

NEAH-KAH-NIE SCHOOL DISTRICT 56

Regular Board Meeting 6:30 PM

March 13, 2017

Garibaldi Grade School Gymnasium

OFFICIAL MINUTES

Present

Board Members

Terry Kelly, Chairman

Pat Ryan, Vice Chair

Lisa Hooley (absent)

JoDee Ridderbusch

Trisha Hixson

Carol Mahoney

Michele Aeder

District Office Staff

Paul Erlebach, Superintendent

Mark Sybouts, Business Manager

Kathie Sellars, Administrative Assistant

Student Representative

Isis Breazile (absent)

Present

CALL TO ORDER

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:32 p.m. by Chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the district. All present stood for the flag salute.

Call to Order

APPROVE AGENDA

M-Ryan/2nd Mahoney to approve the agenda as presented. Motion carried unanimously.

Approve Agenda

Motion to Approve

VOLUNTEER OF THE MONTH: Mark Balmer, Nominated by Neah-Kah-Nie Middle School
Mr. Kelly read a prepared statement from Leo Lawyer, principal of Neah-Kah-Nie Middle School recognizing Mr. Balmer for all the work he does with middle school students in science and technology. Mr. Erlebach presented Mr. Balmer with a certificate of appreciation. Mr. Lawyer added that last year Mr. Balmer worked with Ms. Cooper in Science. He also mentioned that the middle school has a shirt which they will give him the next time he is at the middle school.

Volunteer of the Month

CONSENT AGENDA

Approve Minutes from February 13, 2017 Work Session and Regular Board Meeting

Personnel Report

Contract Renewal Letters

2017-2018 Annual Calendar – Ms. Hixson spoke about late start moving to Monday next year. She mentioned that our students miss two days of class when they go to Tillamook to participate in a consortium related class. It will work out better for our students if we align our late start with Tillamook School District's, which is on Monday.

Consent Agenda

Ms. Mahoney asked about the extra staff development at the beginning of the school year. Mr. Erlebach stated that the district received a grant from Oregon Department of Education (ODE) to improve our test scores for English as a Second Language (ESL) students and all our

students. The training will focus on instructional strategies. Elementary staff will have 3 days and a days for training and a day for Math curriculum training. Secondary staff will have training on Constructing Meaning. All our staff will be trained. We have a Memo of Understanding with our licensed bargaining unit.

Consent Agenda
Continued

M-Ryan/2nd Hixson to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

COMMUNICATIONS

Communications

Oral Communication

Oral Communication

Public Input

Public Input

None at this time.

Student Input

Student Input

Matthew Grimes updated the board on what is going on in student government. He shared that Krista Pierce will be putting on a couple assemblies about drug and alcohol awareness. These assemblies are for students and their families who have been impacted by addiction. Mr. Grimes also shared that the school will have an end of the trimester assembly on Thursday. Prom will be April 29th which is the same week as student led conferences.

Ms. Stevie Jackson shared that Future Business Leaders of America (FBLA) will have 30 students going to state. Ms. Jackson provided an update on spring sports. She mentioned that she currently has several students going through Career Technical Education (CTE) testing. State testing will begin soon, we will start with Science this week, and English/Language Arts next week. Math testing will be last. We want to get in every ounce of instruction in that we can, stated Ms. Buckmaster. Ms. Jackson shared that senior projects have been completed and were presented on senior night. Celebrate Neah-Kah-Nie will be held on March 23rd.

Staff Input

Staff Input

Mr. Lawyer reported that the crab feed was a huge success.

Ms. Nugent shared that Garibaldi will have a school-wide science fair, on Thursday, March 16th. The presentations will be from 9-12:30, but the Science Fair will run from 9 a.m. to 2:30 p.m.

Ms. Woika shared that Nehalem had a new family fun night. They rented out the Skating Rink in Tillamook. They had 36 people sign up. Snacks were provided. They will do it again next year. Parents commented that it was a really fun night.

Written Communications

Written
Communications

Mr. Kelly reviewed the various written communications listed below.

Board and Administrator - Not received at the time of release

February Enrollment Report

Thank You Letter from Heidi Buckmaster to Don Markle

Thank You Letter from Heidi Buckmaster to Nehalem RTI

Thank You Letter from Leo Lawyer to Nehalem RTI

Thank You Letter from Janmarie Nugent to Doris Matthews

Written
Communications
Continued

Reports

REPORTS

Elementary Math Committee Curriculum Recommendation - Kristi Woika and Janmarie Nugent
Ms. Nugent shared that they had five teachers review the Math adoption choices that ODE offered. They participated in the curriculum caravan and chose Ready/i-Ready to pilot. They have piloted Engage New York for two years, but the teachers really like Ready/i-Ready. The curriculum is differentiated and has the intervention piece built in which is the i-Ready part of the curriculum. It is aligned with common core, and is the only curriculum that received a perfect score in all the areas that ODE grades on.

Elementary Math
Curriculum Adoption

The budget for the curriculum is \$70,800 for six years, professional development is also included. We will have a kick-off training this spring so that teachers will have the curriculum over the summer.

Ms. Ridderbusch shared that her son really likes the curriculum and the independent work that is allowed and encouraged.

There was unanimous support on the committee to adopt Ready/i-Ready.

M-Ridderbusch/2nd Mahoney to approve the recommended elementary math curriculum as recommended by Ms. Nugent and Ms. Woika. Motion carried unanimously.

Motion to Approve

UNFINISHED BUSINESS

Neah-Kah-Nie High School Community Track Project, Steve Baertlein

Mr. Baertlein shared that they have finalized plans on restroom/concession facility. We are in the permit process and getting close to going out to bid. We have the Department of Environmental Quality (DEQ) permit for the storm water containment. Mr. Baertlein shared that he is working with Tillamook PUD to remove the existing lighting system. The contractor is responsible for the removal of the poles, but the PUD needs to remove the transformers on some of the poles.

Unfinished Business
Neah-Kah-Nie High
School Community
Track

Mr. Kelly asked if the lights would be sold for salvage or would they be scrap. Mr. Baertlein stated that people generally shy away from those lights due to what is in the bulbs.

Nehalem Elementary School Seismic Upgrades, Mark Sybouts

Mr. Sybouts shared the project schedule timeline. He requested a special board meeting on May 22nd to approve moving forward with the guaranteed maximum price. Of the \$1,396,000 grant, \$1,155,300 is the total construction budget. We will hold back a ten percent

Nehalem Elementary
School Seismic
Upgrades

contingency, and expect the guaranteed maximum price to be within the construction budget of \$1,039,770.

New Business

NEW BUSINESS

None at this Time

FISCAL

Fiscal
Payment of Bills

Payment of Bills

No Board member raised an issue with the February check register.

Fiscal Summary Sheet

Fiscal Summary Sheet

Mr. Sybouts shared that we are getting closer to meeting budget on revenues. He also stated that we should have a decent carry-over going in to next year. He also stated that at some point we will need to do the roof that covers the high school library into the art room. We have had a local architect make a proposal, Brittell Architecture, Inc., they have an office in Nehalem. There are some structural issues on that roof that required the expertise of an architect. In the proposal we did add an upgrade of the high school chemistry/science classrooms. That project would not be for this summer, but has been added to the Capital Improvement Plan.

SUGGESTIONS AND COMMENTS

Suggestions &
Comments
Superintendent

Superintendent

Mr. Erlebach shared the following:

- He has been spending a lot of time with Ms. Nugent and the Garibaldi staff, first identifying the problem and then trying to determine how the district can support Garibaldi. We have decided to move Cherie Hasenoehrl, elementary counselor, to Garibaldi five days a week. We have posted a part-time counselor position at Nehalem and we have someone who is interested who is highly qualified. We will also have a transition plan with the current special education teacher and the new special education teacher. We have increased Ms. Dills and Mr. Elrebach's time at Garibaldi. Mr. Elrebach fills in as principal when Ms. Nugent is out of the building. We also want the Parent Resource Coordinator dedicated to parent resource all the time instead to part-time parent resource and part-time student discipline. Ms. Nugent shared that over spring break they will be moving the special education room to where the computer lab is currently. Mr. Erlebach also stated that we are targeting systems that we have invested money in, such as Collaborative Problem Solving and PBIS, he stated that we want to make sure that we have full implementation on those systems. We may also increase the time of our PBIS trainer
- Levi requested that Board members complete the internet safety training.
- The baseball, crab feed was very successful, 113 people were served
- The revised capital improvement plan will be sent to board members
- We recognized the two second trimester Neah-Kah-Nie Treasure Award winners. Mr. Erlebach and Ms. Buckmaster will recognize Delpha Corwin and Jenna Archibald at an assembly this week.

Board

Nothing at this time.

Personnel

PERSONNEL

Licensed

Hiring

Ellie Nelson, Special Education Teacher at Neah-Kah-Nie Middle School

Coaches

Steve Albrechtsen as Neah-Kah-Nie High School Head Track Coach

Jose Loza and Neah-Kah-Nie High School Assistant Baseball Coach

James Billstine as Neah-Kah-Nie High School Assistant Track Coach

Resignations

Glenn Stelson as Garibaldi Grade School 5th Grade Teacher

Jenna Meeks as Neah-Kah-Nie High School Math Teacher

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Mary Silva as Neah-Kah-Nie Middle/High School Assistant Cook

Diane Davidson as Garibaldi Grade School 3.5 hr. Instructional Assistant

Resignations

Mystery Maxwell as Neah-Kah-Nie High School Special Ed Instructional Assistant

ADJOURN

Adjourn

Hearing nothing more to come before the board the meeting was adjourned at 7:25 p.m.