



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **May 14, 2013**

TITLE: Award of Contract for Library Software Based on Responses to Request for Proposal (RFP) 12-0066

BACKGROUND:

Request for Proposal (RFP) 12-0066 was e-mailed to 13 registered vendors with the Purchasing Department and published on the District's website. The scope of work consisted of providing library management software services for District libraries and bookstores to replace the current Follett Catalog, Circulation and Alliance Online software. Four vendors responded with proposals (Book Systems, Follett, Insignia & L4U). Each vendor demonstrated their systems to the evaluation team. Two vendors (Follett & Insignia) were requested to provide Best and Final Offers based upon the evaluations and presentations.

Both vendors have demonstrated success in providing services to school districts similar to Amphitheater. However, Follett's cost proposal was significantly higher than Insignia.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the Award of Contract for Library Software to Insignia Software Corporation based on their response to Request for Proposal 12-0066.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: May 8, 2013

Patrick Nelson

Patrick Nelson, Superintendent

**Award of Contract for Library Software Based on
 Responses to RFP 12-0066**

Evaluation Team:

Cheyenne Da-Rosa	Amphi High - Bookstore Manager
Gerald Ball	Coronado - Principal
Lisa O'Meara	Walker - Library Clerk
Margie Mora-Brown	Amphi High- Librarian
Mike Szolowicz	Ironwood Ridge - Principal
Pamela Gautier	La Cima - Librarian
Raul Bejarano	Technology - Network
Ron Nason	Amphi Middle - Librarian
Suzan Brown	Coronado - Librarian
Tami Gordon	Ironwood Ridge - Librarian
Tom Jacobs	Finance - Senior Accountant
Vanessa Corona	Canyon del Oro - Bookstore Manager

Vendor	Cost	Cost Points (25)	Company Experience Points (45)	Solution Provided Points (30)	TOTAL POINTS (100)
Book Systems	\$90,777	16	22.5	15	53.5
Follett	\$288,547	16	40.5	27	83.5
Insignia	\$117,000	18	40.5	24	82.5
L4U	\$82,650	25	18	9	52

Best and Final Evaluation

Vendor	Cost	Cost Points (25)	Company Experience Points (45)	Solution Provided Points (30)	TOTAL POINTS (100)
Follett	\$236,690	0	40.5	27	67.5
Insignia	\$102,000	25	40.5	24	89.5