoshioka*

Matt Yoshioka presented the May 1, 2025 enrollment report and answered questions regarding enrollment, kindergarten registration, and elementary boundary attendance area lines.

5.3. **Goal 3 – Innovative and Emerging Practices**

5.4. **Goal 4 – The Pendleton Brand**

6. **Suggestions and Comments from Visitors** *Board Chair*

None.

7. **Action Items**

7.1. **Business Services**

7.1.1. **Approve April 30, 2025 Financial Report**

Mrs. Jones presented the April 30, 2025 financials.

Expenditures and Revenues for the month of April are within expectations.

Director Murphy motioned that the April 30, 2025 financial reports be approved as presented. Director Harrison seconded. Motion carried unanimously.

7.1.2. **Approve Grants**

Mrs. Jones presented the following grants for approval:

Altrusa International Foundation of Pendleton	
WES/Hollie Chay – Battle of the Books	\$350
SHE/Annalise Oertwich – T-shirt for students	\$350
Buck Boosters	
PHS Athletic Dept. – New weight room equipment	\$16,224
Pendleton Center for the Arts	
PELC – Art supplies	\$1200

Director Harrison motioned that the grants be approved as presented and a letter of appreciation be sent to each agency. Director Murphy seconded. Motion carried unanimously.

7.1.3. Approve Healthy and Safe Schools (HASS) Plan Annual Statement

In 2017, the legislature passed SB 1062, which required that every school district, ESD, and public charter school develop a Healthy and Safe Schools Plan (HASS Plan). The original plans were drafted and approved by ODE in September of 2017. Due to additional requirements since the passage of SB 1062, each district was required to update its plan (PSD Board approved on May 13, 2019) and obtain board approval prior to July 1, 2019. Beginning SY 2019-20, each district is required to provide an annual statement to the governing body and parents/students certifying that the district plan is current and that we are in compliance with all plan requirements.

Director Harrison moved to approve the Healthy and Safe Schools Annual Statement as presented. Director Pace seconded. Motion carried unanimously.

7.2. Human Resources *Kevin Dinning*

7.2.1. Approve Personnel Report

Mr. Dinning presented the personnel report for consideration and action:

NEW HIRE	Certified	Blakely Rudolph	ELA Teacher (2025-26 SY)	PHS
		Mike Robinson	Metals Teacher (2025-26 SY)	PHS
RESIGNATION	Classified	Yvonne Chapman	Paraprofessional (Effective 6/6/2025)	PHS
		Beth Hinze	Paraprofessional (Effective 5/2/2025)	MES

Director Lehnert motioned the personnel recommendation for the May 12, 2025 regular board meeting be approved as presented. Director Murphy seconded. Motion carried unanimously.

7.2.2. Approve Pendleton Association of Teachers (PAT) Collective Bargaining Agreement (CBA) 2025-28

Every three years, the Pendleton Association of Teachers negotiation team and the Pendleton School District enter into negotiations and agree upon a Collective Bargaining Agreement for licensed staff for the next three years. The new Collective Bargaining Agreement is from July 1, 2025, through June 30, 2028.

Director Murphy moved to approve the Pendleton Association of Teachers Collective Bargaining Agreement 2025-2028 as presented. Director Keeler seconded. Motion carried unanimously.

7.2.3. Approve Administrative Staff Consultation Agreement 2025-28

Every three years, representatives of the Administration Staff and the Pendleton School District meet to consult and confer on an agreement for the Pendleton School District Administrative Staff. The new agreement is from July 1, 2025 through June 30, 2028.

Director Harrison moved to approve the Administrative Staff Consultation Agreement 2025-2028 as presented. Director Pace seconded. Motion carried unanimously.

7.2.4. Approve Confidential Staff Consultation Agreement 2025-28

Every three years, representatives of the Pendleton School District confidential employees and the Pendleton School District meet and, as a result of the consultation, have an employment agreement. The new agreement is from July 1, 2025, through June 30, 2028.

Director Pace moved to approve the Confidential Staff Consultation Agreement 2025-2028 as presented. Director Murphy seconded. Motion carried unanimously.

7.2.5. Approve Director of Business Contract 2025-28

There is a contract agreement between the Director of Business Services and the Pendleton School District every three years. The new contract is from July 1, 2025 through June 30, 2028.

Director Harrison moved to approve the Director of Business Services Contract 2025-2028 as presented. Director Pace seconded. Motion carried unanimously.

7.2.6. Approve Facilities Manager Contract 2025-28

There is a contract agreement between the Facilities Manager and the Pendleton School District every three years. The new contract is from July 1, 2025 through June 30, 2028.

Director Lehnert moved to approve the Facilities Manager Contract 2025-2028 as presented. Director Murphy seconded. Motion carried unanimously.

7.3. Board Board Chair

7.3.1. Board Officer Nominating Committee

Every year, the outgoing Board Chair nominates one or two people from the school board to act as the nominating committee. In June, the nominating committee brings forth the names of the incoming Board Chair and incoming Vice-Chair who are best suited to run and who agree to run for those officer positions. The vote goes before the board at the July regular board meeting.

Director Murphy motioned Director Anne Keeler be appointed to the board officer nominating committee. Director Pace seconded. Motion carried unanimously.

8. Information

8.1. IMESD Crystal Apple Awards May 13, 2025, 5:15 p.m., Pendleton Convention Center

The 2025 Pendleton School District winners are:

Certified

Jess Cooper - PHS

Carol Aldrich - PELC

Classified

Nicole Kuza - SMS

Emma Sims - SMS

8.2. Budget Meeting – May 22, 2025, 6:00 p.m., District Office Michelle Jones

Reminder of budget meeting. Board members are part of the budget committee.

8.3. Special Education Report Card Matt Yoshioka

On behalf of Dr. Smith, Mr. Yoshioka spoke of the outcomes and answered questions about the special education report cards that were released to the public on May 8, 2025. There is a lag in the data.

8.4. 2025 Graduation Dates Matt Yoshioka

Pendleton High School

Scholarship Recognition	May 28, 2025 PHS Auditorium 7:00 p.m.
Baccalaureate	May 29, 2025 PHS Auditorium 7:00 pm
Seniors' Last Day of School	May 29, 2025
Graduation Practice	May 30, 2025 Round-Up Grounds 9:00 a.m.
Graduation Ceremony	June 1, 2025 Round-Up Grounds 3:00 p.m.

Hawthorne Alternative High School

Graduation Ceremony	May 28, 2025 PTTC Outdoors 6:00 p.m.
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Nixyáawii Community School

Graduation Ceremony	June 6, 2025 Wildhorse Resort Rivers Event Center 6:00 p.m.
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9. **Professional Development Opportunities for Board Members** *Board Chair*

9.1. OSBA Summer Conference – August 8-10, 2025 @ Salem Convention Center

The Annual Convention is November 6-8, 2025.

10. **Future Meetings** *Board Chair*

10.1. Agenda Items for Next Board Meeting

11. **Board Member Comments** *Board Chair*

Director Harrison inquired whether there would be a tent or not for graduation.

12. **Adjournment** *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 6:43 p.m.

Patrick Gregg, Board Chair

Kevin Headings, Superintendent

Ronda Thornburg, Executive Secretary

Date