

It is the policy of the Minidoka County Board of Trustees to comply with the state rules for emergency closure days and to promote safety for students, patrons, and staff. The Superintendent/designee has the responsibility to authorize emergency closure days and to submit a report of school closure days to be approved by the Board of Trustees.

General Guidelines:

1. Schools may be closed with no make-up requirements for students up to the maximum number of days allowed by the school calendar.

~~A District employee will be on duty to answer the phone and perform other necessary duties at each building site (a schedule will be developed by each building administrator and/or supervisor).~~

~~Maintenance/Custodians, District Service Center, Technology, Administrative, and Supervisory employees are to be on duty, if possible.~~

~~Classified employees will be paid for actual hours worked and are expected to use good judgment concerning attendance on mud and snow days. Employees may choose to use personal leave on these days (or vacation for twelve month employees). If food preparation has begun at the time of school closure, Food Service employees will finish said product before leaving work.~~

2. After the maximum number of built-in closure days has been exceeded as allowed by the school calendar, the Board of Trustees will make a determination on make-up days to be scheduled and added to the calendar.
3. Early dismissal will result from conditions that arise after the start of school that compromise the safety and well-being of students and/or staff. Every reasonable effort will be made to inform parents of the need to dismiss school early. In case students are bussed home earlier than scheduled, and if the bus driver cannot verify that there is a responsible person at home to supervise elementary students, the bus driver will return the student or students to Acequia Elementary, Heyburn Elementary, Paul Elementary, and Rupert Elementary or to an approved alternative site where the students will be supervised by school personnel until parents can take custody of their children.

~~3.4. Following an emergency closure, required reports shall be filed with the State.~~

Notification:

1. The Minidoka School District Website will be the primary means to communicate accurate and authentic school closure information. In the event of an emergency closure day, details will be promptly posted on the District Website at www.minidokaschools.org and shared via social media and the District emergency notification system. ~~The Radio and television stations will also be notified of any school closures. Please tune into the local television~~

~~station (KMVT Channel 11) or the local radio stations (KFTA 970 AM, KZDX 99.9 FM, KKMV 106.1) for further information as needed and available.~~

2. Staff will be notified via approved District/building calling trees. ~~The emergency notification system will also be activated in the event of a emergency closure day.~~
5. ~~Certificated employees are not required to attend school on closure days.~~

Staffing Guidelines:

1. A District employee will be on duty to answer the phone and perform other necessary duties at each building site (a schedule will be developed by each building administrator and/or supervisor).
2. Maintenance/Custodians, District Service Center, Technology, Administrative, and Supervisory employees are to be on duty, if possible.
3. Classified employees will be paid for actual hours worked and are expected to use good judgment concerning attendance on mud and snow days. Employees may choose to use personal leave (or vacation for twelve month employees) on these days. If food preparation has begun at the time of school closure, Food Service employees will finish said product before leaving work.
4. Where possible, ~~Certificated employees should are not required to attend school on emergency closure days as outlined in procedure for this policy.~~



LEGAL REFERENCE: Idaho Code §33-512

ADOPTED: November 15, 1982

AMENDED/REVISED: 12/16/1997; 08/16/1999; 05/20/2000; 10/17/05; 06/16/08; 02/21/11; 03/17/14