



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** October 18, 2021

**AGENDA ITEM:** Consider Nomination(s) for Board of Directors of the Parker County Appraisal District

**PRESENTER:** Earl Husfeld, Chief Financial Officer

### **BACKGROUND INFORMATION:**

- Every two (2) years, members of the Parker County Appraisal District (PCAD) Board of Directors are elected. The next two-year term begins January 1, 2022.
- The PCAD Board of Directors is comprised of five (5) members who govern the appraisal district by establishing policies and procedures for the PCAD's organization and operation.
- To be eligible to serve on the PCAD Board of Directors, a person must be a resident of the appraisal district and must have resided in the appraisal district for at least two (2) years immediately preceding the date of taking office.
- An employee of a taxing unit is prohibited from serving as a director unless the employee is also an elected official or member of the governing body of a taxing unit that participates in the appraisal district.
- Each voting tax unit in the PCAD has the opportunity, if chosen, to nominate up to five (5) candidates for the Board of Directors (one (1) candidate per seat on the five (5) member board).
- Aledo ISD has 995 votes allocated based on the size of our taxing district as compared to others in the PCAD.

### **FISCAL INFORMATION:**

None

### **ATTACHMENTS:**

Letter from Parker County Appraisal District and Resolution Nominating Candidates for the Parker County Appraisal District Board of Directors, Parker County, Texas

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration has no specific recommendation related to this item. Trustees, if they chose to do so, may nominate up to five (5) candidates for consideration.

**PARKER COUNTY APPRAISAL DISTRICT**  
**1108 Santa Fe Drive**  
**Weatherford, Texas 76086**

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**TELEPHONE: 817-596-0077**  
**FAX: 817-613-8096**

September 23, 2021

Dr. Susan Bohn  
Aledo ISD  
1008 Bailey Ranch Rd  
Aledo, Texas 76008

Dear Dr. Bohn:

It is time once again for the taxing units in the Parker County Appraisal District to select the appraisal district directors. A board of five directors governs the appraisal district by establishing policies for the district's organization and operation. The selected directors will serve a two-year term beginning January 1, 2022.

The Texas Property Tax Code requires the Chief Appraiser to conduct the selection process. The following steps outline the Chief Appraiser's duties in this regard:

- |                     |  |
|---------------------|--|
| Before October 1    | Notify each taxing unit entitled to participate in the selection process of the number of votes it may cast and request candidate nominations. |
| Before October 15   | Receive director nominations from each voting tax unit.  |
| Before October 30   | Prepare and deliver a ballot listing all nominees to the presiding officer of each voting unit.  |
| Before December 15* | Taxing units determine its vote and submits by resolution to the Chief Appraiser.  |

*\* Taxing units entitled to at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting after the Chief Appraiser delivers the ballot. This new law (TPTC: 6.03(k-1)) applies to the following taxing units:*  
**Aledo ISD | Azle ISD | Springtown ISD | Weatherford ISD | Parker County | Weatherford College**

To be eligible to serve on the board of directors, a person must be a resident of the appraisal district and must have resided in the district for at least two years immediately preceding the date of taking office. An employee of a taxing unit is prohibited from serving as a director unless the employee is also an elected official or member of the governing body of a taxing unit that participates in the appraisal district.

The following persons currently serve on the Parker County Appraisal District board of directors:  
**Cody Lane | Jerry Durant | John Hinton | Richard Barret | Sterling Naron**

The first step in the selection process requires the Chief Appraiser to calculate and notify each voting taxing unit of the number of votes it is entitled to cast. The number of votes allocated to a voting taxing unit is based on the ratio of its 2020 tax levy to the total tax levy of all voting units. The voting entitlement is shown below:

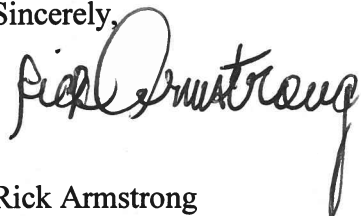
<u>Taxing Unit</u>	<u>Number of Votes</u>
Aledo ISD	995
Azle ISD	290
Brock ISD	210
Garner ISD	40
Granbury ISD	20
Lipan ISD	15
Millsap ISD	110
Mineral Wells ISD	5
Peaster ISD	105
Perrin-Whitt ISD	15
Poolville ISD	35
Springtown ISD	280
Weatherford ISD	1190
City of Aledo	30
City of Azle	25
City of Fort Worth	25
City of Millsap	0
City of Mineral Wells	10
City of Reno	15
City of Sanctuary	0
City of Springtown	20
City of Weatherford	245
City of Willow Park	55
Parker County	945
Weatherford College	320

Each voting tax unit may nominate one candidate for each position to be filled. Thus, your unit may nominate from one to five candidates. Nominations must be made in an open meeting and the presiding officer must submit the names of the nominees by written resolution (sample resolution enclosed) to the Chief Appraiser before October 15, 2021.

**Please put this important item on your board meeting agenda, keeping in mind that nominations must be received before October 15, 2021.**

The quality of the property tax system in Parker County depends to a great extent on the appraisal district board of directors. Please consider your nominations carefully so that the Parker County Appraisal District can continue to provide the level of service the taxpayers and taxing units deserve.

Sincerely,



Rick Armstrong  
Chief Appraiser

**RESOLUTION**

**RESOLUTION NOMINATING CANDIDATES FOR THE PARKER COUNTY  
APPRAISAL DISTRICT BOARD OF DIRECTORS, PARKER COUNTY, TEXAS**

Be it remembered that at a regular meeting of the \_\_\_\_\_,  
a Political subdivision of the State of Texas, held on the \_\_\_\_\_ day of \_\_\_\_\_,  
2021, said meeting having been duly called in accordance with the laws of the State of Texas  
and the rules and regulations adopted by \_\_\_\_\_  
and a quorum having been present at said meeting, upon motion duly made and seconded, the  
following resolution was adopted, to wit:

**WHEREAS**, section 6.03 of the Texas Property Tax Code provides that each taxing unit that is  
entitled to vote may nominate by resolution adopted by its governing body one candidate for  
each position to be filled on the Board of Directors of the Parker County Appraisal District; and

**WHEREAS**, the \_\_\_\_\_, is a taxing unit that is entitled  
to vote for candidates for membership on the Parker County Appraisal District Board of  
Directors of Parker County, Texas and desires to make nomination as provided by Section  
6.03(g) of the Texas Property Tax Code;

**BE IT THEREFORE RESOLVED**, that the \_\_\_\_\_  
does hereby nominate the following as candidate/s for membership on the Parker County  
Appraisal District Board of Directors for 2022-2023:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_

ATTEST:

\_\_\_\_\_

**BOARD OF TRUSTEES: ALEDO INDEPENDENT SCHOOL DISTRICT**

**Resolution No. 10182021-1**

**RESOLUTION NOMINATING CANDIDATES FOR THE  
PARKER COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS,  
PARKER COUNTY, TEXAS**

Be it remembered that at a regular meeting of the Aledo Independent School District Board of Trustees, a political subdivision of the State of Texas, held on the 18<sup>th</sup> day of October 2021, said meeting having been duly called in accordance with the laws of the State of Texas and the rules and regulations adopted by the Aledo Independent School District Board of Trustees, and a quorum having been present at said meeting, upon motion duly made and seconded, the following resolution was adopted, to wit:

**WHEREAS**, Section 6.03 of the Texas Property Tax Code provides that each taxing unit that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the Board of Directors of the Parker County Appraisal District; and

**WHEREAS**, the Aledo Independent School District Board of Trustees, is a taxing unit that is entitled to vote for candidates for membership on the Parker County Appraisal District Board of Directors of Parker County, Texas, and desires to make nomination as provided by Section 6.03(f) of the Texas Property Tax Code.

**BE IT THEREFORE RESOLVED**, that the Aledo Independent School District Board of Trustees does hereby nominate the following as candidate(s) for membership on the Parker County Appraisal District Board of Directors for 2022-2023:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Passed this 18th day of October, 2021.

\_\_\_\_\_  
Name: Hoyt Harris  
Title: Board President

ATTEST:

\_\_\_\_\_  
Name: Forrest Collins  
Title: Board Secretary